

**City Council Meeting  
February 3, 2025**

City Council met in person for regular session on Monday February 3, 2025, and streamed live over YouTube, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannan, Jeffrey Brinker, Richard Conklin, Barbara Masorti, Steve Stevenson, and Mayor Joel Long.

Also in attendance was City Manager Greg Wilson, City Planner and Development Coordinator Abbey Roberts, Fire Chief Tyler Wooding, and Director of Community Life Kasey Dumm.

Guest in attendance were Bre Brannan and Micah Clausen.

COUNCIL MINUTES

**On a motion made by Mr. Conklin, seconded by Ms. Brannan, and carried unanimously, the minutes from the January 20, 2025 meeting were approved.**

PUBLIC COMMENT AND REQUESTS

Council considered the second reading of the request for the closure of E Water from Jay to Grove on May 25 for Memorial Celebration at Veterans Park. **On a motion made by Ms. Brannan, and seconded by Ms. Alexander, the request was approved.**

Council considered a request from the Sentimental Journey for the use of the Airport for the annual Fly-in on June 17-21, and for two pancake fundraising events on . The City Solicitor is reviewing the requirements for non-aeronautical requests. **On a motion made by Dr. Brinker, seconded by Ms. Brannan, and carried unanimously, the requests were granted on the condition of approval from the FAA.**

UNFINISHED BUSINESS

Council considered Resolution No. 2025-02 to authorize legal action necessary to transfer the water system from the City Authority to the City of Lock Haven. The City Manager answered questions regarding the resolution passed in November and how it relates to bills that were authorized to pay. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and passed unanimously, the resolution passed.**

Council considered Resolution No. 2025-03 for FY2021 CDBG Budget Modification. The City Planner answered questions regarding the modification. **On a motion made by Dr. Brinker, seconded by Ms. Brannan, and carried unanimously, the resolution passed.**

Council continued their discussion regarding the funding request for the Mill Hall Aquatic Facility. The City Manager informed Council that there is no set date that they will need for funds. Mr. Stevenson suggested that Council wait until budget season at the end of the year, so that the city has a better idea how much money can be pledged, and Ms. Masorti agreed.

## NEW BUSINESS

Council considered Ordinance 2025-01 amending Chapter 340 “Recycling” of the city code to include community events as required by the Act 101 Mandated Municipalities 902 Grant guidelines. **On a motion made by Ms. Masorti, seconded by Ms. Alexander, and carried unanimously, the ordinance was passed for first reading.**

Council considered Resolution No. 2025-04 authorizing the disposition of public records under the PHMC retention guidelines. **On a motion made by Ms. Brannan, seconded by Ms. Masorti, and carried unanimously, the resolution was passed with the amendment to have the total number of boxes reflect what is listed.**

Council considered Resolution No. 2025-05 setting the price for industrial reimbursement, in the amount of \$2.90 per 1000 gallons. **On a motion made by Mr. Conklin, seconded by Dr. Brinker, and carried unanimously, the resolution passed.**

Council considered the recommendation from the Lock Haven Fire Advisory Board to amend the city’s Fire Department driving requirements. Chief Wooding explained the amendment to Council, and answered questions regarding the driving requirements. **On a motion made by Mr. Conklin, seconded by Ms. Brannan, and carried unanimously, the amendment was approved.**

Council considered the water line easement with Tangent for the solar field. The City Manager answered questions regarding the easement. **On a motion made by Ms. Brannan, seconded by Ms. Masorti, and carried unanimously, the easement was approved.**

The City Manager provided Council with the 2024 report on the use of State Liquid Fuels Tax funds by the City (MS-965).

Council was notified of the 2024 unpaid real estate taxes for the City of Lock Haven.

## OTHER MATTERS

Mr. Conklin provided an update regarding the Central Clinton County Water Filtration Authority, and there was a discussion regarding water leaks in the city and what is being done to resolve those issues.

Ms. Masorti provided a report about the Clinton County Recreation Advisory Committee, in which Ms. Masorti, Mr. Conklin, Ms. Brannan, and Dr. Brinker attended to discuss Zindel Park. The City Manager also provided an update to Council regarding Zindel Park, and that the city is working with Lumber Heritage to apply for a grant for a feasibility study for restoring the park and the house located on the property.

Mayor Long notified Council and the public that a representative will be in City Hall to help residents to find unclaimed property in the city and the county from 10:00 to 12:00 on February 4.

#### FYI AND REPORTS

Council received reports of Liaisons to the city's ABCs , Filtration Authority minutes of 11/21/24 & agenda 1/22/25, and Primary Facility Report, a request from LHCA to pay outstanding invoices & response, a request from LHCA regarding deer fence & response, correspondence from Suburban Water Authority regarding the formation of joint water authority, and the city's survey of financial condition as submitted to DCED.

#### ADJOURNMENT

**Upon motion by Mr. Stevenson, at 7:41 p.m., the meeting was adjourned.**