

## City Council Meeting May 17, 2021

City Council met virtually in regular session on Monday May 17, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abigail Roberts, Director of Public Works Anthony Stopper and the Director of Community Life Kasey Campbell. There was one guest in attendance, Jen Caron, representing Eckert Seamans Cherin & Mellot, LLC.

### COUNCIL MINUTES

**On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the minutes of the May 3, 2021 meeting were approved.**

### PUBLIC COMMENT

There was no public comment at this time.

### CORRESPONDENCE

The Director of Community Life presented two residents requesting to become board members of the Recreation and Parks Committee for the City of Lock Haven; Michael Haffley, of 509 E Bald Eagle Street, and Blake Cohen of 823 Bellefonte Avenue.

City Council also considered a request by Sheena Hanley for the use of Zindel Park June 12-13, 2021 for a wedding. The Director of Community Life will ensure all rules and regulations are abided by and notify the Watershed Manager and Wayne Township of the land use.

City Council considered a request from the Clinton County LGBTQ Network, to paint the stop bars of Grove and Vesper Streets, on either side of Main Street, with the colors of the LGBTQ Pride Flag, for the month of June. The Director of Community Life provided a mock-up of the design, and explained that this would be temporary paint, and will coordinate with the Public Works Department to ensure it does not violate PennDOT's rules of right of ways.

All requests fall under the following the goal and strategy of the Destination Lock Haven Comprehensive Plan: Enhance Outdoor Parks, Public Spaces, and Outdoor venues by re-imagining public spaces and outdoor venues to reflect the interests, culture, and identity of the community. **On a motion made by Mr. Mincer, seconded by Mr. Conklin, and carried unanimously, all requests were approved.**

The City Manager announced the dates for the Keystone Central Summer Parks Programs to be held at Hoberman Park, Jack Bailey Playground, and Piper-Harmon Park, Monday through Friday from 9:30 to noon, beginning June 14 and ending August 6, 2021.

The City Manager notified Council of the receipt of the Comcast quarterly franchise fee in the amount of \$17,460.56.

#### UNFINISHED BUSINESS

Council considered the award of the agreement for the purchase of unleaded and diesel fuel to the lowest bidder, Nittany Oil Company, in the amount of \$2.294/gallon for gas, \$2.208/gallon for diesel, and \$2.208/gallon for heating fuel. **On a motion made by Mr. Mincer, seconded by Mr. Morris, and carried unanimously, the bid was awarded to Nittany Oil Company.**

Council considered the award of the bid for polymer and aluminum sulfate for use in wastewater treatment to the lowest bidder PolluTECH in the amount of \$1.23 per pound, or \$91,573 a year for polymer, and US ALCO for \$1.0891 per gallon for Aluminum Sulfate. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the bids were awarded to PolluTECH and US ALCO.**

Council considered the award of the agreement for City Hall cleaning services to the lowest bidder, APCS in the amount of \$2,574 per month, or \$30,888 per year. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the bid was awarded to APCS.**

Council considered Resolution 2021-17 amending the Emergency Declaration due to the threat of Covid-19, amending due to changing circumstances. Amendments to the resolution include the option for City Council to meet in person after May 31, with occupancy of 75%, and unvaccinated participants wearing a mask, City Hall's entryway will be open during regular business hours for visitors to drop off payments and paperwork, visitation will be by appointment only, non-vaccinated individuals must wear a mask on site. Second Avenue Garage will be open to residents dropping off yard waste during regular business hours, all other visitors must have an appointment. The Wastewater Treatment Plant is only open to visitors with an appointment. All city parks, fields, and outdoor play and common use areas will be regulated by the guidance of the PA Recreation and Parks Commission, City-owned facilities must adhere to State Guidance, and fully vaccinated employees may work without a mask. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the resolution passed.**

Council considered Resolution 2021-18 allowing for the reimbursement of qualifying expenses from the 2021 Notes (borrowing) if a borrowing package is approved by Council. A representative from the City's Bond Council, Eckert Seamans Cherin & Mellot, LLC, Jen Caron, presented the resolution and answered questions from Council regarding the resolution. Ms. Caron explained that this is not binding to any financing, or authorization of debt. **On a motion made by Mr. Byerly, seconded by Mr. Morris, and carried unanimously, the resolution passed.**

Consideration of the second reading of Ordinance No. 2021-02, amending city code chapters 340, 386, and 194, to create a uniform enforcement of the chapters. **On a motion made by Mr. Morris, seconded by Mr. Mincer, and carried unanimously, the Ordinance was adopted.**

## NEW BUSINESS

Council considered a request to bid for landscaping services. The Director of Public Works explained that the current service, D.A.D.S. Landscaping is no longer able to fulfill the contract due to labor issues, and therefore the city is requesting to bid for new landscaping services. The City has several options per the contract regarding severability and will decide on how to proceed. **On a motion made by Mr. Byerly, seconded by Mr. Conklin, and carried unanimously**

Council considered the resignation of Lock Haven Health Officer Patty Jones. **On a motion made by Mr. Mincer, seconded by Mr. Byerly, and carried unanimously, the resignation was accepted, with expressed gratitude for Ms. Jones.**

Council considered Resolution No. 2021-19 to reapply for funding for the Fallon Alley and parklet project. The City Planner explained that this application is the same funding package that was approved in 2020, with an increase in the cost of the project to \$38,500, and a 15% match from the city. Mr. Conklin asked that if the grant is not rewarded, the city find it in the budget to fund the project. **On a motion made by Mr. Mincer, seconded by Mr. Morris, and carried unanimously, the resolution passed.**

Council considered Resolution No. 2021-20 allocating the remaining funds from the 2017 Community Development Block Grant. The City Planner explained that these remaining funds would be moved to the East Water Street Paving Project so that it can be spent immediately, and the program can be closed out. **On a motion made by Mr. Mincer, seconded by Mr. Byerly, and carried unanimously, the resolution passed.**

The City Manager expressed gratitude to city employees for their efforts in finishing the Hammermill Park project.

The Director of Public works gave an update to Council on the Sunset Pines Project. Surveyors were on site working on the construction aspect of the feasibility study, which will be completed this month, and putting together a bid package for the first phase of the project. Gwin Dobson and Foreman expects construction to begin this fall or early spring 2022. This is on schedule with the original timeline for the project.

The Director of Public Works gave an update on paving projects. E Water Street was milled, with Spring and Fourth Street immediately following. Water Street is scheduled to be paved in one day. Property owners were notified of the paving projects. Mr. Conklin thanked the Public Works crew for their hard work in improving the streets.

## OTHER MATTERS

Mr. Mincer addressed Council and announced his resignation from City Council, effective May 18, 2021. Mr. Mincer thanked the City and members of Council, and wished them success in their future, and expressed his pleasure in serving the city at that capacity. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the resignation was accepted, with gratitude expressed by council members for Mr. Mincer's service to the city.**

The City Manager announced that with the resignation of Mr. Mincer begins a 30-day time period during which Council may replace a replacement at a Council meeting. The motion to appoint must be adopted by a majority of council's remaining members. The advertisement for the replacement will be placed this week, and then an additional two weeks. Residents must present a letter of interest to the City Manager prior to the June 7, 2021 meeting, at which time Council will interview the applicants.

ADJOURNMENT

**Upon motion by Mr. Morris, at 7:46 p.m., the meeting was adjourned.**

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Mayor

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City Clerk