

City Council Meeting January 3, 2022

City Council met in person for a regular session on Monday January 3, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeff Brinker, Richard Morris, and Mayor Joel Long, with Mr. Byerly attending virtually over zoom conference call.

Also, in attendance was City Manager Gregory Wilson, and Director of Community Life Kasey Campbell, with the City Manager attending virtually over zoom conference call.

Guest in attendance was Laura Jameson, with the Lock Haven Express.

ORGANIZATION

Mayor Long read the Oath of Office and Mr. Richard Conklin, Ms. Barbara Masorti, and Mr. Steve Stevenson were sworn in as Council Members.

On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried unanimously, Mr. Stevenson was appointed Vice President of Council.

On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, Resolution No. 2022-01 setting the dates of the 2022 regular meetings was adopted. The schedule will be posted on the city website.

The City Manager explained that there was only one resident that submitted their name for Controller, Mr. William Mincer. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, Mr. Mincer was appointed Controller.**

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, approval of the minutes from the December 6, 2021 meeting were tabled until the January 17, 2022 meeting.

PUBLIC COMMENT

There were no public comments.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

The City Manager presented to Council the 2020 Audit (as submitted to DCED), and the 2020 Audit results from Baker Tilly, and answered any questions from Council regarding their findings.

The City Manager notified Council of the allocation from federal transportation bill to LHV Airport, in the amount of \$159,000, and presented Council with a list of projects for which these funds are eligible to be used.

The City Manager presented Council with the 2022 Municipal Tax Form (as submitted to DCED).

Council considered continuing “breakthrough” paid sick leave coverage for fully vaccinated employees, and the City Manager presented Council with the 2021 memorandum update. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the paid sick leave for fully vaccinated employees was approved through March 30, 2022.**

NEW BUSINESS

On a motion by Mr. Morris, second by Mr. Byerly and carried unanimously, City Council appointed the following residents, employees and Members of Council to authorities, boards, and commissions:

	ABC	Resident	Term Ending
Authority	Flood Protection	Russell, Aaron	1/1/2027
Authority	Lock Haven City	Houser, June	1/1/2027
Authority	Redevelopment	Powers, Don	1/1/2027
Board	CEBAR	Koch, Linda	1/1/2027
Board	Recreation & Parks	Stover, Susan	1/1/2027
Board	Recreation & Parks	Esteves, John	1/1/2027 (& Shade Tree Commission)
Board	Recreation & Parks	Brazell, Timothy	1/1/2026 (& Shade Tree Commission)
Board	Ross Library	Houser, Rona	1/1/2025
Board	Ross Library	Hudson, Joshua	1/1/2025
Board	Ross Library	Isenberg, MaryJane	1/1/2025
Board	Zoning & Hearing	Gray, Arthur	1/1/2027
Commission	Planning	Di Costanzo, Alex	1/1/2026
Committee	Commercial Loan	Flannagan, Mike	12/31/2024
Committee	Commercial Loan	Hardy, Angelic	12/31/2024
Committee	Commercial Loan	Long, Amy	12/31/2024
Committee	Commercial Loan	Plessinger, LeeAnn	12/31/2024
Committee	Commercial Loan	Powers, Don	12/31/2024
Committee	Commercial Loan	Stevenson, Steve	12/31/2024
Committee	Commercial Loan	Stover, Jeffery K.	12/31/2024
Committee	Historic Advisory	Bowes, JoAnn	12/31/2024
Committee	Historic Advisory	Grieb, Charles	12/31/2024

Ms. Masorti requested that Council be given a complete list of each Authority, Board, and Commission, as well as when they meet, and the purpose and expectations of the committees.

On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, Council approved the request by the Public Works Director to solicit bids for garbage collection services.

Council considered Ordinance 2022-01 amending the Ross Library Bylaws to include a section regarding what will happen in the event the library is dissolved. **On a motion made by Mr. Morris, seconded by Dr. Brinker, and carried unanimously, the Ordinance was adopted on first reading.** Second reading of the Ordinance will be January 17, 2022.

OTHER MATTERS

The City Manager presented Council with copies of the draft minutes of the Central Clinton County Water Filtration Authority, the December 2021 Planning Commission meeting, and the December 2021 minutes of the Clinton County Tax Collection Committee. Ms. Masorti inquired about receiving notice prior to meetings so that Council liaisons can attend meetings. The City Manager explained that not all committees have Council liaisons, and some are open to the public, and that Council will be appointing Council members as liaisons at the January 17 meeting.

Mr. Conklin inquired about when to expect the response to the extension of the Central Business District. The City Manager explained that will be on the agenda for the January 17 meeting.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:32 p.m., the meeting was adjourned.

Mayo

City

City Council Meeting January 17, 2022

City Council met in person for a regular session on Monday January 17, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long, with Mr. Byerly and Mr. Morris attending virtually over zoom conference call.

Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abigail Roberts, Director of Community Life Kasey Campbell, Director of Public Works Anthony Stopper, and Director of Licenses and Permits Cyndi Walker. Guest in attendance were Laura Jameson with the Lock Haven Express; Dr. Drew Talbot and the Hon. Keith Kibler for the Great Island Adventure Triathlon; Commissioner Angela Harding and Ms. Kira Rosamilia with Downtown Lock Haven; Bobby Maguire, John Gradel, Brady Carnahan, Micah Clausen by Zoom, Sarah Nestor, Cindy Ryan, Jason Stabley, Justin Clarke, Robert Kennedy, Daniel Gales, Christina Frank, Jeff Frank, Robert Fryer, Kyleen Clark, Megan Probst, Christen Probst, Eric Dershem, and Debi Lee.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Ms. Masorti, and carried unanimously, the minutes from the December 6, 2021 meeting and the January 3, 2022 were approved.

PUBLIC HEARING ON ZONING ORDINANCE AMENDMENT

Council held a public hearing on Ordinance No. 2022-03, amending Chapter 410 “Zoning” Article VIII “Central Business District” to extend the boundary of the same. The Director of Licenses and Permits addressed Council, giving statements from the County Planning Commission, as well as the City Planning Commission, and their recommendations. Council was also provided a petition from 32 residents in opposition to the proposed Ordinance. The applicants are requesting to change the zoning of two city blocks on E Main St from residential medium density to Central Business District.

The applicants, Mr. Maguire, Mr. Gradel, Mr. Carnahan, and Mr. Clausen presented to Council the reasoning for the request for rezoning the requested two blocks.

Members of the public addressed Council with their concerns and asked questions to the Director of Licenses and Permits regarding the proposed Ordinance No. 2022-03. Residents that addressed Council were Cindy Ryan, Sarah Nestor, Eric Dershem, Christina Frank, Jeff Frank, Robert Fryer, Debi Lee Glass, and Jason Stabley.

Members of Council asked the Zoning Officer questions regarding Ordinance No. 2022-03. Mr. Morris commented that it is important for Council to remember their role in either accepting or rejecting the recommendations of the respective planning commissions. **Mr. Morris made a motion for the city send the request back to the City and County Planning Commission, with the following questions to be reviewed by the commissions: Whether the owner of individual property have standing to go to the planning commission and ask for a revision to the zoning map, where such a revision would materially affect the property interest of other properties within the area in question, whether an area can legitimately be described as a district if it contains within it more properties that are non-conforming than conforming, and how close can the central business district be to the city limit before it ceases to be central. The motion was seconded by Mr. Conklin, and failed with a vote of 3 to 4 with Mr. Byerly, Mr. Conklin, Ms. Masorti, and Dr. Brinker voting in opposition.**

A motion was made by Mr. Byerly to move the Ordinance as written but failed due to a lack of a second.

CORRESPONDENCE

Ms. Rosamilia addressed Council regarding requests from Downtown Lock Haven for the following street closures and events:

- May 6, 2022 at the E Main St parking lot for a “Seis de Mayo” event
- Pop up events at Triangle Park for snow activities, January through March
- June 17-18 for the Best of Clinton County Festival on E Main St
- June 24-25, July 29-30, August 26-27, September 30-October 1 for the Downtown Pedestrian Mall on E Main Street
- November 26 for the Holiday parade
- Decorations on Main Street for Halloween from October 1 through November 5, 2022
- Decorations on Main Street for Haven Holidays November 5, 2022 through January 7, 2023

Mr. Morris requested that Ms. Rosamilia come back with more information for a few events before Council approvals all the requests. **On a motion made by Ms. Masorti, seconded by Mr. Byerly, and carried unanimously, the events were approved.**

Dr. Talbot made a request to Council for the use of the levee and for the closure of E Water St for the Great Island Adventure Triathlon on June 24 and 25, 2022. The organizers will work with city crews and City Police to ensure the safety of all participants. **On a motion made by Mr. Byerly, seconded by Mr. Conklin, and carried unanimously, the request was approved.**

The City Manager presented a request from Big Wood Bible Church for the installation of a sign in the public right-of-way. The City Manager recommended to Council that a letter should be sent to Big Woods Bible Church directing them to instead seek permission from the property owner and apply to the Zoning Hearing Board to place the sign outside of the right-of-way at their desired location. **On a motion made by Mr. Byerly, seconded by Mr. Conklin, and carried unanimously, Council voted to take the recommendation of the City Manager.**

UNFINISHED BUSINESS

W. Scott Loercher from Buchart Horn Architects presented Council with the City Hall Feasibility Study. The study presented two options with renovating the existing City Hall, or a new construction of City Hall at another location. The estimated cost of renovating the existing building would be \$6,010,356 and the estimated cost of new construction would be \$6,784,600. The City Manager informed Council that continued discussion on the subject will be placed on the February 21 agenda so that Council has time to digest the presentation and the information in the accompanying feasibility study.

Council considered the second reading of Ordinance 2022-01 amending the Ross Library Bylaws. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the ordinance was adopted on second reading.**

Council considered Ordinance No. 2022-02 repealing Chapter 307 “Property Maintenance” of the City Code and replacing it with the 2018 International Property Maintenance Code as modified in the ordinance. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the ordinance passed on first reading.** The ordinance will be placed on the agenda of the February 21 regular meeting of Council for a public hearing followed by second reading.

Council was presented with the liaison positions to which it may appoint its own members to the authorities, boards, and commissions as well as the 2022 Authorities, Boards, and Commissions Guidebook, as requested at the January 3, 2022, meeting. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, Council Members were reappointed to their current liaison positions and Council Member Brinker was appointed to the open liaison seats for authorities, boards, and commissions.**

NEW BUSINESS

On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, Council approved Request for Proposals be sent out for the agricultural lease of land in the area of Ohl Reservoir.

The City Manager presented the 2021 USACE (US Army Corps of Engineers) levee inspection report. Questions can be directed to the Director of Public Works regarding the report.

Council considered the engagement of Baker Tilly to perform the audit of the 2021 Fiscal Year. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

The City Planner and Development Coordinator notified Council of the approval of the city’s \$175,000 DCNR grant for Taggart Park.

Council considered Resolution No. 2022-02 to make an application to and commit to repay PennVEST if awarded the loan for the Ohl dam and reservoir Phase 1 improvement work required

by and permitted by DEP. **On a motion made by Ms. Masorti, seconded by Dr. Brinker, and carried unanimously, the resolution was adopted.**

OTHER MATTERS

The City Manager announced that with the sale of Susqueview by the County, and having it return to the tax rolls, it increases the real estate assessment income for the city by an additional \$41,000 prorated for this year will be between \$27-28,000 for the year.

ADJOURNMENT

Upon motion by Mr. Morris, at 9:29 p.m., the meeting was adjourned.

City Council Meeting February 7, 2022

City Council met in person for a regular session on Monday February 7, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long, with Mr. Byerly and Mr. Morris attending virtually over zoom conference call.

Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abigail Roberts, Director of Community Life Kasey Campbell, Director of Public Works Anthony Stopper, and WWTP Chief Operator David Sorgen. Guest in attendance was Laura Jameson, with the Lock Haven Express, Mark Glenn and Jim Balliet with Gwin, Dobson, & Foreman, and by Zoom videoconference Sue Foust and Dihann Claghorn and representatives from the Clinton County Water Filtration Authority.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the minutes from the January 17, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Ms. Foust and Ms. Claghorn, representing the Downtown Lock Haven Rotary, requested the use of Triangle Park for their Memorial Day Flags of Honor and 9/11 Angel Lights event, as well as permission to install two more little libraries within the city. The Rotary will work with the Director of Community Life to provide proof of insurance and determine a location for the little libraries. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the requests were approved.**

Council considered requests from the Clinton County Arts Council to close Main Street from Jay to Vesper Street from 3:00 p.m. on August 12 to 10:00 p.m. on August 13, 2022, for LH Jams, as well as a request from Holly Earnest for the use of Zindel Park on May 14, 2022 for a small wedding ceremony. The Director of Community Life will work with the Arts Council to get the PennDOT permit as well as insurance certificates. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the requests were approved.**

UNFINISHED BUSINESS

City Engineer, Gwin Dobson & Foreman, represented by Mr. Glenn and Mr. Balliet, provided Council with an update on the dam improvement projects, Ohl/Keller and supplemental wells, as well as an update on status of 2022 capital improvement projects of the city. The Director of Public Works discussed the projects and gave a timeline of each project as well as the cost. They

answered questions from Council regarding the projects. The City Manager explained that the funds for these projects will come from grant funding, and the borrowing package.

Council considered the authorization to bid Modifications to Ohl, Sunset Pines Phase I, Castanea waterline replacements, Cummings Village water storage tank, and Piper Harmon. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, authorization was given for the bids.**

The City Manager notified Council of the letter of response from the Redevelopment Authority and the city to Dickey LLC declining the donation of the building to the city.

The City Manager notified Council of the Comcast Quarter 4 2021 Franchise Fee Payment in the amount of \$16,303.46

The City Manager notified Council of the distribution of the state Ethics Commission Statement of Financial Interest forms, to be returned no later than May 1, 2022. The forms can be completed online or returned to the City Manager.

NEW BUSINESS

Council considered the annual CDBG (Community Development Block Grant) resolutions, Resolution No. 2022-03 Fair Housing, Resolution No. 2022-04 Section 504 (ADA), and Resolution No. 2022-05 CDBG Plans & Policies. The City Planner and Development Coordinator explained each resolution and answered questions regarding the resolutions. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the resolutions were adopted.**

Council considered Resolution No. 2022-06 authorizing the disposition of records under the guidelines of the PA Historical & Museum Commission. **On a motion made by Ms. Masorti, seconded by Dr. Brinker, and carried unanimously, the resolution was adopted.**

Council considered a request from (Centre) College Township Industrial Development Authority for a letter of support regarding a grant proposing the establishment of a workforce training program benefitting fifteen counties. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, the motion to send a letter of support carried unanimously.**

Mr. Byerly requested that Council consider looking at options for the use of Peddie Park, to generate income for the city and provide recreational opportunities for residents. The City Manager explained that due to Peddie Park being a public property, there are additional restrictions any tenant would need to abide by to meet the regulations of the state and federal governmental agencies that provided the funds for its purchase. Mr. Byerly advocated that it is worth looking to see if there were any private entities that would like to lease the property for recreational use. Mr. Morris explained that he is hesitant to direct staff with another project after being presented with the list of projects staff is currently undertaking. **On a motion made by Mr. Byerly, seconded by Mr. Conklin, and passing with a vote of 4- 3 with Ms. Masorti, Mr. Morris, and Mayor Long**

voting in opposition, Council directed city staff to create an RFP to lease Peddie Park for camping and RV sites.

OTHER MATTERS

Council considered the resignation of Patrolman Brian Green, effective March 10, 2022, who was offered a position in Centre County. **On a motion made by Mr. Stevenson, seconded by Dr. Brinker, and carried unanimously, Council accepted the resignation, and thanked Mr. Green for his service to the city.**

Dr. Brinker inquired to Council about revisiting the mask mandate for City Hall. The City Manager explained that the if the 7-day incidence rate were to continue to decline, there would be an adjustment made to the masking requirements for city facilities when the community's rate returns to a level considered safer under the guidance of the CDC and PA Health.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:24 p.m., the meeting was adjourned.

**City Council Meeting
February 21, 2022**

City Council met in person for a regular session on Monday February 21, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long.

Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, Director of Public Works Anthony Stopper, and Director of Licensing and Permits Cyndi Walker. Guest in attendance was Laura Jameson, with the Lock Haven Express.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Morris, and carried unanimously, the minutes from the February 7, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered a request from Sentimental Journey, Inc. for the use of the Piper Airport for their annual Fly-In event June 21-25, 2022. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

Council considered a request from the Dirty Dabbers for the use of Zindel Park for their annual race on June 4-5, 2022. The Director of Public Works presented a letter from the Nature Conservancy advising against the use of the property by the Dabbers, and a letter from the City Authority stating that they were split on the decision to allow the Dabbers in the watershed. Mr. Conklin stated that he frequently hikes in the area that underwent significant damage as a result of the 2021 Dirty Dabbers event, and he does not want to see further damage to the watershed. Mr. Stevenson stated that the event brings a lot of tourism to the area, and would like to give the organization another opportunity, but with the understanding that in the event of further damage they risk not being allowed future use of the property, and all damage must be repaired to the city's standards. Mr. Conklin made a motion to deny the use of the property, seconded by Mr. Morris, and failed by a vote of 1 to 6, with Mr. Byerly, Mr. Conklin, Ms. Masorti, Mr. Stevenson, Dr. Brinker and Mayor Long voting in opposition. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried by a vote of 5 to 2, with Mr. Conklin and Mr. Morris voting in opposition, the request for use of Zindel Park for the Dirty Dabbers Dual Sport Race was approved, pending the signing of a lease agreement.**

UNFINISHED BUSINESS

Council held a PUBLIC HEARING on the Consideration of Ord. No. 2022-02 the readoption of the Property Maintenance Code.

The Code Enforcement Officer made a statement regarding the Property Maintenance Code and answered questions from Council regarding the changes to the code. The City Manager explained that the code now includes the full applicable text from the International Property Maintenance Code, so that residents and property owners can reference the code for free online through the city's website, whereas previously they could not reference the code without purchasing the document.

Mr. Stevenson stated that he was satisfied with the final changes, but asked to see what the changes were, much like when changes are made to a House Bill. The Code Enforcement officer explained that was the purpose of the subcommittee that made the changes, and Mr. Stevenson thanked the committee for their work on the changes.

There were no comments by residents and property owners.

Council considered Ordinance No. 2022-02. **On a motion made by Mr. Morris, seconded by Mr. Stevenson, and carried unanimously, the ordinance was adopted.**

Council continued their discussion regarding 2022 Capital Improvement Program (CIP). The City Manager distributed the Capital Improvement Schedule for the next five years, and explained the projects and costs, and how projects are being funded. The City Manager presented three options to Council for their consideration regarding the City Hall Renovations. Council directed the City Manager to explore all three options and gather costs and funding for each option.

NEW BUSINESS

Council considered Resolution No. 2022-07 to enter into a settlement agreement with Collegium Pharmaceutical as part of the city's opioid lawsuits. **On a motion made by Mr. Morris, seconded by Dr. Brinker, and carried unanimously, the resolution was passed.**

The City Manager presented Council with the final inspection by PUC of the SEDA-COG railroad crossing on E Walnut Street.

The City Manager presented Council with a notification from DCNR regarding timber sales near Ohl reservoir (Greene Township) watershed. The City Manager responded to DCNR with a letter stating there was not an issue from the city's standpoint, but that the City Authority will also be contacting them regarding the area.

The Director of Public Works notified Council of paving in the city limits by PennDOT in 2022 and presented the areas and streets that will be paved.

The Director of Community Life notified Council and the public of the community meeting for input into the refurbishment of the Hoberman Park Skate Park March 15 from 5:00 to 7:00 p.m. at the YMCA in the Riverview Room.

OTHER MATTERS

The City Manager notified Council of the renewal of the city's membership to the Clinton County Economic Partnership.

Mayor Long announced that the Summer Concert Committee is finalizing their schedule and the bands should be announced at a council meeting soon.

Ms. Masorti praised Downtown Lock Haven, Inc. for the "Sip and Shop" event held on February 11 at Downtown Businesses.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:10 p.m., the meeting was adjourned.

City Council Meeting March 7, 2022

City Council met in person for regular session on Monday March 7, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long.. Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, Director of Public Works Anthony Stopper, and City Planner Abigail Roberts. Guests in attendance was Jacque Miller, with the Leadership Clinton County, and Kira Rosamilia, manager of Downtown Lock Haven, Inc.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the minutes from the February 21, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Ms. Rosamilia made a request to Council to amend the original approval for the Farmer's Market at the E Main Parking Lot to adjust days and times to reflect the needs of the participating Farmers. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the request to move the Farmer's Market to Thursdays from 3:00-7:00 p.m. was approved.**

Ms. Rosamilia also requested to move the date of the final Pedestrian Mall weekend, to the preceding weekend, and while the motion made by Mr. Conklin, seconded by Dr. Brinker, was carried unanimously. (NOTE: As this item was not on the posted agenda and does not have a de minimis effect on the city, under Act 25 of 2021 this vote will need to be officially taken at the Mar 27 regular meeting of City Council).

Council considered a request for the use of Zindel Park watershed area for the Run River 10K, organized by PA Trail Dogs. The Director of Community Life already received insurance and will also have a Special Activities Agreement signed by the organizer and the city. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the request was approved.**

Council considered the use of the Floating Stage for a concert held by the Great Island Presbyterian Church on August 7th, 2022. The Director of Community Life will coordinate with the organizers for the use of electricity. **On a motion made by Mr. Byerly, seconded by Dr. Brinker, and carried unanimously, the request was approved.**

Council considered the use of Zindel Park for a wedding on May 14, 2022. The Director of Community Life will work with the organizers to ensure all guidelines and regulations are followed. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the request was approved.**

The City Planner presented to Council a project completed by City Intern Matthew Pernelli, Invest Lock Haven. This project was created to showcase the programs, incentives, and community that support various investments in the City of Lock Haven. The comprehensive document puts information about relevant programs in one place for current and prospective businesses to access. It also highlights the demographics of the city, area education, and different aspects of the community.

UNFINISHED BUSINESS

The Director of Community Life presented Council with a video about the Lock Haven City App and encouraged residents to utilize the app to report issues to the city. The App was initially presented to Council in 2019, and the city hopes to have more users download the app.

Council considered the award of proposals for the lease of property in Greene Township. On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, Council awarded lease plots to James Harbach, John Esh, and Noah Hershberger, in a total amount of \$8,165.00 per year.

Council was notified of the award of 2021 CDBG funds in the amount of \$322,441.

Council was notified of Lock Haven University's 2022 donation to the city in the amount of \$2,715, to be used towards public safety.

The City Manager facilitated the continued discussion of the Capital Improvement Program. The City Manager gave an update regarding the American Rescue Plan fund, and provided Council with the most recent numbers, and Council will receive a complete rundown of funds and estimates at the March 21, 2022, meeting.

NEW BUSINESS

Council considered Resolution No. 2022-08 to apply for DCED Gambling Proceeds funding for self-cleaning restrooms to serve the Central Business District. **On a motion made by Mr. Byerly, seconded by Mr. Stevenson, and carried unanimously, the resolution passed.**

Council considered Ordinance. No. 2022-03 amending Street Openings & Excavations to assign oversight to the Department of Public Works. **On a motion made by Mr. Conklin, seconded by Mr. Stevenson, and carried unanimously, the ordinance was adopted.**

Council considered the approval of city staff to seek proposals for a solar power purchase agreement to benefit the Wastewater Treatment Plant located at the city's airport property. **On a**

motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the request to seek bids was approved.

Council considered a request to seek bids for WWTP sludge for the contract ending 4/30/22, and for City Hall cleaning services for the contract ending 4/30/22. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the request to seek bids was approved.**

Council was notified of PennDOT traffic count locations in the city during 2022.

Council was notified of UPMC's renewal application for its Air Quality Permit.

OTHER MATTERS

The City Manager provided council with reports from the Authorities, Boards and Committees.

Mr. Stevenson provided an update on Downtown Lock Haven, Inc.

Mr. Byerly congratulated LHU Wrestling for winning the MAC Conference Title.

Mayor Long wished Central Mountain Basketball luck as they go on to their championship.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:50 p.m., the meeting was adjourned.

Mayor

City

City Council Meeting March 21, 2022

City Council met in person for regular session on Monday March 21, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long.

Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, Director of Public Works Anthony Stopper, Director of Licensing and Permits Cyndi Walker, and City Planner Abigail Roberts. Guests in attendance were Kevin and Dana Ziegmann with Wings Over Piper, Mark Glenn with Gwin, Dobson, and Foreman, and Andrew Snyder of West Church Street.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Morris, and carried unanimously, the minutes from the March 7, 2022, meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered a request from Downtown Lock Haven, Inc, to move the date of the September closure of E Main Street from September 30 and October 1, to September 23 and 24, 2022. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the request was approved.**

Mr. Ziegmann presented Council with a request to use the airport for the 20th Annual Wings Over Piper, August 4-7, 2022. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

Council considered a request for the use of Peddie Park for Special Olympics Softball practice for the 2022 season. **On a motion made by Mr. Conklin, seconded by Dr. Brinker, and carried unanimously, the request was approved.**

Council considered a request for the use of Triangle Park for Roads to Peace (Clinton County Women's Center) for an event on April 21 and 22, 2022 for a Domestic Abuse Awareness Month event. **On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

Council considered a request for the use of Zindel Park for the Fire on the Rocks 10k on March 18, 2023. **On a motion made by Ms. Masorti, seconded by Dr. Brinker, and carried unanimously, the request was approved.**

Council considered Resolution No. 2022-09 for the temporary closure of Sarah's Alley. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the request was adopted.**

UNFINISHED BUSINESS

Mark Glenn of Gwin, Dobson, and Forman presented to Council the Stormwater Management Equivalent Residential Unit Assessment Report that was requested. Mr. Glenn presented three options to move forward with the Stormwater Management fee. Council was given the opportunity to ask questions and will continue to review the options before making a decision.

Council considered Ordinance No. 2022-03 amending Chapter 380 of the City Code. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the ordinance was adopted on second reading.**

NEW BUSINESS

Council considered the filing of an appeal with the Clinton County Board of Assessment to the tax-exempt status of all those parcels making up 300 Bellefonte Avenue. There was discussion, with Mr. Morris expressing his disagreement with moving forward with the appeal. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried by a vote of 6-1, with Mr. Morris voting in opposition, Resolution No. 2022-10 was adopted.**

Council considered Resolution No. 2022-12 adopting the Mutual Aid Agreement for Emergency Services. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the resolution was adopted.**

Council considered the agreement between the city and SEDA-COG for the performance of labor standards for city-funded CDBG project. The City Planner was present to answer questions. **On a motion made by Ms. Masorti, seconded by Mr. Byerly, and carried unanimously, Council approved the agreement.**

Council considered Resolution No. 2022-11 filing the annual MS-339 for county aid for its contracted portion of expenses for the interchange lighting on Rt. 220 and Paul Mack Blvd. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the resolution was adopted.**

Council considered Resolution No. 2022-13 supporting local use of radar. **On a motion made by Ms. Masorti, seconded by Mr. Morris, and carried unanimously, the resolution was passed.**

Council considered Resolution No. 2022-14, in support of a lawsuit against the General Assembly, urging the General Assembly to create and maintain a fair and adequate and predictable funding system as required by the State Constitution. **On a motion made by Mr. Byerly,**

seconded by Mr. Stevenson, and carried by a vote of 5-2, with Dr. Brinker and Mr. Morris voting in opposition, the resolution was adopted.

The City Manager notified Council of the distributions from the perpetual gifts to the city from the Clinton County Community Foundation to the Hoberman Trust, in the amount of \$598.00, and to the Stephen Poorman Small Business Development Fund, in the amount of \$735.00.

The City Manager notified Council of the Clinton County Association of Township Officials annual meeting invitation, held on June 2, at the Clinton County Fairgrounds.

The City Manager notified Council of Al Hoberman Day on April 1 at the Parsons Union Building at Lock Haven University. Members of a variety of legislative branches throughout the state are invited to participate.

The City Manager notified Council of the first CCEP Time Out of the year on April 21, 2022.

The City Manager notified Council of the 2022 city-wide Spring Clean-up.

OTHER MATTERS

There were no other matters brought before Council.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:18 p.m., the meeting was adjourned.

City Council Meeting April 4, 2022

City Council met in person for regular session on Monday April 4, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, Director of Public Works Anthony Stopper, and City Planner Abigail Roberts.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the minutes from the March 21, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered Resolution No. 2022-15, permitting the installation of a banner across Main Street from April 25 to May 5, 2022 to advertise the LHU Band's recital. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the resolution was adopted.**

Council considered the use of Peddie Park for the 2022 Men's Softball League and the Keystone Little League practices, a request for the use of Zindel Park on June 4 for National Trails Day hikes, the use of Hoberman Park on September 21 for a Community Day hosted by the Living Hope United Pentecostal Church, and the use of Hoberman, Piper-Harmon, and Hammermill Parks by Keystone Central School District for the 2022 Summer Recreation Program. Mr. Conklin asked where the church was located, and the City Manager answered that they are out of Williamsport. **On a motion made by Mr. Morris, seconded by Dr. Brinker, and carried unanimously, the requests were approved.**

UNFINISHED BUSINESS

Council considered Res. No. 2022-16 to apply for DCNR grant-funding for Hoberman Park improvements. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the resolution was adopted.**

Council considered the awarding of the construction contract for DBG Piper-Harmon Playground project to Bowman Excavating/Paving/Concrete in the amount of \$230,927.77. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the bid was awarded.**

Council considered the awarding of the extension of garbage collection services until 12/31/2022 and the awarding of the 2022 WWTP sludge hauling contract until 12/31/2022. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the awards were granted.**

Council considered the awarding of the bid for the Cumming Village tank rehabilitation project to Worldwide Industries in the amount of \$84,996.00. Council will be requesting reimbursement for this project from the resources held for capital maintenance and improvement by the Lock Haven City Authority. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the bid was awarded.**

Council considered the rejection of all bids for Castanea watermain replacements on Mackey & McElhattan Avenues. The Director of Public Works explained that one bid was received for the project, and it exceeded the engineer's estimate. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the bids were rejected, and a new bid will be requested this spring for the project this fall.**

NEW BUSINESS

Council considered the acceptance of the resignation of Joseph Sanders IV as Fire Relief Driver. **On a motion made by Mr. Morris, seconded by Dr. Brinker, and carried unanimously, the resignation was accepted, with Council thanking Mr. Sanders for his time serving the city.**

Mr. Byerly and Dr. Brinker led a discussion with Council, asking them to revisit the 2017 study on regional policing. Mr. Stevenson expressed that until other municipalities request a proposal, the study does not need to be revisited. Ms. Masorti suggested that Council create a committee to discuss the options for the future. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried by a vote of 6 to 1 with Mr. Stevenson voting against, Council voted to form a committee consisting of Mr. Brinker, Mr. Byerly, Ms. Masorti, the City Manager and the Chief of Police, to look into what it would cost the city to provide police services to neighboring municipalities.** The committee will expire after the committee reports their findings to Council.

The City Manager notified Council of the awarding of grants from the Community Foundation in the amount of \$2,500 for the City Beach, \$5,000 to the Summer Concert Series, and \$4,989.12 towards the Hanna Park Pickleball courts. The City Manager explained that any extra funds raised for the pickleball courts will go into reimbursing the ARP Act money spent on the paving of the court.

The City Manager notified Council of the second Island Bridge replacement and the detour route that was approved 1/18/21.

OTHER MATTERS

There were no other matters brought before Council.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:57 p.m., the meeting was adjourned.

Mayor

City

**City Council Meeting
April 18, 2022**

City Council met in person for regular session on Monday April 18, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long.

Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, and Director of Public Works Anthony Stopper.

COUNCIL MINUTES

On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the minutes from the April 4, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered a request from Downtown Lock Haven, Inc. to place oversized letters in Triangle Park for Small Business Appreciation Week, May 1-May 7, and to place a Farmer's Market sign on the fence at the E Main St Parking Lot. Downtown Lock Haven, Inc. also informed Council of the change of location for the Side Street Saturday events to the Station Gallery. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the requests were approved.**

Council considered the use of Zindel park for weddings on May 14 and October 1, 2022. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the requests were approved.**

UNFINISHED BUSINESS

Council considered Res. No. 2022-17 requesting the City Authority to reimburse the city for the costs of maintenance on the Cummings Village water storage tank. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the resolution passed.**

Council considered the approval of Capital Improvement Plan. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the plan was approved.**

Council considered the implementation of a stormwater management fee. Council discussed the fee, and the City Manager explained that the fee can be adjusted by Resolution. Projects will be scheduled and will be kept under a budget, with a reserve set aside. Customers

will also be given the opportunity to receive discounts for rain barrels and other sustainable practices. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, Council approved the use of \$100.00 per year per Equivalent Residential Unit, or \$25.00 per quarter, as the amount to be placed into the draft Ordinance to be prepared by the City Engineer.**

The City Manager gave an update on the request by outgoing City Council Member Alex Di Costanzo for a Designated Outdoor Refreshment Area in the city. After consulting the City Solicitor, it is something Council could do for any period of time or special event if Council so chose.

Council considered a proposed framework of a cost-sharing agreement for future water supply projects benefiting the City, Suburban, and the Water Filtration Authority. If also approved by the board of the filtration authority, this would be drafted by the solicitor of the Water Filtration Authority and reviewed by the solicitor for the City and Suburban Water Authorities. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the request was approved.**

NEW BUSINESS

Council considered the appointment of two members of Council to a subcommittee to review the six proposals to receive a solar installation at the Lock Haven Airport. **On a motion made by Ms. Masorti, seconded by Dr. Brinker, and carried unanimously, the Mayor Long and Mr. Morris were appointed to the subcommittee, with Mr. Stevenson serving as an alternate.**

Council considered Resolution No. 2022-18 in support of House Bill 2475 ending tax-exempt status for state and state affiliated colleges and universities. The City Manager explained that while there is not enough time for this bill to pass this session, it will begin a discussion on urging the State to support municipalities that have colleges and universities. Mr. Morris expressed concern that the burden on state universities is too great if this bill were to pass. **On a motion made by Mr. Conklin, seconded by Mr. Stevenson, and carried by a vote of 5 to 2 with Mr. Morris and Mayor Long voting against, the resolution was passed.**

Council considered the expenditures of the paving of W Fourth St from Irwin west to the city line. This will be a joint project with Flemington Borough, in the amount of \$10,636.25. **On a motion made by Mr. Conklin, seconded by Mr. Stevenson, and carried unanimously, the expenditures were approved to be paid from the General Capital Projects Fund (016).**

Council considered entering into service agreements with Redmond's Complete Comfort for maintenance and inspection of the HVAC at City Hall, DPW Garage, and LHV Airport. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the service agreements were approved.**

Council considered asking staff to investigate the creation of a Vacant Property Registry to offset the cost of regular inspection for compliance with Property Maintenance & City Code.

This would keep vacant homes from becoming blighted properties. **On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

Council considered the appointment of Allora Figured of 16 ½ N Jones St, and Wilson Riccardo of 50 W Main Street to the Central Clinton County Water Filtration Authority, with terms ending 1/2/2024, and Mr. Wilson Riccardo to the Civil Service Commission with a term ending 1/1/2025. **On a motion made by Mr. Conklin, and seconded by Mr. Morris, and carried unanimously, the appointments were approved.**

The Director of Community Life announced the hours for the City Beach, beginning June 12 and ending August 20, 2022. The City Beach will have lifeguards posted from Monday to Saturday from 12:00-6:00 p.m. All swimming done while lifeguards are not on duty is done at the risk of the swimmers. There will be signage announcing when lifeguards are on duty. The Director of Community Life also announced that the City is currently hiring lifeguards, and open water certification is not required.

The City Manager notified Council of the results of the Voting Award Contest conducted by the City of Easton, going to the City of DuBois for 2021.

The Director of Public Works presented Council with the Paving Schedule provided by PennDOT for the summer of 2022.

The Director of Public Works provided an update on the traffic light project conducted by PennDOT.

Mr. Stevenson asked if the Summer Movie Series was going to be happening this summer, and the Director of Community Life explained that the committee will be deciding the movies soon and making the announcement of dates.

OTHER MATTERS

Mayor Long announced that the Summer Concert Series Schedule would be announced during the first week of May.

Mr. Stevenson encouraged residents to attend the Kiwanis Spaghetti Dinner on April 20, and welcomed runners that were coming to the area for the Hyner Challenge.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:30 p.m., the meeting was adjourned.

May

City

City Council Meeting May 2, 2022

City Council met in person for regular session on Monday May 2, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long..

Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, Director of Licensing and Permits Cyndi Walker and Director of Public Works Anthony Stopper.

Guests in attendance were Laura Jameson, of the Lock Haven Express, and Scott Johnson, of the Record.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the minutes from the April 18, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered Resolution No. 2022-19 for the installation of a banner for the Ross Library Book Sale from September 1 to September 8, 2022. **On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried unanimously, the resolution was adopted.**

Council considered Resolution No. 2022-20 for the installation of a banner for Relay for Life from May 5 to May 14, 2022. **On a motion made by Mr. Conklin, seconded by Dr. Brinker, and carried unanimously, the resolution was adopted.**

Council considered the use of Hoberman Park by the Lock Haven Area YMCA for an event on June 3, 2022, the use of Zindel park for a wedding on September 10, 2022, and the use of Hanna Park, Memorial Park, and the Station Gallery to keep geocaches as part of the Highway Safety Network Geocaches. **On a motion made by Ms. Masorti, seconded by Mr. Morris, and carried unanimously, the requests were approved.**

UNFINISHED BUSINESS

The City Manager notified Council of the funding offer from PennVEST for Phase 1 of the Ohl Dam, in the amount of \$5 million, enabling the project to move forward.

NEW BUSINESS

The City Manager presented the first draft of the Water Fund Budget to Council, and it will be available online for the public to review, as well as Council, prior to the May 16, 2022 meeting. The City Manager encouraged residents to review the budget on the city's Civil Space page available under the "quick links" on the city website and participate in the public engagement survey that can be found on that website. Since this is Council's and the public's first view of the proposed 2023 water budget, each will be given time to review the budget prior to the next meeting when discussion regarding the budget will continue.

The City Manager notified Council of the municipal officer's emergency management training on July 19, 2022 at 7:00 p.m. Mr. Stevenson explained that this training is very helpful for everyone that attends, and encouraged all members of council to attend.

FYI & REPORTS OF AUTHORITIES, BOARDS, COMMISSIONS, AND COMMITTEES

The City Manager presented the results of the Audit of the Lock Haven City Authority, as well as the minutes from the January and April meetings of the Central Clinton County Water Filtration Authority.

The City Manager notified Council of the payment and receipt of honorariums for Ray Gorham & John Bryerton.

The City Manager notified Council of the recognition of Hand-in-Hand Hose Co. by the Alpha Fire Company, showing appreciation for their help during the Blue and White Game in State College.

OTHER MATTERS

The Director of Community Life announced that the Summer Concert Series Schedule will be announced at a reception on May 3, 2022, and the schedule will be available online following the reception at the city's Civil Space page.

Mr. Stevenson announced that May is Motorcycle Safety Awareness Month.

Dr. Brinker announced that May 4 is Firefighter International Day and there will be an assembly at Central Mountain High School honoring our firefighters and EMS.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:21 p.m., the meeting was adjourned.

City Council Special Meeting
June 6, 2022

City Council met in person for a special session on Monday June 6, 2022, in Lock Haven, Pennsylvania. The meeting was called to order at 5:30 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long, with Dr. Brinker attending via Zoom Conference Call.

Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, Director of Public Works Anthony Stopper, and City Planner and Development Coordinator Abigail Roberts.

Guests in attendance were Mark Czap and Andy Meserve from Tangent Energy Solutions.

Mr. Czap and Mr. Meserve presented to Council regarding the services provided by Tangent Energy Resources and their proposal for the installation of a solar panel system at the LHV airport industrial park for the purpose of supplying electricity to the city's wastewater treatment plant. Council was given the opportunity to ask questions.

Upon motion by Mr. Conklin, the meeting was adjourned at 6:24 p.m.

**City Council Meeting
June 6, 2022**

City Council met in person for regular session on Monday June 6, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long, with Dr. Brinker attending via Zoom Conference Call.

Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, and City Planner and Development Coordinator Abigail Roberts.

Guest in attendance were Beth Bartlett and Brandon Ranck, representing the Lock Haven Area YMCA.

COUNCIL MINUTES

On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the minutes from the May 16, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered the following requests: the use of Triangle Park on June 24, 2022, by Roads to Peace for a Pride Celebration, the use of Peddie Park by the Keystone Little League, the use of Canal Park for a K-9 Rescue presentation on September 11, 2022, permission to have temporary lines painted on the Pickleball courts in Hanna Park, and then sealed and painted in 2023, and to have the courts locked from October 15 through April 15, and the annual request from the Lock Haven Jaycees for the 51st Labor Day Regatta. **On a motion made by Mr. Byerly, seconded by Mr. Conklin, and carried unanimously, the requests were approved.**

Ms. Bartlett and Mr. Ranck presented to Council a request for an allocation of the American Rescue Plan funding to complete the renovations to the pool. The YMCA only needs \$31,075 to finish phase 1 of the project, and when they reach that goal, the pool will be able to get back up and running. Ms. Bartlett and Mr. Ranck answered questions from council regarding the pool and the construction. **On a motion made by Ms. Masorti, seconded by Mr. Morris, and carried unanimously, Council allocated \$31,075 to the YMCA.**

UNFINISHED BUSINESS

Council considered the agreement with Gwin Dobson & Foreman for the construction phase of Ohl Phase I project. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the agreement was approved.**

The City Manager presented Council with an alternative option from the architect regarding the City Hall rehabilitation project, which would move the police to the Hope Hose Fire Company, with less renovations at City Hall, bringing the cost down from \$6 million to \$3.9 million. Council discussed the new option with some members expressing concerns regarding the estimate.

Council considered Resolution No. 2022-22 extending the collective bargaining agreement between the city and AFSCME Local 2834 through Dec 31, 2023. Mr. Stevenson inquired if there was a cap on the three year average, the City Manager explained that there is not. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the resolution passed.**

NEW BUSINESS

Council considered a service agreement SEDA-COG for environmental reviews. The City Planner explained that this is the same agreement that was made in the past, but the dates have been updated, and there is an increase in cost which is to be paid out of CDBG project funds. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the agreement was approved.**

Council considered the appointment of Gwin Dobson & Foreman for engineering services for CDBG projects 2022-2024. **On a motion made by Mr. Byerly, seconded by Mr. Conklin, and carried unanimously, Gwin, Dobson, & Foreman were appointed.**

Council considered Resolution No. 2022-23 for the drawdown of ARP funds. **On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried unanimously, the resolution passed.**

Council considered a request for a subcommittee to meet with Lock Haven EMS to discuss staffing issues. On a motion made by Ms Masorti, seconded by Mr. Byerly, and carried unanimously, Dr. Brinker and Mr. Byerly were appointed to the subcommittee.

Council considered the appointment of Fire Auxiliary Drivers. On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, Dustin Council was appointed to Hope Hose Fire Company, and Hunter Stover was appointed to Hand-in-Hand Fire Company.

The City Manager notified Council of the proposed transfer of PLCB license for 205 N Grove St..

The City Manager notified Council of the biannual State Police fine payment in the amount of \$1,430.65.

The City Manager informed Council of the resignation of Patrolman Gage Fisher, which will be on the agenda for the June 20, 2022 meeting.

OTHER MATTERS

Mr. Stevenson encouraged everyone to attend the St. Agnes Fair on Friday, and Ms. Masorti mentioned the Farmer's Market occurring every Thursday in the Dining Park on Main Street.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:54 p.m., the meeting was adjourned.

Mayor

City

City Council Special Meeting
June 20, 2022

City Council met in person for a special session on Monday June 20, 2022, in Lock Haven, Pennsylvania. The meeting was called to order at 5:30 PM by Mayor Joel Long.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long, with Dr. Brinker attending via Zoom Conference Call.

Also, in attendance was City Manager Gregory Wilson, Director of Public Works Anthony Stopper, and City Planner and Development Coordinator Abigail Roberts.

Guest in attendance were Cameron Willison and Jason Grottini from Envinity.

Representatives from Envinity presented to Council regarding their company's response to the Request for Proposals for solar installation. Council was given the opportunity to ask questions.

The meeting was adjourned at 6:26 p.m.

**City Council Meeting
June 20, 2022**

City Council met in person for regular session on Monday June 20, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long, with Dr. Brinker attending via Zoom Conference Call.

Also, in attendance was City Manager Gregory Wilson, Director of Public Works, and City Planner and Development Coordinator Abigail Roberts. Guests in attendance were Fire Chief Norm Wolfrom, Fire Chief Robert Neff, Deputy Fire Chief Tyler Wooding, and Assistant Fire Chief Eric Brungard.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the minutes from the June 6, 2022 special meeting and June 6 regular meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered Resolution No. 2022-24 congratulating outgoing Fire Chief Norm Wolfrom for service as Chief, Deputy Chief, or Assistant Chief since July 1, 1990. **On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried unanimously, the resolution passed.**

Council considered the appointment of the Fire Chiefs for the term July 1, 2022 to June 30, 2024. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, Fire Chief Robert Neff, Deputy Fire Chief Tyler Wooding and Assistant Fire Chief Eric Brungard were appointed.**

Council considered Resolution No. 2022-25 to hang a flag over Main Street. **On a motion made by Mr. Byerly, seconded by Ms. Masorti, and carried unanimously, the resolution passed.**

UNFINISHED BUSINESS

Council considered Resolution No. 2022-26 permitting the drawdown of ARP Act funds toward the YMCA Pool Tier 1 project. **On a motion made by Ms. Masorti, seconded by Mr. Morris, and carried unanimously, the resolution passed.**

Council considered the award of the bid for replacement of the water mains on Mackey and McElhattan Aves in Castanea Township to Lamadue Excavating of West Decatur (PA) in the

amount not to exceed \$394,690.00. This will be paid for from 2021A Note proceeds. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the bid was awarded to Lamadue Excavating.**

Council considered the resignation of Patrol Officer Gage Fischer effective June 26, 2022. **On a motion made by Mr. Conklin, seconded by Mr. Stevenson, and carried unanimously, the resignation was accepted and Patrol Officer Fischer was thanked for his service.**

Council considered the approval of the repainting of the Hanna Park pickleball courts for spring 2023 using funds raised by the pickleball organization. **On a motion made by Mr. Byerly, seconded by Ms. Masorti, and carried unanimously, the approval was granted.**

Council continued its discussion regarding improvements to City Hall. The City Manager explained that the architect gave an estimate with a more limited scope of work, including a new roof, windows, ADA compliance and EDOC compliance issues, bringing the total to \$1.5 million. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried by a vote of 5 to 2, with Mr. Byerly and Dr. Brinker voting in opposition, council voted to fix the roof, using funds from the 2021 A portal.**

Mr. Morris made a motion to replace the windows in City Hall, seconded by Mr. Conklin. Mr. Byerly expressed an interest in making an alternative motion. Morris withdrew the motion.

On a motion made by Mr. Byerly, seconded by Ms. Masorti, and carried by a vote of 4 to 3, with Mr. Stevenson, Mr. Morris, and Mayor Long voting in opposition, Council voted to move forward with the option of moving the police department to Hope Hose, and renovating Hope Hose.

NEW BUSINESS

Council considered a request from Clinton County to relocate certain monuments in Veterans Park to other County owned parcels of land. **On a motion made by Mr. Conklin, seconded by Mr. Stevenson, and carried unanimously, the request was approved.**

Council was notified of PEMA training taking place on July 19, 2022 at 7:00 p.m.

The City Planner/Range Abbey announced to Council the start of the “Little Ranger” Program, which will be a passport program for children in the city to collect “badges” throughout the city for different activities, and it will begin on Friday, June 24, and there will be a Ranger video explaining how the program works.

OTHER MATTERS

Ms. Masorti inquired about new parking meters, and the City Manager explained that the parking meters will be replaced slowly, and will not begin until 2023, and the city is getting a new quote for the cost of the new parking meters.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:57 p.m., the meeting was adjourned.

**City Council Special Meeting
July 11, 2022**

City Council met in person for a special session on Monday July 11, 2022, in Lock Haven, Pennsylvania. The meeting was called to order at 5:30 PM by Vice-President Steve Stevenson who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long, with Dr. Brinker attending via Zoom Conference Call.

Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, Director of Public Works Anthony Stopper, and City Planner and Development Coordinator Abigail Roberts.

Guest in attendance were Sel Edor and Jim Echard from BAI Group.

Representatives from BAI Group made a presentation to Council highlighting their company's response to the Request for Proposal issued by the city for solar installation for the benefit of the wastewater treatment plant. Council was given the opportunity to ask questions.

The meeting was adjourned at 6:28 p.m.

**City Council Meeting
July 11, 2022**

City Council met in person for regular session on Monday July 11, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long, with Dr. Brinker attending via Zoom Conference Call.

Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, Chief of Police Kristin Smith, and the Director of Public Works Anthony Stopper. Greg Mayes, representing the Suburban Water Authority, and Daryl Peck, representing Concord Public Finance were also present.

COUNCIL MINUTES

On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the minutes from the June 20, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered a request from the Clinton County United Way for the use of Triangle Park on July 30, 2022 for a community event. Council considered a request from the Roads to Peace for the use of Triangle Park on July 31, 2022 for a reproductive rights rally. Council considered a request from Wanda DeManno for the use of Hanna Park on August 3, 2022 for a vow renewal ceremony. Council considered a request from LH Jams and the Clinton County Arts Council for the use of the electrical outlets on the Main Street light poles on August 12 and 13, 2022. Council considered a request from Ashley Simcox for the use of Zindel Park on September 17, 2022 for a small wedding. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, all requests were approved.**

UNFINISHED BUSINESS

Council considered the award of the Ohl Phase 1 construction project (PennVEST supported) to Francis J. Palo, Inc. of Clarion, PA, in the base bid amount of \$4,243,000.00. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the bid was awarded.**

The City Manager notified Council of the approval of funding from the LH City Authority for the Cummings Village rehabilitation project in the amount of \$92,362.43.

The City Manager gave a final notice of the CCES Elected Official Training on July 19 at 7:00 p.m. and requested Council let him know as soon possible who intends to attend so reservations can be made.

The Director of Public Works provided an update from PennDOT that it intends to mill and pave streets discussed in a previous meeting beginning the week of July 25 and completed by August 12.

Council considered the request to bid Phase 1 of the Sunset Pines stormwater improvements supported by the city's allocation of state liquid fuels. **On a motion made by Mr. Morris, seconded by Mr. Stevenson, and carried unanimously, approval was given to bid.**

NEW BUSINESS

Council considered Resolution No. 2022-27, to issue debt to finance a capital project and to allocate a portion of the proceeds thereof to reimburse city funds or short term borrowed funds used to pay costs of the project prior to the issuance of the debt. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the resolution was adopted.**

Council considered the first reading of Ordinance No. 2022-04 authorizing incurring nonelectoral debt through PennVEST in the amount of \$5 million. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the ordinance passed on first reading.** The second reading of the ordinance will take place at the regular meeting of Council on July 25, 2022.

Mr. Peck presented to Council an explanation of the A, B, and C Series Notes, and answered questions from council regarding the notes.

Council considered the approval of the recommendation for the selection of the funding agency for the 2022 A, B, and C Bonds. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, Jersey Shore State Bank was approved as the funding agency based on the proposals provided.**

Council considered the first reading of Ordinance No. 2022-05 authorizing the issuance of general obligation debt in the form of the 2021 A, B, and C Bonds to provide interim financing for water fund capital improvements to the dams and supplemental water wells and pipeline. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the ordinance was adopted on first reading.** The second reading of the ordinance will take place at the regular meeting of Council on July 25, 2022.

The City Manager announced the promotion of Matthew Rickard as Assistant Chief of Police, effective September 5, 2022. Chief Smith expressed that this will be a great opportunity for Officer Rickard to learn more about the administration of the department including scheduling and budgeting.

Council received from the Civil Service Commission of the City of Lock Haven a list of qualified applicants from which to chose one candidate to provide a tentative offer to become a probationary patrolman with the city. **On a motion made by Ms. Masorti, seconded by Mr. Byerly, and carried unanimously, Council authorized the issuance of a tentative offer to Hunter Brooks for the position of probationary patrolman.**

The City Manager notified council of the receipt of the 6-month Budget-to-Actual (unaudited) report. The City Manager explained that the city has received approximately 58% of anticipated revenue, and expended 41 % of anticipated expenditures.

OTHER MATTERS

Greg Mayes of the Suburban Water Authority presented a letter to council from their solicitor, regarding concerns of the authority with sharing the cost of the DEP-required dam improvement projects at Ohl and Keller, and the supplemental water wells needed during construction on Keller. Council created a subcommittee made up of Ms. Masorti, Mr. Morris, and Mayor Long to meet as soon as possible with Suburban's representatives to resolve any issues and ensure the cost-sharing agreement is adopted.

Council was given the reports of the Lock Haven Planning commission.

Council was given notice required under the Comcast franchise agreement.

Mayor Long proclaimed July 7 as "Don Malinak Day" in honor of the local coach.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:54 p.m., the meeting was adjourned.

**City Council Meeting
July 25, 2022**

City Council met in person for regular session on Monday July 25, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Jeffrey Brinker, Richard Morris, and Mayor Joel Long, with Dr. Brinker and Mr. Morris attending via Zoom Conference Call.

Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, City Planner and Development Coordinator Abigail Roberts, and the Director of Public Works Anthony Stopper.

COUNCIL MINUTES

On a motion made by Ms. Masorti, seconded by Mr. Byerly, and carried unanimously, the minutes from the June 20 & July 11 special meetings and July 11 regular meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered a request from the Clinton County United Way to change the date of their event at Triangle Park from July 30 to August 27. Council considered a request from Council from the Clinton County Economic Partnership and Visitor's Bureau for the use of the Beach Pavilion on July 29, 2022. Council considered the use of Triangle Park on August 6, 2022 by ARDS Alliance Inc. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, all of the requests were approved.**

Council considered Resolution No. 2022-31, a request for Rally for Recovery to install a banner across Main Street. **On a motion made by Mr. Byerly, seconded by Ms. Masorti, and carried unanimously, the resolution was adopted.**

UNFINISHED BUSINESS

Council continued their discussion of the 2022 financing for the water projects. The second reading of Ordinance No. 2022-04 regarding PennVEST debt and second reading of Ordinance No. 2022-05 regarding interim financing A, B, and C Bonds were postponed until the August 1, 2022 meeting of council.

Council considered Resolution No. 2022-28 modifying the due date for 2018 C Note. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the resolution WAS ADOPTED.**

Having heard presentation from the top three proposals to City Council, Council considered the selection of a developer for the solar installation at the Lock Haven Airport for the benefit of the city's wastewater treatment plant. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, Council authorized staff to negotiate a final agreement with Tangent Energy Solutions.**

Council considered Resolution No. 2022-29 for the renewal of the temporary closure of Sarah's Alley. **On a motion made by Mr. Byerly, seconded by Mr. Morris, and carried unanimously, the resolution was adopted.**

Council considered Resolution No. 2022-30 to apply for CDBG-CV funding for Hoberman Park improvements. **On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried unanimously, the resolution was adopted.**

The City Manager and City Planner notified Council of PennDOT Green Light Go grant awards to the city. The first in the amount of \$346,558 for the replacement of the signal at State Route 120 (W Water Street) and N Fairview Street. The second in the amount of \$351,719 for the replacement of the sign at State Route 150 and Second Avenue/Barton Street.

NEW BUSINESS

The City Planner and Development Coordinator presented Council with the 2022 CDBG Schedule, and notified Council of the next public hearing on September 12, 2022.

OTHER MATTERS

Council was notified of an invitation to the Phase 4 opening of the Bald Eagle Valley Trail on August 17, 2022.

Council was presented with information from the Clinton County Sewer Authority, as well as minutes from the Clinton County Local Emergency Planning Committee, and a letter regarding sewer surcharges from Castanea Township and the letter in response.

Mayor Long congratulated the owners of the Fallon House for their work on improving the building and their soft opening the previous weekend.

Mr. Stevenson shared with Council about the training session at the Red Eye Center for public officials that will be rescheduled for a later date.

Mr. Stevenson encouraged Council to attend the event on July 29, sponsored by PennDOT and the Economic Partnership for the Geocaching Trail.

Mr. Conklin expressed his gratitude to the City Planner for her hard work on attaining funds for the city through grants.

The Director of Public Works provided an update regarding the PennDOT streetlight projects.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:32 p.m., the meeting was adjourned.

City Council Meeting August 1, 2022

City Council met in person for regular session on Monday August 1, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Richard Morris, and Mayor Joel Long, with Mr. Morris attending via Zoom Conference Call. Absent was Jeffery Brinker.

Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abigail Roberts, and the Director of Public Works Anthony Stopper. Guests in attendance were Laura Jameson with the Lock Haven Express, and Ryan Mentzer from Eckert Seamans.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the minutes from the July 25, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered a request from the Clinton County Special Olympics for the use of Peddie Park for Flag Football. **On a motion made by Ms. Masorti, seconded by Mr. Conklin, and carried unanimously, the request was approved.**

Council considered Resolution No. 2022-32, a request for LH Jams and the Clinton County Arts Council to install a banner across Main Street. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the resolution was adopted.**

UNFINISHED BUSINESS

Council continued their discussion of the 2022 financing for the water projects. Council considered Ordinance No. 2022-04 on second reading borrowing \$5 million from PennVEST in order to complete Phase 1 of the DEP-required improvements to Ohl Dam. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the ordinance was adopted.**

Council considered Ordinance No. 2022-05 on second reading to provide for interim financing for Water Fund projects through borrowing from Jersey Shore State Bank for the 2022 A, 2022 B, and 2022 C Bonds. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the ordinance was adopted.**

Council considered Ordinance No. 2022-06 pledging to raise water rates if needed by January 31, 2024 to meet obligation of repaying the debt service on the PennVEST loan. **On a**

motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the ordinance was adopted on first reading with second reading on August 15, 2022.

Council considered Resolution No. 2022-33 designating the signatories to an agreement with PennDOT for the cost sharing of the lighting on Route 220 and Paul Mack Boulevard. The agreement will be reviewed and adopted by Council prior to signing. **On a motion made by Ms. Masorti, seconded by Mr. Byerly, and carried unanimously, the resolution was adopted.**

Council considered Resolution No. 2022-34 to apply for directing the Mayor, Controller, and City Manager to sign the cost-sharing agreement between the city, Suburban Water Authority, and the Central Clinton County Water Filtration Authority. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the resolution was adopted.**

NEW BUSINESS

Council considered Ordinance No. 2022-07 prohibiting tobacco and vapor in city parks and the levee. **On a motion made by Mr. Conklin, seconded by Mr. Stevenson, and carried unanimously, the ordinance was adopted on first reading** with the second reading on August 15, 2022.

Council considered the appointment of Alex Di Costanzo of Bellefonte Avenue to the Lock Haven Civil Service Commission. **On a motion made by Mr. Byerly, seconded by Ms. Masorti, and carried unanimously, Mr. Di Costanzo was appointed.**

OTHER MATTERS

Council was given an update on majors provided by Lock Haven University.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:13 p.m., the meeting was adjourned.

City Council Meeting August 15, 2022

City Council met in person for regular session on Monday August 15, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Vice President Stevenson who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, and Richard Morris, with Mr. Byerly and Mr. Morris attending via Zoom Conference Call. Absent was Mayor Joel Long.

Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abigail Roberts, and the Director of Public Works Anthony Stopper.

Guests in attendance were Laura Jameson with the Lock Haven Express, and Kira Rosamilia, Downtown Lock Haven, Inc. Manager.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Dr. Brinker, and carried unanimously, the minutes from the August 1, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered the following requests from Downtown Lock Haven, Inc.: the use of Canal Park from December 3- January 7 for the display of holiday inflatables, permission to paint traffic signal control cabinets in the Central Business District, permission to plant flowers in the circle at N Vesper St and Perry's Alley, closure of Sarah's Alley from E Main Street to Jordans Alley on November 26 for live reindeer, use of W Main St and other city streets for carriage rides on November 26, closure of Sarah's Alley from E Main Street to Jordans Alley in January 2023 for the installation of an ice skating rink by Downtown Lock Haven, Inc. The City Manager explained a resolution will need to be made at a later date for the sixth item after the event is finalized. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the requests were approved.**

Council considered Resolution No. 2022-35 for a welcome banner for Lock Haven University Students returning to the area. **On a motion made by Ms. Masorti, seconded by Mr. Byerly, and carried unanimously, the resolution was adopted.**

Council considered a request for the use of Piper-Harmon Playground for a birthday party. **On a motion made by Dr. Brinker, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

UNFINISHED BUSINESS

Council considered the second reading of Ordinance No. 2022-06 pledging to raise water rates if needed to meet the obligation of repaying the debt service on the PennVEST loan. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the ordinance was adopted on second reading.**

Council considered the second reading of Ordinance No. 2022-07 prohibiting tobacco and vapor use in city parks and on the levee. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the ordinance was adopted on second reading.**

Council considered the award of the contract for Phase 1 of the Sunset Pines Stormwater Improvement project to HRI at the price of \$610,117.00. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the bid was awarded to HRI.**

The City Manager provided an update to Council on the City/Filtration Authority/Suburban Water Authority cost-sharing agreement. Suburban Water Authority requested all water projects listed out in the agreement, and clarification that the city does not own the filtration plant.

Council considered the acceptance of legal representation for the PennVEST loan by Eckert Seamans Cherin & Mellott, LLC as bond counsel and Coploff, Ryan, and Welch as solicitor. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the request was accepted.**

NEW BUSINESS

Council considered the appointment of the voting delegate and alternate to the annual Summit of the Pennsylvania. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, Mr. Stevenson was appointed as voting delegate, with Mr. Conklin serving as the alternate.**

Council considered Resolution No. 2022-36 to apply for the DCED Façade Grant. The City Planner and Development Coordinator explained the program and answered questions from Council regarding the requirements and guidelines. **On a motion made by Ms. Masorti, seconded by Dr. Brinker, and carried unanimously, the resolution was adopted.**

Council considered Resolution No. 2022-37 to apply for \$500,000 toward the Public Safety Building. The City Manager and City Planner and Development Coordinator answered questions from Council regarding the project, and the use of funds. **On a motion made by Mr. Byerly, seconded by Dr. Brinker, and carried by a vote of four to two, with Mr. Stevenson and Mr. Morris voting in opposition, the resolution was adopted.**

Council considered the approval of a \$50,000 commercial loan to the Fallon House if approval is granted by the Commercial Loan Committee. The City Planner and Development Coordinator answered questions from Council regarding the loan. **On a motion made by Ms. Masorti, seconded by Mr. Conklin, and carried unanimously, the loan was approved.**

OTHER MATTERS

City Council Meeting September 12, 2022

City Council met in person for regular session on Monday September 12, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Richard Morris, and Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, City Planner and Development Coordinator Abigail Roberts, and the Director of Public Works Anthony Stopper.

Guests in attendance were Laura Jameson with the Lock Haven Express, and Dave Harger, representing VetForce and the Veterans Park Committee.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Morris, and carried unanimously, the minutes from the August 15, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered a request from Dave Harger and the Veteran's Committee to proceed with the plans for the Veteran's Park renovations. **On a motion made by Ms. Masorti, seconded by Mr. Stevenson, and carried unanimously, the request was approved.**

Council considered a request for the use of Hanna Park on September 25, 2022 for a family reunion, the use of Hoberman Park on October 16 for a Little League Chicken Barbeque, and the use of Triangle Park on October 21 for a Roads to Peace Vigil for Victims of Domestic Violence. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the requests were approved.**

UNFINISHED BUSINESS

The City Manager notified Council of the final payment by city to the Tax Increment Financing for the "Shaner" development property in the amount of \$35,919.24 for taxes paid on the hotel and an additional \$52,600.00 for taxes paid on the Geisinger clinic parcel.

The Public Works Director provided an update to Council on the Mackey & McElhattan Aves (Castanea) water line replacement and answered questions regarding the project.

The Public Works Director provided an update on the Sunset Pine Phase 1 Stormwater project and answered questions regarding the project. The anticipated completion of Phase 1 will be May 5, 2023.

Council considered Resolution No. 2022-38 revising the 2021 CDBG-CV. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the resolution passed.**

Council considered Resolution No. 2022-39 and Resolution No. 2022-40 as part of the Ross Library Keystone Grant application. The City Planner and Development Coordinator gave more insight to the grant application, and answered questions regarding the application. **On a motion made by Mr. Morris, seconded by Dr. Brinker, and carried unanimously, the resolutions passed.**

The City Manager notified Council that bids are now open for the City Hall roof replacement project and must be returned by September 20, 2022 at 11:00 a.m. and will be awarded at the next Council Meeting on September 26, 2022.

NEW BUSINESS

Council considered a request for donation to the Halloween Parade in the amount of \$100.00 from the Lock Haven Fire Departments. **On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

Council considered Ordinance No. 2022-08 prohibiting right turns on red and the notice of warranty date on new signals. The Director of Public Works answered questions regarding the traffic signals. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the ordinance was adopted on first reading.** Second reading of the ordinance will take place at the September 26, 2022 regular meeting of Council.

Council considered a request by the Director of Public Works to solicit for bids for 2023 services. **On a motion made by Ms. Masorti, seconded by Mr. Conklin, and carried unanimously, the request to solicit bids was approved.**

Council considered Ordinance No. 2022-09: State Act 57 required update to waiver of interest and penalties on specific real estate taxes. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the ordinance was adopted on first reading.** Second reading of the ordinance will take place at the September 26, 2022 regular meeting of Council.

The City Planner and Development Coordinator announced the award of DCNR grant toward Phase 1 of Hoberman Park in the amount of \$325,000.00. The city will match this grant with funds from CDBG and in-kind services.

The City Planner and Development Coordinator announced the start of the STEP Designated Stop Program and answered questions from Council regarding the program. The program launches on October 3, and will run from Lock Haven to Mill Hall. More information on the program can be found on the City's website and Facebook page.

The Director of Public Works notified Council of tree removal and trimming at Hanna Park being conducted by PPL.

OTHER MATTERS

The City Manager provided minutes of the July 7 City Authority meeting, minutes of the Planning Commission and Commercial Loan Committee, and information and minutes from the Clinton County Sewer Authority.

The City Manager provided invitations to the Clinton County Economic Partnership dinner and Time-Outs, and a disaster preparedness meeting being conducted by the county.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:26 p.m., the meeting was adjourned.

City Council Meeting September 26, 2022

City Council met in person for regular session on Monday September 26, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Richard Morris, and Mayor Joel Long.

Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, City Planner and Development Coordinator Abigail Roberts, and the Director of Public Works Anthony Stopper.

Guest in attendance was Laura Jameson with the Lock Haven Express.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Conklin, and carried unanimously, the minutes from the September 12, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered a request from Roads to Peace to place purple ribbons on city property for Domestic Violence Awareness Month in October. **On a motion made by Ms. Masorti, seconded by Mr. Conklin, and carried unanimously, the request was approved.**

Council considered a request for the use of Zindel Park on 2/4/23 for the “Frozen Snot” winter race. The Director of Community Life will work with the organizers to complete the Special Activities Agreement and collect proof of insurance prior to the race. **On a motion made by Mr. Stevenson, seconded by Dr. Brinker, and carried unanimously, the request was approved.**

UNFINISHED BUSINESS

Council considered the second reading of Ordinance No. 2022-08: the State Act 57 required update to waiver of interest & penalties on specific real estate taxes for qualifying property owners. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the ordinance was adopted on second reading.**

Council considered Ordinance No. 2022-09 prohibiting right turns on red and notice of warranty date on new signals. Mr. Stevenson inquired about signs that are no longer at certain intersections, and the City Manager explained that removing those from the ordinance would not require a first reading. **On a motion made by Ms. Masorti, seconded by Mr. Conklin, and**

carried unanimously, the ordinance was adopted on first reading. Second reading of the ordinance will take place at the regular meeting of Council on October 3.

Council considered the award of the bid for roof replacement on City Hall, which will be funded from 2021A Note proceeds. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the bid was awarded to Mid-State Roofing and Coating Incorporated in the amount of \$100,066.00.**

NEW BUSINESS

The City Manager provided information from the Pennsylvania Municipal League to consider three options regarding the appropriate ordinance to regulate consumer fireworks in the city limits. Option one provides consumer fireworks permitting process, which would permit anyone to come in and get a permit. Option two is a blanket prohibition, and option three is a prohibition against consumer fireworks, but allows residents to apply for a permit to set off fireworks, if they can prove they are 150 ft away from existing structures or vehicles. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, Council chose to move forward to consider an ordinance to prohibit consumer fireworks but allow residents to apply for a permit if they can provide they can meet the restrictions (Option 3).**

Council considered the allocation of the remaining ARP Act funding to the General Fund to reimburse for qualifying expenses from March 3, 2021 to December 31, 2021. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, Council directed the City Manager to prepare a Resolution providing for the transfer of the funds to the General Fund for its consideration.**

Council considered the purchase of I.T. security hardware upgrades from Infradapt in the amount of \$50,086.07. The updates are for I.T. network security upgrades that are aging out and need to be replaced in order to ensure the cyber security of the city's administrative and public safety networks. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the purchase was approved.**

Council considered the 3-year agreement with Wayne Township Landfill for recycling collection in the city as required by Act 101, with the cost reflecting the annual CPI, which may show an increase or reduction, as well as a shared revenue program. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the agreement was approved.**

The City Manager notified Council of the 2022 allocation of funding from the state to the city's Fire Relief in the amount of \$35,622.91.

The City Manager notified Council of the 2022 allocation of pension funding from the Commonwealth in the amount of \$316,276.01

The City Manager notified Council of the 2023 estimated allocation from Liquid Fuels tax in the amount of \$224,108.00, making up the extent of the budget for the 2023 Sunset Pines project.

The City Manager notified Council of updated signage to be installed above and below Tidlow Dam.

The City Planner and Development Coordinator notified Council of the Fair Housing Poster Contest open to Keystone Central students.

OTHER MATTERS

Council was notified of the minutes of the Clinton County Tax Collection Committee, a donation and thank you from Wings over Piper, a thank you from Friends of the Pipes, minutes of the preconstruction meeting for Ohl Phase I and a notice of completion of the railroad crossing project.

Mr. Stevenson announced that there was a ribbon cutting for Veteran's Park, and the project is now under construction.

Dr. Brinker encouraged everyone to attend the Central Mountain and LHU Homecoming Parade on Thursday, September 29, at 6:00 p.m.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:53 p.m., the meeting was adjourned.

City Council Meeting October 3, 2022

City Council met in person for regular session on Monday October 3, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Richard Morris, and Mayor Joel Long.

Also, in attendance was City Manager Gregory Wilson, and Director of Community Life Kasey Campbell. Guest in attendance was Laura Jameson with the Lock Haven Express.

COUNCIL MINUTES

On a motion made by Ms. Masorti, seconded by Mr. Byerly, and carried unanimously, the minutes from the October 6, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered a request from Penn State University Film students for the use of the levee on October 14-16, 2022 for a film project. Organizers will work with the Director of Community Life to complete waivers and in the event portion of the levee needs to be closed off the Director of Community Life will notify the Chief of Police. **On a motion made by Mr. Conklin, seconded by Mr. Stevenson, and carried unanimously, the request was approved.**

Council considered a request for the use of Zindel Park on September 23, 2023 for the Boulder Beast Trail Race. The Director of Community Life will work with the organizers to complete the Special Activities Agreement and collect proof of insurance prior to the race. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, seconded by Mr. Stevenson, and carried unanimously, the request was approved.**

UNFINISHED BUSINESS

Council considered Ordinance No. 2022-09 prohibiting right turns on red at particular intersections and authorizing the installation of a four-way stop at E Church and Hanna Streets. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the ordinance was adopted on second reading to become effective immediately in the interest of public safety.**

Council considered Resolution No. 2022-41 allocating remaining 2021 American Rescue Plan Act proceeds to the General Fund for qualifying reimbursements. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the resolution was adopted.**

Council considered Ordinance No. 2022-10 prohibiting the use of consumer fireworks and allowing for exceptions only with a city-issued permit. **On a motion made by Mr. Byerly, seconded by Ms. Masorti, and carried unanimously, the ordinance was adopted on first reading** with second reading to take place on October 17, 2022.

The City Manager distributed the 2021 fiscal year annual audit to Council for their review. The audit is available at city hall and on the city's website for residents to view. The City Manager reviewed highlights of the audit and answered questions from Council regarding the audit.

NEW BUSINESS

Council considered Resolution No. 2022-42 to apply for the 2022 CDBG funding in the amount of \$309,298.00. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the resolution adopted.**

Council considered the award of the agreement for aviation engineering to GAI. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the agreement was awarded.**

OTHER MATTERS

The City Manager notified Council of DEP's notice requesting the notification of abandoned wells.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:18 p.m., the meeting was adjourned.

**City Council Meeting
October 17, 2022**

City Council met in person for regular session on Monday October 17, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Richard Morris, and Mayor Joel Long.

Also, in attendance was City Manager Gregory Wilson, and Director of Community Life Kasey Campbell. Guest in attendance was Kira Rosamilia with Downtown Lock Haven, Inc.

COUNCIL MINUTES

On a motion made by Ms. Masorti, seconded by Mr. Byerly, and carried unanimously, the minutes from the October 3, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Ms. Rosamilia addressed Council to request that Downtown Lock Haven, Inc. be placed on the agenda for November 7, 2022, regarding Christmas lights on Main Street.

Council considered a request for the use of Triangle Park by Covenant United Methodist Church on December 18, 2022 for a candlelight service. The Director of Community Life will work with organizers to get an insurance certificate and coordinate with Downtown Lock Haven, Inc. with any events they may have that day.

UNFINISHED BUSINESS

Council considered Ordinance No. 2022-10 prohibiting the use of consumer fireworks and allowing for exceptions only with a city-issued permit. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the ordinance was adopted on second reading.**

Council considered the rejection of all bids for the Fallon Alley rehab project. The rejection of the bids will not change the timeline, as the paving can still take place depending on weather. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the bid was rejected.**

Council was notified of the award of the FEMA Assistance to Firefighters Grant for SCBA replacements for the city's three companies. The City will be able to recoup a third of the grant amount, approximately \$300,000.00.

Council considered of Resolution No. 2022-43 to apply for the DCNR supplemental grant for Hoberman Park Phase III. **On a motion made by Mr. Byerly, seconded by Dr. Brinker, and carried unanimously, the resolution was adopted.**

NEW BUSINESS

Council was notified of the 2022 PURTA distribution \$3,468.99.

Council considered Ordinance 2022-11 providing for the registration of vacant properties in the City of Lock Haven. The City Manager answered questions from Council regarding the ordinance and its wording. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the ordinance was adopted on first reading.** Second reading of the ordinance will take place on November 14, 2022.

The City Manager updated Council on the negotiations between the city and the Lock Haven Police Officers' Association. Negotiations being discussed include the decrease in hours of police coverage from 24 hours to 20 hours per day, with State police providing coverage for four hours a day. The City Manager provided information to Council showing the cost of police coverage in cities in Pennsylvania. The city hopes to have an agreement in place before the current agreement expires at the end of the year.

OTHER MATTERS

The City Manager provided to Council a Notice of Intent to Dissolve for the Linn-Rise Development Company (founded 1974) and the Riverside Saloon (founded 2012).

The City Manager notified Council of the Lock Haven Zoning Hearing Board decision regarding a request pertaining to the former Dickey Elementary School.

The City Manager notified Council of future price increases for Wayne Township Landfill.

The City Manager notified Council of the CCEP November time-out on November 10, from 5:30-7:30 at the Roxy, as well as the CCEP annual Holiday Party on December 7, from 5-7 at Bald Birds Brewing.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:41 p.m., the meeting was adjourned.

The City Manager notified Council of an invitation to the 2nd Floor exhibit room at the Piper Museum on August 25 at 4:00 p.m.

Council was presented with the minutes of the Central Clinton County Water Filtration Authority.

Council was notified of the receipt of the second quarter Comcast franchise fee.

Mr. Conklin congratulated the Arts Council and Steve Getz for a successful LH Jams weekend.

Mr. Stevenson reminded Council of the Economic Partnership Time-Out on Thursday at Redmond's Complete Comfort, as well as the ribbon cutting ceremony for the Bald Eagle Valley Trails bridge.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:42 p.m., the meeting was adjourned.

City Council Meeting November 7, 2022

City Council met in person for regular session on Monday November 7, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Richard Morris, and Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, Director of Licensing and Permits Cyndi Walker, and City Planner and Development Coordinator Abbey Roberts.

Guests in attendance was Kira Rosamilia and County Commissioner Angela Harding with Downtown Lock Haven, Inc., Allan Lugg with the Clinton County S.P.C.A., Bonnie Hannis with the Clinton County Historical Society, Tammy Garrison with the Ross Library, Drew Talbot with the Great Island Adventure Triathlon, Micah Clausen, Robert Maguire with Dickey LLC, Jeff Rich with the Clinton County Housing Coalition, William Spedding, Michelle Spedding, John Farley, Drew Deems, Walter Watt, Susan Watt, Ty Hall, Tyler Barth with Robb Elementary School, Thomas Elling, Barbara Elling, and Robert Everett.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the minutes from the October 17, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered the request of the Clinton County Housing Coalition to direct the Planning Commission to consider the impact of the reduction of the required parking spaces in the Zoning Ordinance (Chapter 410-107) to two per unit and return its recommendation to City Council. Council heard from members of the public who live in the neighborhood of the property located at 102 S Fairview St and who expressed their opposition to the amending of the ordinance. Council also heard from the property owners, and the Housing Coalition, who explained their reasoning behind advocating for the request. **A motion was made by Mr. Conklin, seconded by Mr. Morris, but failed with a vote of 3-4, with Ms. Masorti, Mr. Stevenson, Dr. Brinker, and Mayor Long voting in opposition to move the request forward to the Planning Commission.**

Council considered a request from Robb Elementary School for the use of the E. Main Street parking lot on December 9, 2022 from 5-8 p.m. for their annual Holiday concert. **On a motion made by Ms. Masorti, seconded by Dr. Brinker, and carried unanimously, the request was approved.**

Council considered a request from Downtown Lock Haven, Inc. to install holiday lights down Main Street, from light pole to light pole. The Downtown Manager will work with the Director of Community Life for the selection of the lights, as well as Public Works, to coordinate the lights being installed. **On a motion made by Mr. Byerly, seconded by Mr. Conklin, and carried unanimously, the request was approved.**

Ms. Rosamilia also spoke to Council regarding the installation of benches along Main Street. The City Planner and Development Coordinator will work with Downtown Lock Haven, Inc. to select benches, and work with the City Engineer on the proper placement of benches.

Council considered a request from the Lock Haven Rotary for the 2023 Great Island Race Series, for the use of the levee on June 24, 2023. **On a motion made by Ms. Masorti, seconded by Dr. Brinker, and carried unanimously, the request was approved.**

Council considered a request from the Clinton County United Way, in partnership with Downtown Lock Haven, Inc. and the Sons of Italy, for a waiver of the Noise Ordinance on New Year's Eve 2023 from 11:00 p.m. to 1:00 a.m. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the waiver was approved.**

Ms. Hannis addressed Council regarding the Clinton County Historical Society's request for \$2,000 for funding for 2023.

Ms. Harding addressed Council regarding Downtown Lock Haven, Inc.'s funding request of \$20,000.00 for 2023, an increase of \$5,000 from 2022's allocation.

Ms. Garrison addressed Council regarding the Annie Halenbake Ross Library's funding request for 2023 of \$35,000.00, an increase of \$2,000 from 2022's allocation.

Mr. Lugg addressed Council regarding the Clinton County S.P.C.A.'s funding request in the 2023 budget.

UNFINISHED BUSINESS

Council considered Ordinance No. 2022-12 regarding Stormwater Management. The City Manager answered questions posed by Council regarding Stormwater Management. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the ordinance was adopted on first reading.** Second reading of the ordinance will take place on November 21.

Council continued their discussion of Ordinance 2022-11 providing for the registration of vacant properties in the City of Lock Haven, with the second reading to take place on November 14, 2022. The City Manager answered questions and also directed Council to provide additional questions in writing.

Council considered the first modification agreement for the 2022 PennVEST loan. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the modification was approved.**

Council considered the approval to reject all bids for the Ross Library roof project. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, approval was given to reject all bids.**

Council considered the approval of bids for the following for the 2023 fiscal year:

1. City Hall Cleaning Services: reject all bids
2. Garbage collection: JJ Peters
3. Sludge Hauling: JJ Peters

On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the bids were approved or rejected as listed above.

The City Planner notified Council of the award of CDBG-CV competitive funding to Hoberman Park, in the amount of \$735,000.00 for the skatepark improvements.

NEW BUSINESS

Council considered Ordinance No. 2022-13 setting the wages for nonunion employees for the 2023 fiscal year. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the ordinance was adopted on first reading.** Second reading of the ordinance will take place on November 14.

2023 BUDGET

The City Manager provided Council with the 2023 Budget Book for Council's review. Staff will begin discussion for individual departments at the November 14, 2022 meeting. Physical copies of the Budget Book are available to review at City Hall, and digital copies are available online at the city's website. The City Manager discussed the budget and how to read the budget book. The City Manager also directed Council to review the section of the Budget Book discussing the increase in sewer rates, and the proposed changes.

Council considered Ordinance No. 2022-14 Adopting the 2023 FY Budget, and Ordinance No. 2022-15 setting the 2023 Real Estate Tax millage. **On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried unanimously, the ordinances were adopted on first reading.** Second reading and final adoption is advertised for December 5, 2022.

OTHER MATTERS

The City Manager provided Council with a notification of the County TIF Payment.

The City Manager provided the meeting information for the Clinton County Sewer Authority meeting, as well as the minutes of the Clinton County LEPC meeting, and notification of the CCEP annual Holiday Party. Progress reports for the City Hall roof project and Ohl Phase I construction project were provided to Council., as well as a thank you from the Schuettler Center for Municipal Development to the City.

Mr. Brinker inquired about the shade trees being planted on Main Street, and the Director of Community Life and City Planner answered questions and explained that the Director of Public Works can answer further questions regarding the tree planting.

ADJOURNMENT

Upon motion by Mr. Morris, at 9:16 p.m., the meeting was adjourned.

**City Council Meeting
November 14, 2022**

City Council met in person for regular session on Monday November 14, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Richard Morris, and Mayor Joel Long.

Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell, City Planner and Director of Public Works Anthony Stopper, GIS Technician Jon Hart, Public Property Foreman Jared Gist, Streets Foreman Kyle Dale, Facilities Manager Caleb Rogers, Chief Operator David Sorgen, Water Foreman Devon Bechdel, and Sewer Superintendent Mike Glantz.

COUNCIL MINUTES

On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the minutes from the November 7, 2022 meeting were approved.

PUBLIC COMMENT/CORRESPONDENCE

There were no comments from the public.

UNFINISHED BUSINESS

Council considered Ordinance No. 2022-11 providing for the registration of vacant properties in the City of Lock Haven. **On a motion made by Ms. Masorti, seconded by Mr. Byerly, and carried unanimously, the ordinance was adopted on second reading.**

Council considered Ordinance No. 2022-12, setting the wages for non-union employees for the 2023 fiscal year. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the ordinance was adopted on second reading.**

Council considered the approval of bids for polymers and alum for the wastewater treatment plant for the 2023 fiscal year. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the bids were awarded to Pollu-Tech, Inc. for the polymers, and USALCO, LLC for the aluminum sulfate.**

NEW BUSINESS

Council considered approval to solicit bids for Phase II of the Sunset Pines Stormwater project, and the Director of Public Works answered questions from Council regarding the project. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, approval was given to solicit bids.**

Council considered the amended agreement between the city and Pennsylvania Municipal Health Insurance Cooperative. **On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried unanimously, the agreement was approved.**

The City Manager notified Council of the quarter three Comcast franchise payment in the amount of \$27,578.97.

2023 BUDGET

Mayor Long stated that the purpose of the budget hearing is to afford the public an opportunity to comment and make observations on the recommended budget as reflected in Ordinances 2022-14 and 2022-15.

The City Planner and Economic Developer addressed Council regarding the Economic Development Budget, discussing the action items accomplished in 2022, and the goals for the Department in 2023.

The Director of Community Life addressed Council regarding the Community Development budget, discussing the action items accomplished in 2022, and the goals for the Department in 2023.

The GIS Technician addressed Council regarding the GIS budget, discussing action items accomplished in 2022, and the goals for the Department in 2023.

Members of Council were given the opportunity to ask questions to the Director of Public Works Tony Stopper, Streets and Stormwater Foreman Kyle Dale, the Public Property Foreman Jared Gist, the Facilities Manager Caleb Rogers, and Chief Operator of the Wastewater Treatment Plant Dave Sorgen regarding the 2023 General Fund Public Works Budget proposal, and the Enterprise Public Works Funds Budget proposals. The City Manager also answered questions from Council regarding the Major Funds. Each department also discussed their action items accomplished in 2022, and the goals for each department for 2023.

OTHER MATTERS

Council was provided the minutes of the Redevelopment Authority meeting of May 23, 2022, notice by DCED regarding Act 41 of 2022, notice from DCED regarding Act 57 of 2022, and a thank you from the Lock Haven Fire Department and a thank you to the Lock Haven Fire Department from the Centre County COG fire department.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:10 p.m., the meeting was adjourned.

City Council Meeting November 21, 2022

City Council met in person for regular session on Monday November 21, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Richard Morris, and Mayor Joel Long.

Also in attendance was City Planner and Development Coordinator Abigail Roberts, Director of Community Life Kasey Campbell, Director of Licensing and Permits Cyndi Walker, Chief of Police Kristin Smith, Assistant Chief of Police Matt Rickard, and Fire Chief Robert Neff. Also in attendance was Gerard Banfill, representing Lock Haven EMS.

COUNCIL MINUTES

Approval of the minutes from the November 14, 2022 meeting was postponed until the next regular meeting of Council on December 5, 2022.

PUBLIC COMMENT/CORRESPONDENCE

Council was given a letter from two seniors from Central Mountain High School, regarding their intent to create a “Leave Art, Take Art” box, for Fallon Alley. This will be discussed and voted on at the December 5, 2022 meeting.

Gerard Banfill addressed Council, requesting to be added to the 2023 budget, for funding for the Lock Haven EMS. Mr. Banfill will submit a formal request to the City Manager to be considered at the December 5, 2022 meeting, when the final budget is decided.

UNFINISHED BUSINESS

Council considered Ordinance No. 2022-13 regarding Stormwater Management and the Stormwater Credit Policy Manual. **On a motion made by Ms. Masorti, seconded by Mr. Morris, and carried unanimously, the ordinance was adopted and police established on second reading.**

NEW BUSINESS

Council considered approval to solicit bids for fuel purchases for 2023. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, approval was given to solicit bids.**

Council considered the closure of Leather Alley from Bellefonte Avenue to Stone Alley for the annual Citizens Hose Christmas Tree Sale. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the closure was approved.**

The City Planner notified Council of the 2022 PILOT payment from the Clinton County Housing Authority in the amount of \$23,594.63, which is an increase of \$2,136.52 from 2021.

2023 BUDGET

Mayor Long stated that the purpose of the budget hearing is to afford the public an opportunity to comment and make observations on the recommended budget as reflected in Ordinances 2022-14 and 2022-15.

The Director of Licensing and Permits Cyndi Walker addressed Council regarding the Codes department budget, discussing the action items accomplished in 2022, and the goals for the Department in 2023.

Chief of Police Kristin Smith addressed Council regarding the Police and Parking budget, discussing the action items accomplished in 2022, and the goals for the Department in 2023.

Fire Chief Bob Neff addressed Council regarding the Fire Department budget, discussing action items accomplished in 2022, and the goals for the Department in 2023.

Council considered the approval to seek DCED assistance with the merger of Hand-in-Hand and Hope Hose Companies. The City Planner explained that this would be a letter of intent submitted to DCED for them to explore the possibility of the merger. **On a motion made by Mr. Byerly, seconded by Dr. Brinker, and carried unanimously, approval was given to submit a letter of intent to DCED.**

OTHER MATTERS

Council was given updates regarding the Ohl Phase I progress and meeting notes.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:37 p.m., the meeting was adjourned.

City Council Meeting December 5, 2022

City Council met in person for regular session on Monday December 5, 2022, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Steve Stevenson, Richard Morris, and Mayor Joel Long, with Mr. Morris attending via Zoom Conference Call.

Also in attendance was City Manager Greg Wilson, Director of Community Life Kasey Campbell, Director of Licensing and Permits Cyndi Walker, Chief of Police Kristin Smith, and Assistant Chief of Police Matt Rickard, with the Director of Community Life attending via Zoom Conference Call.

Guest in attendance was John Lipez of The Record, Central Mountain students Aaron Chapman and Jadalynne Ziegler, Jennifer Worden, Bre Reynolds, Tami Brannan, Kyle Coleman, and Derrick Smith.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Dr. Brinker, and carried unanimously, the minutes from the November 14 and November 21, 2022 meetings were approved.

PUBLIC COMMENT/CORRESPONDENCE

Council considered a request from seniors from Central Mountain High School, for permission to create a "Leave Art, Take Art" box, for Fallon Alley. On a motion made by Ms. Masorti, seconded by Mr. Stevenson, and carried unanimously, the request was approved.

Mr. Coleman addressed council, requesting that the Summer Concert Committee consider moving the summer concerts at the amphitheater from Saturdays back to Sundays, per the request of residents that spoke to him. Mr. Coleman also requested that the concert committee take River Fest into consideration when creating the schedule. Mayor Long told Mr. Coleman he would take his comments to the committee for their consideration.

UNFINISHED BUSINESS

Council considered Ordinance No. 2022-14 setting the 2023 fiscal year budget. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the ordinance was adopted on second reading.**

Council considered Ordinance No. 2022-15 setting the 2023 real estate millage. Mr. Stevenson thanked staff for their work on creating the budget, specifically the City Manager for

his work on balancing the budget and providing a thorough booklet for their consideration. **On a motion made by Mr. Stevenson, seconded by Dr. Brinker, and carried unanimously, the ordinance was adopted on second reading.**

Council considered the award of fuel supply services to Nittany Oil Company for regular unleaded gas at \$2.598 per gallon and diesel at \$3.92 per gallon and heating oil at \$3.92 per gallon. **On a motion made by Mr. Conklin, seconded by Mr. Stevenson, and carried unanimously, the bid was awarded.**

NEW BUSINESS

Council considered Resolution No. 2022-44, "2023 Fee Resolution". **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the resolution was adopted.**

Council considered Resolution No. 2022-45 to apply for ARP Act small water & sewer funding. **On a motion made by Mr. Byerly, seconded by Ms. Masorti, and carried unanimously, the resolution was adopted.**

Consideration of setting the date for the first regular meeting of City Council for 2023 for January 9, due to January 2 being an observed holiday, as well as the cancellation of the December 19, 2022 meeting of Council. **On a motion made by Mr. Byerly, seconded by Mr. Conklin, and carried unanimously, the date changes and cancellations were approved.**

The City Manager notified Council of the receipt of the second allocation of State Police fines in the amount of \$1,062.58.

The City Manager notified Council of 2022 recycling performance and fee, which was reduced from \$32,077 to \$25,382 due to the cost-saving, revenue sharing agreement.

The City Manager and City Council recognized Chief of Police Kristin Smith for her 20 years of service to the City of Lock Haven and being the first woman to earn the title of corporal, the first woman to earn the title of sergeant, and the first woman to earn the title and be appointed the Chief of Police in the City of Lock Haven. **On a motion made by Ms. Masorti, seconded by Mr. Byerly, and carried unanimously, Council adopted the resolution.**

City Council recognized the retirement of Chief Kristin Smith on Dec 23 2359 hours and appointment of Matt Rickard as Chief of Police effective Dec 24 0000 hours. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the appointment was approved.**

OTHER MATTERS

Council received the CCCWFA draft minutes, an update on City Hall roof replacement, Ohl Phase 1 progress meeting notes, and notice of Comcast price changes.

Mr. Conklin thanked Downtown Lock Haven, Inc. for their work decorating the city for the holidays, as well as public works and the fire department.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:26 p.m., the meeting was adjourned.