

## City Council Meeting February 15, 2021

City Council met virtually in regular session on Monday February 15, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, William Mincer, Richard Morris, Steve Stevenson, Mayor Joel Long. Absent from the meeting was Barbara Masorti. Also, in attendance was City Manager Gregory Wilson, Director of Public Works Anthony Stopper, City Planner and Development Coordinator Abigail Roberts, and the Director of Community Life Kasey Campbell. Guest in attendance was Mr. Jeff Johnston of the Keystone Central School District Board of Education and its Facilities Committee chair.

### COUNCIL MINUTES

**On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the February 1, 2021 meeting were approved.**

### PUBLIC COMMENT

Mr. Jeff Johnston addressed Council to give an update on the Dickey Elementary School property. The Keystone Central School District will be holding an auction on March 27, 2021 at 9:05 a.m., and will be available online and via telephone, in addition to the outdoor auction taking place on location. Interested bidders will be permitted to tour the building to bid on individual items.

Mr. Mincer inquired about the zoning of the Elementary school, and the permitted use of the building. The City Manager explained that when utilized as a single facility, the current zoning is limited to eight residents, unrelated to each other, potential developers should reach out to the city's Code Enforcement office to gain a better understanding of the zoning requirements and restrictions in that zoning district. Mr. Conklin inquired about the use of the building as an educational facility. The City Manager explained that it is his understanding that the building may require remodeling to meet ADA standards.

### CORRESPONDENCE

Council considered Resolution No. 2021-04, a request from Downtown Lock Haven, Inc. to hang a banner for the "Best of Clinton County" across Main Street from June 1 to June 28, 2021, and Resolution No. 2021-05, a request from Downtown Lock Haven, Inc. to hang a banner promoting "Small Business Saturdays" from November 22 to December 17, 2021. **On a motion made by Mr. Mincer, seconded by Mr. Stevenson, and carried unanimously, Resolution No. 2021-04 and Resolution No. 2021-05 were adopted.**

Council considered a request for the use of Triangle Park on March 20, 2021 by AFSCME (American Federation of State, County and Municipal Employees), for a Lock Haven University Integration Rally. The Director of Community Life presented a COVID-19 safety plan to Council, provided by the event organizer. **On a motion made by Mr. Byerly, seconded by Mr. Morris, and carried unanimously, the use of the park for the event was approved.**

Mayor Long informed Council and the City Manager that a member of APSCUF (Association of Pennsylvania State College & University Faculties) would like to make a presentation to Council regarding the proposed integration plan, and they will be in touch with the City Manager to be on the next agenda.

The City Manager notified Council of the 2020 fourth quarter payment for the Comcast franchise agreement in the amount of \$18,143.72

The City Manager notified Council of the award of 2020 Community Development Block Grant in the amount of \$317,604.

The City Manager notified Council of the DEP recission of McElhattan Creek reduction of flow, due to the water level rising. The City still asks residents to continue reducing their water use by 25% to allow the water level to improve.

The City Manager announced the positions up for election on May 18, 2021 primary: three Council Members, the Treasurer and the Controller. Anyone living in the City of Lock Haven can begin collecting signatures for their petitions to run for election beginning February 16, 2021, by contacting the Clinton County Elections Office.

## UNFINISHED BUSINESS

Council considered the second reading of Ordinance No. 2021-01 providing for installment payments for the 2021 Real Estate Tax for the City of Lock Haven. **On a motion made by Mr. Morris, seconded by Mr. Mincer, and carried unanimously, the ordinance was adopted.**

Council considered the award of the CDBG-funded E Water Street paving project (Project 2021-01) to the lowest responsible bidder, Dave Gutelius Excavating, Inc., in the amount of \$165,722.50, as recommended by the acting City Engineer, Gwin, Dobson, and Foreman. This project is intended to begin on or after March 15, 2021. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the project was awarded to Dave Gutelius Excavating, Inc.**

Council considered the award of the 2021 Liquid-Fuels-funded Fourth & Spring Streets paving project (Project 2021-02) to the lowest responsible bidder, Dave Gutelius Excavating, Inc. in the amount of \$98,448.75. The Director of Public Works provided a breakdown of the

costs for the project to Council. **On a motion made by Mr. Morris, seconded by Mr. Mincer, and carried unanimously, the project was awarded to Dave Gutelius Excavating, Inc.**

#### NEW BUSINESS

Council considered permission to bid City Hall Cleaning Services for the contract term May 1, 2021 to April 30, 2022. Mr. Stevenson suggested exploring extensions of contracts where provided for in the original agreements where possible to reduce the cost of annual bidding. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, permission was granted to request bids for cleaning services.**

Council considered the approval of three loans from the City's Commercial Loan Program. The City Planner and Development Coordinator presented to Council three businesses that applied to the loan program: Sweeney's Floral in the amount of \$25,000 for three years, to be used for working capital; Wise Chiropractic in the amount of \$20,000 for five years to be used towards equipment and working capital; and West Main Street Partnership for \$15,000 for five years to be used towards equipment, renovations, and working capital. All three of these loans are subject to the six-month payment deferral and 1% interest rate. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the loan agreements were approved.**

Council considered the supplemental agreement with GAI consultants for the airport rehabilitation and remarking 100% federally funded improvement. The FAA has expanded the scope of the project to include additional taxiway work. This expansion is paid for by the FAA, but Council will need to approve the expansion of work to the engineer in the amount of \$11,745.90, which will be paid for through a grant from the FAA. **On a motion made by Mr. Byerly, seconded by Mr. Mincer, and carried unanimously, the agreement was approved.**

#### OTHER MATTERS

The City Manager announced the appointment of Detective Richard Simpson, to the Chief of Police for the Renovo Police Force, a part-time position. Under the agreement between the city and the Lock Haven Police Officers Association, it is permissible for Detective Simpson to continue working in both the city and Renovo and that the agreement provides rules to help guide this arrangement.

#### ADJOURNMENT

**Upon motion by Mr. Morris, at 7:33 p.m., the meeting was adjourned.**

---

Mayor

---

City Clerk