

**City Council Meeting
November 8, 2021**

City Council met in person in regular session on Monday November 1, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Alex Di Constanzo, Barbara Masorti, Richard Morris, Steve Stevenson, and Mayor Joel Long, with Mr. Byerly attending virtually over zoom conference call.

Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abigail Roberts, director of licenses and permits Cyndi Walker, and Director of Community Life Kasey Campbell.

Guests in attendance were Bonnie Hannis, representing the Clinton County Historical Society, Kira Rosamilia and Angela Harding, representing Downtown Lock Haven, Inc., and Tammy Garrison, representing the Ross Library.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the minutes of the November 1, 2021, meeting were approved.

PUBLIC COMMENT

Ms. Hannis addressed Council regarding the Clinton County Historical Society's request for \$2,000 for funding for 2022, an increase of \$1,000 from 2021's allocation.

Ms. Rosamilia addressed Council regarding Downtown Lock Haven, Inc.'s funding request of \$15,000.00 for 2022.

Ms. Garrison addressed Council regarding the Annie Halenbake Ross Library's funding request for 2022 of \$33,000.00, an increase of \$3,000 from 2021's allocation.

CORRESPONDENCE

The City Manager notified Council of the Clinton County Housing Authority distribution in the amount of \$21,458, which will be listed as a revenue in the 2022 budget. The City Manager explained that it is less than the \$22,890 received last year.

The City Manager notified Council of the receipt of the quarterly Comcast franchise fee in the amount of \$16,739.16.

The City Manager read a letter from Alpha Fire Company out of State College, thanking our station for their help.

UNFINISHED BUSINESS

Council considered Ordinance No. 2021-09 amending the City Code Vehicle & Traffic to remove the 4-way blinking traffic signal at W Main and First Streets. The City Manager provided a letter from resident, Bonnie Rosamilia, regarding the blinking light. Ms. Masorti also received several comments regarding the removal of the light and asked for clarification regarding the reason for the removal. The City Manager explained that the cost of repair was over \$4,000 but less than \$10,000, and that if Council chooses to retain the light the funds could potentially come from the Capital Projects Fund. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the ordinance was adopted on second reading.**

Council considered Ordinance No. 2021-10 setting the wages & salaries of nonunion employees for 2022. **On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried by a vote of 6-0, with Mr. Conklin abstaining, the ordinance was adopted on second reading.**

NEW BUSINESS

Council considered the appointment of Jacqueline Conklin as Health Officer for the City of Lock Haven. **On a motion made by Ms. Masorti, seconded by Mr. Morris, and carried by a vote of 6-0, with Mr. Conklin abstaining, Ms. Conklin was appointed Health Officer.**

Council considered Ordinance No. 2021-13, "Wireless Communication Facilities" amending Chapter 410 "Zoning" Article XX "Supplemental Regulations". **On a motion made by Mr. Di Costanzo, seconded by Mr. Morris, and carried by a vote of 6-1, with Mr. Conklin voting in opposition, the ordinance was adopted.** Second reading of the ordinance and potential adoption will be at the December 6, 2021, regular meeting of City Council.

Council considered Ordinance No. 2021-11 setting the budgeted amounts for the 2022 fiscal year (January 1 to December 31), and Ordinance No. 2021-12 setting the real estate tax millage rate for the 2022 fiscal year. **On a motion made by Mr. Conklin, seconded by Mr. Di Costanzo, and carried unanimously, the ordinances were adopted on first reading.** Second reading of the ordinances and potential adoption will be at the December 6, 2021, regular meeting of City Council.

PUBLIC HEARING ON THE 2022 PROPOSED BUDGET

Mayor Long stated that the purpose of the hearing is to afford the public an opportunity to comment and make observations on the recommended budget as reflected in Ordinances 2021-11 and 2020-12.

The City Manager addressed Council regarding the General Fund, noting that at the time of printing, the 2022 Fiscal year will end with a fund balance of only \$23,697, and that revenues continue to lag due to the pandemic and its economic impact locally, with the city experiencing a loss of about \$200,000 estimated revenue towards the General Fund in 2021. The City Manager also explained that the 2022 proposed budget keeps the wishes of Council by not requesting to raise real estate taxes for 2022 but stressed that is extremely likely that city real estate tax will see an increase in millage for 2023.

The City Manager further explained that the City Manager is enabled by the City's Code to vary from the adopted budget by no more than 5% of each fund, and that this varies from \$13,424 in the Airport fund, to \$273,672 in the General Fund. The budget before the community and Council for its consideration is in support of the services that the city provides for our residents and neighbors, and in support of the hard-working employees who answer the call of public service.

The City Planner and Economic Developer addressed Council regarding the Economic Development Budget, discussing the action items accomplished in 2021, and the goals for the Department in 2022.

The Director of Community Life addressed Council regarding the Community Development budget, discussing the action items accomplished in 2021, and the goals for the Department in 2022.

There were no comments from residents in attendance.

Members of Council did not have any questions regarding the Economic or Community Development budgets, but thanked the City Manager, City Planner, and Director of Community Life for their work this year.

OTHER MATTERS

There were no other matters brought before Council.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:57 p.m., the meeting was adjourned.

Mayor

City Clerk