

**City Council Meeting
January 4, 2021**

City Council met virtually in regular session on Monday January 4, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:03 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, Director of Public Works Anthony Stopper, and the Director of Community Life Kasey Campbell.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the December 7, 2020 meeting were approved.

PUBLIC COMMENT

There were no public comments.

MATTERS OF ANNUAL ORGANIZATION

Council Member Mincer made a motion to appoint Council Member Stevenson as Vice President of Council. The motion was seconded by Ms. Masorti. **On a motion made by Mr. Mincer, seconded by Ms. Masorti, and carried unanimously, Mr. Stevenson was appointed Vice President of Council.**

On a motion by Council Member Conklin, second by Mr. Mincer and carried unanimously, City Council appointed the following residents, employees and Members of Council to authorities, boards, and commissions:

Boards	Residents	Term to Expire
Lock Haven City Authority	Karen Guigino	1/1/2026
Redevelopment Authority of the City of Lock Haven	Lenny Long	6/1/2026
Central Clinton County Water Filtration Authority	June Houser	1/1/2026
Code Enforcement Board of Appeals	Gary Laubscher	1/1/2026
Code Enforcement Board of Appeals	Reza Lotfi	1/1/2026
Communications Center Advisory Board	Elizabeth Gregory (alt)	12/31/2021
Communications Center Advisory Board	Robert Neff	12/31/2021
Communications Center Advisory Board	Kristin Smith	12/31/2021

Communications Center Advisory Board	Tyler Wooding (alt)	12/31/2021
Board of Health	Dr. Louis Widmann	1/1/2026
Recreation & Parks Board	Samantha Eisenhart	1/1/2026
Ross Library Board of Trustees	Drew Deems	1/1/2024
Ross Library Board of Trustees	Elsa Winch	1/1/2024
Zoning Hearing Board	Larry Glenn	1/1/2026
Civil Service Commission	John Bryerton	1/1/2025
Planning Commission	Evelyn Fisher	1/1/2025
Planning Commission	Don Powers	1/1/2025
Levee Advisory Committee	JoAnn Bowes	12/31/2023
Levee Advisory Committee	Reza Lotfi	12/31/2023
Commercial Loan Committee	Josh Grimes	12/31/2023

Council considered the appointment of Members of Council for the following roles as voting members or liaisons, respectively, to the following:

Mayor Long	Central Clinton County Council of Governments Summer Concert Committee Lock Haven City Authority (liaison) Downtown Lock Haven, Inc (liaison) (alt) LHU Community Advisory Board (liaison) Redevelopment Authority of the City of Lock Haven (liaison) Cable TV Franchise Subcommittee
Vice President Steve Stevenson	Summer Concert Committee Downtown Lock Haven Inc. (liaison) Emergency Management Coordinator (liaison) City of Lock Haven Flood Authority City Planning Commission (liaison) Redevelopment Authority of the City of Lock Haven (alternate) LHU Community Advisory Board (liaison) Zoning Hearing Board (liaison) Levee Advisory Committee (liaison) Airport Advisory Subcommittee Veterans Park Committee (alternate) Public Works & Shade Trees Subcommittee
Council Member Byerly	Cable TV Advisory Committee Clinton County Waste Authority (recycling) (liaison) Code Enforcement Board of Appeals (liaison) LHU Communiverity Board (liaison)

Council Member Conklin	Historic District Advisory Committee Summer Concert Committee Clinton County Economic Partnership (liaison) Veterans Park Committee Board of Health (liaison)
Council Member Barb Masorti	Central Clinton County Council of Governments Watershed Management Committee (liaison) Airport Advisory Subcommittee Property Maintenance Subcommittee LHPOA Bargaining Agreement Subcommittee
Council Member William Mincer	Clinton County Sewer Authority (alternate) LHU Communiversity (liaison) Ross Library Board of Trustees (liaison) Property Maintenance Subcommittee Recreation and Parks Board LHPOA Bargaining Agreement Subcommittee Police Relations Subcommittee

CORRESPONDENCE

The City Manager presented Council with the 2019 Annual Audit. The audit will be available for public view on the website, as well as available on the DCED websites. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the audit was adopted by council.**

The City Manager notified Council of the City's submission of the 2021 Tax information to DCED, with Lock Haven's millage blended rate being 9.171 mills.

The City Manager presented Council with the Piper Airport annual inspection report. The Director of Public Works answered questions from Council regarding aircraft reporting and tree removal. Mr. Stevenson requested a meeting of the Airport Committee to go over the inspection report.

The City Manager notified Council of the City's Annual donation of \$2,941.00 to Lock Haven University. This number is determined as one dollar per student enrolled in the fall semester, this number is increased by \$28.00 from 2020.

UNFINISHED BUSINESS

Council considered the award of the lease agreement for Rosecrans property to BAI in the amount of \$13,950 per year for a 2-year term, directing the City Solicitor to draw up an agreement for the same. The other proposal received was for \$7,430 per year. The proposer's intent for use

of the land was provided to Council which is provide for 2 years' lease of the property in order to perform a feasibility study as to whether or not the property would be suitable for the installation of a solar farm. If the results of the feasibility study were positive, BAI would be willing to engage in a long-term lease of the property in order to install the solar farm. Mr. Conklin expressed concern over changing this land from agricultural use to development of solar energy. **On a motion made by Mr. Byerly, seconded by Mr. Morris, and carried by a vote of 5 to 2, with Mr. Conklin and Mr. Mincer dissenting, the proposal was awarded.**

NEW BUSINESS

Council considered a request from the Director of Public Works for permission to solicit bids for paving portions of Spring and 4th Streets. This would be bid simultaneously with the Water Street bids, which are handled by CDBG funds. **On a motion made by Mr. Stevenson, seconded by Mr. Mincer, and carried unanimously, Council approved the request to solicit bids.**

Council considered the resignation of Joseph Sanders IV as Fire Relief Driver and appointing him as Fire Auxiliary Driver. The vacant position is being advertised. **On a motion made by Mr. Mincer, and seconded by Ms. Masorti, the resignation and appointment were approved.**

OTHER MATTERS

Mr. Mincer thanked Public Works for their work on snow removal after the snowstorm. He also inquired about the process that the department uses to debrief after events to discuss what can be improved and what issues can be addressed in the future. The Director of Public Works and City Manager informed Council that post-event assessments for major events are done and, in fact, the post-assessment for the most recent storm was performed in the morning of this Council meeting. The Manager added that public comments submitted during and after events such as the most recent storm are considered as part of that meeting, and where feasible, those suggestions are added to the best practices adopted by the department to improve performance.

Mr. Mincer announced a free program for teens in Clinton County, a life skills event on College and Financial Aid, and a Personal Finance class. The information will be posted on the Facebook page.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:47 p.m., the meeting was adjourned.

Mayor

City Clerk