

City Council Meeting July 20, 2020

City Council met in regular session on Monday July 20, 2020, over video conference call, in Lock Haven, Pennsylvania. The meeting was called to order at 7:03 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, and Mayor Joel Long. Also, in attendance were City Manager Gregory Wilson, City Planner and Development Coordinator Abbey Roberts, and Director of Community Life Kasey Campbell.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Stevenson and carried unanimously, the minutes of the July 6, 2020 meeting were approved.

PUBLIC COMMENT

There were no public comments.

CORRESPONDENCE

Mr. Mincer read a letter from Broken Ax owner, Nic Hawrylchak, regarding his concern for restaurants outside of Main Street during the Pedestrian Walkway. Mr. Mincer will get in touch with Mr. Hawrylchak to set up a meeting with Council to hear his ideas on how the city can help businesses outside of the Main Street closure. Mr. Stevenson explained that the city is making efforts to treat all businesses fairly, and council is willing to hear his ideas. Mr. Long added that COVID-19 is still a concern for residents, and the governor's new restrictions make it harder for owners, and no one on council is opposed to hearing new ideas.

Ms. Masorti read an email from Vape Haven owner, Greg Packech, asking about the temporary directional signs, and why Keller and Munro and Vape Haven were not included. The City Manager explained the request is added to the file of businesses interested in being including in permanent signs that will be created in 2021. The temporary signs were created for businesses outside the Main Street Pedestrian Walkway, to inform visitors how far of a walk it would be to restaurants that are under a 10 minute walk, or to show visitors how far a walk it is from one end of the Pedestrian Mall to the other.

The Director of Community Life presented a request from Central Mountain Youth Football for the use of Peddie Park for their practices and games beginning July 21 and ending November 21, 2020. The League would oversee maintaining the field. Council was also provided with a Covid Safety Plan from the league, outlining safety guidelines. The Director of Community Life presented a request from the Men's Sunday Softball League for the use of

Peddie Park on Sundays, and also provided a COVID-19 Safety Plan. The Director of Community Life presented a request from the Clinton County Women's Center for the use of Triangle Park on September 18 and 19, 2020 for a yard sale. The Director of Community Life will ensure that there are no scheduling conflicts at Peddie Park. **On a motion made by Mr. Mincer, seconded by Mr. Byerly, and carried unanimously, all requests were approved.**

The City Manager addressed concerns that the Babe Ruth Softball League, and Clinton Little League were not following the COVID-19 Safety Guidelines provided to the Director of Community Life. The Director of Community Life followed up with both leagues, informing them that they need to follow their safety plan. City staff recommends that if they are not following guidelines, the teams will be suspended for one week. There was discussion about waiting to issue suspension until a member of city staff witnesses the violations. A motion was made by Mr. Morris to immediately suspend the leagues for one week, and seconded by no one, and the motion died. **On a motion made by Ms. Masorti, seconded by Mr. Mincer, and carried unanimously, the leagues will be sent an additional letter notifying them that the league will face a one-week suspension if a visual check by city staff shows a lack of the use of masks or failing to follow the approved safety plans.**

The City Manager notified Council of the approval of the noise exemption for three years by PLCB.

UNFINISHED BUSINESS

Council considered Resolution No. 1586 amending the March 17 State of Emergency due to a resurgence of positive Covid-19 tests. The City Manager proposed amendment to the closing procedures based on the infection rate of 50/100,000 for five or more days in a row. City Hall, Public Works, and the Water Treatment Plant would be open by appointment only, City Council and boards and commissions meetings would all take place remotely, city playgrounds would be closed. Clerks would be able to safely continue working in City Hall, and any members of staff that can work remotely would do so, to provide a safe environment for clerks. The Concert Series Committee would need to make a decision about suspending concerts based on the infection rate. The Mayor clarified that this amendment would only be for city-owned facilities, and not private owned businesses. **On a motion made by Ms. Masorti, seconded by Mr. Morris, and carried by a vote of 5-1, with Mr. Byerly voting in opposition, the resolution was adopted.**

Council considered a recommendation by the City Manager to designate the Friday and Saturday Pedestrian Mall as a city park and follow rules under Chapter 298 of the City Code. Mr. Mincer expressed concern about whether or not this would restrict protests, and the City Manager confirmed that under the parks ordinances, the protests would need to provide a certificate of insurance, and request and receive permission from City Council. The City Manager pointed out that the establishment of the location as a park provides rules and regulations that include the use of the space for public vending and also for the use of fireworks. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried by a vote of 5-1, with Mr. Mincer voting in opposition, the motion carried.**

The City Planner and Development Coordinator presented Council with the applications for the CDBG funded projects. Projects were submitted by Clinton County Housing Coalition, Inc., Clinton Little League, and Clinton County Women's Center d/b/a Roads to Peace. The City proposed projects would be for East Bald Eagle Street, Hanna Street to Washington Street, East Bald Eagle Street from Washington Street to Mary's Alley, East Bald Eagle Street from Mary's Alley to Henderson Street, and Race Street from East Bald Eagle Street to East Main Street. The total allocation from CDBG is \$306,008.00, with \$250,993.00 designated for projects. The next meeting for CDBG will be August 17, 2020 at 6:30 p.m.

Council considered Ordinance No. 2020-07 establishing the CDBG Fiscal Year 2019 budget. **On a motion made by Mr. Morris, seconded by Mr. Stevenson and carried unanimously, the ordinance was carried.**

NEW BUSINESS

Council considered Resolution No. 1587 appointing the CDBG Language Access Coordinator. The City Planner and Development Coordinator presented Council with the resolution that gives a language access plan for the City's Department of Housing and Urban Development (HUD) funded projects and appoints the City Planner as the Language Access Coordinator. **On a motion made by Mr. Morris, seconded by Ms. Masorti and carried unanimously, the resolution was adopted.**

Council considered Resolution No. 1588 for the 2020 CDBG-CV funding application. These funds would be put towards 17 business assistant grants, as directed by City Council. **On a motion made by Mr. Byerly, seconded by Mr. Mincer, and carried unanimously, the resolution was adopted.**

Council considered Resolution No. 1589 to apply for Greenways, Trails, and Recreation Program grant to refurbish the Fallon Alley Parklet. The City Planner and Development Coordinator provided plans to refurbish Fallon Alley, with a total project cost of \$37,500.00. The project will be partially funded by donations, and grants, with a match from the City of \$5,083.00. **On a motion made by Mr. Stevenson, seconded by Mr. Mincer, and carried unanimously, the resolution was adopted.**

The City Manager announced the resignation of the City Water Foreman, who took a position at Suburban Lock Haven Water Authority. The Director of Public Works and the City Manager have been developing a plan to redistribute the job duties of the Water Foreman to two of the other public works foremen, and rework those into an above-ground foreman overseeing excavation of water and stormwater, and below-ground foreman overseeing the levee and other grounds and improvements, and add instead a Watershed Manager foreman-level position to over the more than 5,000 acres of working woodland and the three dams and reservoirs.

The City Manager announced that on Saturday, July 25, 2020, the City's Farmer's Market would be returning from 10:00 a.m. to 2:00 p.m. located at the Downtown Dining Park. The market will be credit/debit only, and eventually will be able to offer EBT/SNAP benefits for

residents. The City Manager encourages other farming vendors to participate and can contact the Director of Community Life.

OTHER MATTERS

Mr. Stevenson announced the Friday and Saturday night concerts as part of the Summer Concert Series.

The Director of Community Life announced that crafts are being dropped off weekly for residents to pick up and encouraged members of Council to participate in the “park ranger” craft tutorial videos.

Mr. Mincer thanked Kiwanis and members of Black Lives Matter for participating in a community clean-up downtown.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:44 p.m., the meeting was adjourned.

Mayor

City Clerk