

**City Council Meeting
July 6, 2020**

City Council met in regular session on Monday July 6, 2020, over video conference call, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, and Mayor Joel Long. Also, in attendance were City Manager Gregory Wilson, City Planner and Development Coordinator Abigail Roberts, Director of Public Works Anthony Stopper, and Director of Community Life Kasey Campbell. Julie Brennan, Tourism Director of the Clinton County Economic Partnership and Visitor's Bureau was also in attendance.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Mincer and carried unanimously, the minutes of the June 15, 2020 meeting were approved.

PUBLIC COMMENT

Julie Brennan spoke to Council regarding the Main Street Pedestrian Mall and the support that it has provided the business community in the city. The Economic Partnership created and distributed a survey to residents and businesses to provide feedback from the community. There were 486 responses to the survey, and 348 of those responses were in favor of the Pedestrian Mall. The City Manager explained that the city will be reviewing the responses and evaluating what can be done to improve the Pedestrian Mall. Mayor Long also mentioned receiving positive messages in support, but also suggestions on ways it can be improved.

CORRESPONDENCE

The Director of Community Life presented a request from Roads to Peace (formerly the Clinton County Women's Center) for the use of Triangle Park on July 29, 2020 for a book giveaway. **On a motion made by Mr. Mincer, seconded by Mr. Conklin, and carried unanimously, the request was approved.**

The City Manager presented a request from the Lock Haven Jaycees for a Food Festival, which will take the place of the annual Regatta due to COVID-19 restrictions. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the request to close E Water Street from N Jay to Henderson Street on September 5 and 6 was approved.**

The Director of Community Life presented a request from the United Way for the use of Triangle Park on August 8, 2020, for their Annual Day of Caring. **On a motion made by Mr. Mincer, seconded by Mr. Stevenson, and carried unanimously, the request was approved.**

Mayor Long and the City Manager notified Council that Woodward Township Recreation would be moving their fireworks show to Sunday evening, July 12, 2020, immediately following the summer concert. They have also been talking with the city fire and police chiefs to ensure all safety protocols are followed.

The City Manager presented a letter from DEP and PA Fish and Boat regarding spring hydrant flushing. The City Engineer Gwin Dobson & Foreman is working with each entity as well as Soil Conservation to develop a plan for 2021 to meet the required criteria moving forward.

UNFINISHED BUSINESS

Council considered the award of the bid for Aluminum Sulfate to USALCO of Baltimore, MD in the amount of \$1.0541 per gallon. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the contract was awarded.**

Mr. Stevenson asked for more information regarding the 2019 Water Quality Report, and the violations in testing. The City Manager explained that the transition from having an on-staff city engineer to an engineering firm resulted in the delayed reporting, and the testing violations were caused by the pandemic preventing staff from entering homes and testing the water in those homes.

NEW BUSINESS

Council considered Resolution No. 1584 appointing the Section 504 Compliance Officer (ADA) and grievance procedure. The City Manager clarified that this was an officer for the city, and not the county, which was a typing error in the document. **On a motion made by Mr. Morris, seconded by Mr. Stevenson and carried unanimously, the resolution was adopted to appoint the City Planner & Development Coordinator as the Section 504 Compliance Officer.**

Council considered Resolution No. 1585 approving the 2017 CDBG budget revision to direct excess proceeds from E Church Street engineering to the Jack Bailey Playground. The Director of Public Works gave an update on the newly constructed bathroom for Shade Field, as well as a new pavilion for the Jack Bailey Playground at Hammermill Park. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the resolution was passed.**

The City Planner and Development Coordinator presented two Commercial Loan Program considerations. The Dutch Haven Restaurant applied to refinance their current loan at the 1% interest rate, and Momoyo Otsu, a new retailer on Main Street, applied for a loan in the amount of \$50,000 for working capital and equipment expenses, for a period of five years. **In a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the contract for each respective loan was awarded.**

Mayor Long asked for the City Manager to give an update on the COVID-19 testing and infection data. As of this meeting, the city infection rate was 10.66 per 100,000 residents, and the

county infection rate was 20 per 100,000 residents. The City Manager encouraged all residents to continue being vigilant with the guidelines recommended by the CDC and PA Department of Health. The City Manager will begin providing updates to Council and the website on the 14-day testing and infection data if the zip code's 14-day infection rate increases to 30 per 100,000 or more. The City Manager also clarified that if a resident is unable to wear a mask due to medical reasons, the city will make a reasonable accommodation for them, but no resident is permitted to enter the building without a mask.

Council considered the award of a bid for installation of a new HVAC system at the Piper Airport Hangar 1, to Redmond's Complete Comfort for \$16,086.00. **On a motion made by Mr. Stevenson, seconded by Mr. Morris and carried unanimously, the contract was awarded to Redmond's Complete Comfort.**

OTHER MATTERS

The City Manager discussed the state law pertaining to the use of fireworks within the City of Lock Haven. Fire Chief Tyler Wooding released a video about fireworks safety, made available on Facebook, and reminded residents that the use of fireworks is prohibited within 150 feet of any structure within city limits.

Mr. Byerly asked for clarification from the City Manager and Director of Community Life regarding the planning of the Lock Haven Jams Fest for 2020, and what kind of restrictions were made with the Clinton County Arts Council in response to the COVID-19 pandemic. The CCAC asked for flexibility with the Pedestrian Mall to accommodate the Jazz Festival. The City Manager explained that there were several meetings between the Arts Council and the city to go over the limitations that the pandemic puts on holding outdoor festival. The leadership of JAMS was given several options in which it could successfully hold the festival, but the City Manager expressed that all guidelines must be followed.

Mr. Mincer announced that he and the Mayor had been working with a member of the community, to create a Diversity Roundtable, open to members of Council and residents, to address issues and discuss what improvements can be made within the city to make it a more welcoming environment for all people.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:12 p.m., the meeting was adjourned.

Mayor

City Clerk