

## **Regular Meeting of City Council January 7, 2019**

City Council met in regular session on Monday, January 7, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 P.M. by Mayor Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, William Mincer, Richard Morris, Steve Stevenson, and Mayor William Baney. Also attending the meeting was City Manager Gregory Wilson, reporters John Lipez from The Record and Laura Jameson from the Express.

### ***ORGANIZATION***

On a motion of Mr. Morris, seconded by Mr. Mincer and carried unanimously, Mr. Long was appointed as Vice President.

On a motion of Mr. Byerly, seconded by Mr. Long and carried unanimously, the slate of Council appointments to authorities, boards and commissions was renewed from the 2018 appointments with the exception of Mr. Byerly taking Mayor Baney's place as alternate liaison for Downtown Lock Haven Inc. and Mr. Mincer was included as an additional liaison for LHU Community Advisory Board.

### ***COUNCIL MINUTES***

On a motion of Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the minutes of the December 17, 2018 were accepted.

### ***PUBLIC COMMENTS***

None

### ***CORRESPONDENCE***

The 2018 Community Development Block Grant Program is being funded \$296,249.00

### ***UNFINISHED BUSINESS***

None

### ***NEW BUSINESS***

The Manager informed the Board that Tammy Lannan has been hired as Police & Parking Clerk.

### ***OTHER MATTERS***

Mr. Mincer asked the Manager about using the City's Facebook page as a potential for livestreaming meetings of City Council. That Manager informed Council that only the Police Department has an active Facebook page; however, he would look into a potential site for Council to post recordings of meetings if Council decided to record meetings.

Mr. Mincer also informed Council that a group of people that interested in exploring a community center would be meeting soon and that he would keep Council informed of their meeting.

Mr. Conklin informed the Board that the Clinton County Sewer Authority's bridge loan was approved and that the bids will go out within two weeks and opening of the bids will be on February 19, 2019 for the improvement project.

### ***ADJOURNMENT***

On a motion of Mr. Byerly, seconded by Mr. Long the meeting was adjourned at 7:16 p.m.

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**Mayor**

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**City Clerk**

**City Council Meeting  
January 21, 2019**

City Council met in regular session on Monday, January 21, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council members Douglass Byerly, Joel Long, William Mincer, Richard Morris, Steve Stevenson and Mayor Baney. Also in attendance were City Manager Gregory Wilson, John Lipez with The Record, Laura Jameson with The Express and Scarlet Winkleman.

*COUNCIL MINUTES*

**On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the January 7, 2019 meeting were accepted.**

*PUBLIC COMMENT*

None

*CORRESPONDENCE*

Scarlet Winkleman, representing the Daniel K. Stein Foundation, made the request to City Council to use the levee on Saturday, May 11, 2019 for the annual Daniel K. Stein 5k/10K. The route is the same route that was approved in 2018 and the foundation intends to supply the city with proof of liability insurance for the event. **On a motion made by Mr. Long, seconded by Mr. Byerly and carried unanimously, the use request approved.**

City Council received notification from the Pennsylvania Liquor Control Board indicating their receipt of the council approved liquor license transfer into the City of Lock Haven.

The Clinton County Economic Partnership acknowledged the city's 2019 membership.

The City received \$3133.00 for the 2019 donation from Lock Haven University, representing their annual in lieu of tax payment donation.

*UNFINISHED BUSINESS*

None

*NEW BUSINESS*

The Manager presented Resolution 1322 requesting approval of the setting of fees for wireless communication facilities in the public right-of-way. The manager explained that the city zoning

ordinance allows the implementation of fees for the location of wireless communication facilities in the public right of way. All fees must be established by resolution; this fee schedule was recommended by the Cohen Law Firm, special council to the city regarding wireless communication issues. **On a motion made by Mr. Stevenson, seconded by Mr. Long and carried unanimously, resolution 1322 was approved.**

The Manager requested Council approval to seek a joint bid with the Borough of Flemington for the cured-in-place lining of existing sewer piping. The borough will be making the repairs to an existing storm sewer line while the city would be repairing approximately 1750 feet of a 24 inch sanitary sewer line in East Walnut Street. The successful bidder would be awarded at the April 1, 2019 regular meeting of council. **On a motion made by Mr. Stevenson, seconded by Mr. Long and carried unanimously, the request for the solicitation of a joint bid was approved.**

A list of members of boards and commissions that were interested in being reappointed were distributed to the members of council. Mr. Wilson indicated that there are still vacancies on the Central Clinton County Water Filtration Authority, Code Enforcement Board of Appeals, Commercial Loan Program, Levee Advisory Committee and the Lock Haven City Authority. Mr. Stevenson urged any city resident interested in serving on one of these boards or commissions to submit a letter of interest to the city manager. **On a motion made by Mr. Mincer, seconded by Mr. Byerly and carried unanimously, the reappointments to all boards and commissions were approved.**

#### *OTHER MATTERS*

Mr. Wilson explained to council that there are currently two positions being advertised in the Public Works department. He also informed them that the city intends to lower the Grant Street Dam for repairs in the fall of 2019.

Mr. Mincer made council aware of an event being sponsored by the Ross Library called the Alma Matter Murder Mystery being held April 13, 2019. The event is open to the public at a cost of \$35.00 per person and \$100.00 per couple.

Mr. Mincer also questioned if snow removal on the city side streets takes place in accordance with the posted street sweeping schedule. Mr. Wilson explained that residential snow removal takes place as the man power is available to do so. After a brief discussion on possible changes to the process, there was no action taken by council.

#### *ADJOURNMENT*

**On a motion made by Mr. Mincer, seconded by Mr. Byerly the meeting was adjourned at 7:25 PM.**

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Mayor

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City Clerk

(These minutes are draft and subject to approval by City Council)

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*COUNCIL MINUTES*

**On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the January 7, 2019 meeting were accepted.**

*PUBLIC COMMENT*

None

*CORRESPONDENCE*

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The Clinton County Economic Partnership acknowledged the city's 2019 membership.

The City received \$3133.00 for the 2019 donation from Lock Haven University, representing their annual in lieu of tax payment donation.

*UNFINISHED BUSINESS*

None

*NEW BUSINESS*

The Manager presented Resolution 1322 requesting approval of the setting of fees for wireless communication facilities in the public right-of-way. The manager explained that the city zoning

ordinance allows the implementation of fees for the location of wireless communication facilities in the public right of way. All fees must be established by resolution; this fee schedule was recommended by the Cohen Law Firm, special council to the city regarding wireless communication issues. **On a motion made by Mr. Stevenson, seconded by Mr. Long and carried unanimously, resolution 1322 was approved.**

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#### *OTHER MATTERS*

Mr. Wilson explained to council that there are currently two positions being advertised in the Public Works department. He also informed them that the city intends to lower the Grant Street Dam for repairs in the fall of 2019.

Mr. Mincer made council aware of an event being sponsored by the Ross Library called the Alma Matter Murder Mystery being held April 13, 2019. The event is open to the public at a cost of \$35.00 per person and \$100.00 per couple.

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#### *ADJOURNMENT*

**On a motion made by Mr. Mincer, seconded by Mr. Byerly the meeting was adjourned at 7:25 PM.**

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Mayor

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City Clerk

(These minutes are draft and subject to approval by City Council)

**City Council Meeting  
February 18, 2019**

City Council met in regular session on Monday, February 18, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council members Douglass Byerly, Joel Long, William Mincer, Richard Morris, Steve Stevenson and Mayor Baney. Also in attendance were City Manager Gregory Wilson, Human Resource Director Ivana Trader, Laura Jameson with The Express, John Lipez of the Renovo Record, Jim Russo, Kasey Campbell, Louie Anastos and Steve Getz representing Lock Haven JAMS; retiring city employees Denny Furl and Gary Ferree; city employees Kyle Dale and Jared Smith; Director of Public Works Tony Stopper, City Fire Administrator Bob Neff and Aimee St. Patrick.

*COUNCIL MINUTES*

**On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the minutes of the February 4, 2019 meeting were approved.**

*PUBLIC COMMENT*

Council considered Resolution No. 1325 to congratulate retiring Streets and Parks Foreman Denny Furl after 26 years, 10 months and 5 days of service to the City of Lock Haven.

Council considered Resolution No. 1326 established to congratulate retiring Levee Superintendent Gary Ferree after 24 years, 8 months and 9 days of service to the City of Lock Haven.

**On a motion made by Mr. Long, seconded by Mr. Stevenson and carried unanimously, Resolutions No. 1325 and No. 1326 were approved.**

*CORRESPONDENCE*

Mr. Getz of the Clinton County Arts Council spoke on behalf of Lock Haven JAMS and indicated that although council was only considering the installation of a banner across E Main Street with resolution No. 1327, supporters of the event will be returning to city council in the future to request several other considerations for the event. A few of the potential points to be addressed are allowing for free parking on the day of the event, a waiver of the Noise Control Ordinance, a waiver of the open container law with respect to outside alcohol consumption and a letter of support from City Council for the entire event.

**On a motion made by Mr. Long, seconded by Mr. Conklin and carried unanimously Resolution No. 1327 was approved.**

The Dirty Dabbers provided a written request to City Council to use the City Authority watershed June 1, 2019. The motorcycle club is requesting permission to use a portion of the watershed property as part of the trail for their 29<sup>th</sup> annual Great Adventure Dual Sport Ride. They anticipate approximately 400 riders of street legal, licensed and insured motorcycles.

**On a motion made by Mr. Byerly, seconded by Mr. Long and carried unanimously, the use request of the City Authority watershed was approved.**

The manager provided Council a letter from DCED confirming the adequacy of response to FY2010-2015 CDBG contract review. The Department of Community and Economic Development has acknowledged that the city has adequately addressed their issue regarding acquisition and no further response is necessary.

*UNFINISHED BUSINESS*



Council held the second consideration of Ordinance No. 999 which adopts the 2019 Codification of City Ordinances through July 2, 2018. Mr. Wilson explained that this is the second reading of the proposed ordinance which will complete the first codification process of city ordinances since 2003.

**On a motion made by Mr. Morris, seconded by Mr. Mincer and carried unanimously, the ordinance was adopted on second reading.**

Council considered Resolution No. 1328 enabling the immediate enactment of Ordinance No. 999. As a third class city Lock Haven has the capability of adopting a resolution which will immediately enact the ordinance adopting the Code of Ordinances absent an appeal period.

**On a motion by Mr. Long, seconded by Mr. Morris and carried unanimously, Resolution No. 1328 was adopted.**

As part of the codification, all charges and fees were removed from ordinances to be adopted as part of an all-encompassing fee resolution with the Council consideration of Resolution No. 1329.

**On a motion made by Mr. Stevenson, seconded by Mr. Byerly and carried unanimously, Resolution No. 1329 was adopted.**

#### *NEW BUSINESS*

Council considered Resolution No. 1330 to initiate the process of filing with the court system and the state to gain permission to offer Peddie Park for sale. Mr. Wilson explained that to one day consider the sale of the park, approval from both the court and the state would be required first. As part of the process, Council must adopt a resolution requesting such consideration. Mr. Wilson emphasized that it did not bind the city to the sale of the park, it merely gave the city the option if it so desired. Mr. Long and Mr. Morris both shared their reservations about starting the process without further discussion. Mayor Baney indicated that the park is underutilized, is outside of city limits and is very costly to maintain. Mr. Byerly and Mr. Conklin concurred stating that they both felt that because the resolution did not bind the city to the sale of the park that we should move forward with initiating the process.

**On a motion made by Mr. Byerly, seconded by Mr. Stevenson, with Mr. Long and Mr. Morris dissenting, Resolution No. 1330 was adopted on a 5-2 vote.**

Council considered Resolution No. 1331 to enter into a purchase agreement with the Castanea Fire Company for \$6,000 for parcel 6-2755-J which adjoins the land of the Wastewater Treatment Plant. Mr. Wilson explained to council that the area in question is a land locked parcel for the Fire Company but because it is immediately adjacent to city owned property, the city would be able to access it from the treatment plant.

**On a motion made by Mr. Morris, seconded by Mr. Conklin and carried unanimously, Resolution No. 1324 was adopted.**

Mr. Wilson informed council that the city had solicited bids in September 2018 for engineering services for extending the streetscape project from Bellefonte Avenue to Grove Street. The award for engineering services will be for Phase I of the project only and will be funded through the CDBG program. Actual construction and inspections of the project will be accomplished with \$1 million in PennDOT Transportation Alternative Program funding and requires that the project commence in 2020. After reviewing the 9 proposals submitted, city staff and SEDA COG felt that the most qualified bidder was the EADS Group with a bid not to exceed \$59,290.

**On a motion made by Mr. Morris, seconded by Mr. Stevenson and carried unanimously to award the engineering services to the EADS Group.**

According to Mr. Wilson, the proposed Bureau of Aviation grant-funded renovations to one of the hangars at the airport requires that an engineering study be completed. The bid presented was from GAI Consultants at a cost not to exceed \$77,116.35.

**On a motion made by Mr. Conklin, seconded by Mr. Long and carried unanimously council voted to award the engineering services to GAI Consultants pending approval from the Bureau of Aviation.**

The City Manager presented a recommendation for the purchase \$60,489.07 of groundskeeping maintenance equipment for the airport. The purchase would be supported by a grant from the Bureau of Aviation and the purchase would be through the PA CoStars program. The purchase would include a John Deere 1550 Terrain Cut Commercial Front Mower and 60” 7-Iron Pro Commercial Side Discharge Deck for \$17,825.67 and a John Deere 5100E Utility Tractor for \$42,663.40.

**On a motion made by Mr. Long, seconded by Mr. Conklin and carried unanimously council voted to approve the equipment purchase.**

PennDOT has requested permission from the city to mill and pave SR 150 from the Flemington Borough line to and including East Main Street during the overnight hours. Work is to commence sometime in the spring or summer of this year and will take place during the hours of 6 PM to 6 AM.

**On a motion made by Mr. Stevenson, seconded by Mr. Byerly and carried unanimously to allow PennDOT to pave during the overnight hours.**

#### *OTHER MATTERS*

Mr. Wilson informed council that Mike Rendos of 715 West Third Street submitted a letter of interest in being appointed to fill a vacancy on the City Authority.

**On a motion made by Mr. Stevenson, seconded by Mr. Conklin and carried unanimously council voted to appoint Mr. Rendos to the City Authority.**

#### *ADJOURNMENT*

On a motion made by Mr. Long, seconded by Mr. Conklin the meeting was adjourned at 7:48 PM.

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Mayor

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City Clerk

## City Council Meeting

March 4, 2019

City Council met in regular session on Monday, March 4, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Vice President Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglass Byerly, Joel Long, William Mincer, Richard Morris, and Steve Stevenson. Also in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, John Lipez of the Renovo Record, Kasey Campbell representing Downtown Lock Haven Inc., Joseph Visceglia from the Lock Haven University Physician Assistant Program, and Director of Public Works Tony Stopper.

### *COUNCIL MINUTES*

**On a motion made by Mr. Byerly, seconded by Mr. Mincer and carried unanimously, the minutes of the February 18, 2019 meeting were approved.**

### *PUBLIC COMMENT*

None

### *CORRESPONDENCE*

Kasey Campbell of Downtown Lock Haven Inc. requested Council approval for the use of city property and streets to accommodate the Best of Clinton County Summer Festival, Hometown Heroes Celebration, Small Business Saturday, Haven Holidays and the Santa 5k Fun Run/Walk. **On a motion made by Mr. Stevenson, seconded by Mr. Morris and carried unanimously the use of property and streets for Downtown Lock Haven activities was approved as follows:**

**June 29, 2019: no parking on E Main Street to accommodate the Best of Clinton County Parade, closing of Grave Street from E Water to E Church, use of Triangle Park and approval of the parade route**

**August 3, 2019: use of Coreman Amphitheatre for the Hometown Heroes Ceremony**

**November 29, 2019: Triangle Park for Haven Holidays tree lighting**

**November 30, 2019: Triangle Park for Small Business Saturday**

**December 7, 2019: use of the levee and Triangle Park and closure of E Main during the Santa 5K Run/Walk**

Joseph Visceglia, President of the Lock Haven University Physician Assistant Program requested use of the levee on April 27, 2019 from 8AM to 3 PM to accommodate the program's annual charitable 5K walk/run. **On a motion made by Mr. Mincer, seconded by Mr. Conklin and carried unanimously LHU PA 5K walk/run was approved.**

Kim Garlick, Executive Coordinator of Sentimental Journey Inc. sent a letter requesting the use of Piper Memorial Airport June 18 through June 22, 2019 for the fly-in and use of Hangar 1 on May and September 22 for pancake breakfast fundraisers. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly and carried unanimously Sentimental Journey at Piper Airport was approved.**

The City Manager presented Council with the Clinton County Community Foundation notices of the award of \$5,000 to the City for 2019 Summer Concert Series and \$2,500 toward staffing of city beach.

## *UNFINISHED BUSINESS*

Director of Public Works Tony Stopper presented the 2019 Capital Improvement Plan for Council's consideration. The plan details how the monies set aside in each major fund during the annual budget process will be allocated to fund capital investments in public property throughout the community. The General Fund's 2019 allocation of \$156,557, the Water Fund's allocation of \$65,479 and the Sewer Fund's allocation of \$74,457 will be combined with other resources including borrowed proceeds, grants and state Liquid Fuels toward more than \$6-million in projects in 2019. The Capital Improvement Plan also notes projects for consideration over the next five years including the current year with a total investment estimated at more than \$41.8million. Council will review the plan and discuss it again at the March 18 regular meeting of Council where it will consider its approval.

Council discussed the creation of a Junior Council Member position which would be open to high school students. Council would accept letters from interested applicants and interview them, similar to the procedure used in the past for the appointment to vacancies on Council. While the position would not be able to vote, they would be involved in discussion and would be required to attend each meeting. The manager will put together a resolution enabling the position for Council's consideration at a future meeting.

## *NEW BUSINESS*

Council considered Ordinance No. 2019-01 AN ORDINANCE AMENDING THE CITY CODE BY ADDING NOISE CONTROL. The City Manager informed Council that unreasonable noise is currently addressed as disturbing the peace, and as such requires a public complaint for the police to address an issue. The introduction of a dedicated noise control ordinance will better enable the police to react to unreasonable noise, while also providing exemptions for including any event approved by Council. If approved on first reading, the ordinance will be advertised giving the public an opportunity to have input and will again be addressed at the March 18 regular meeting of council for second reading and potential adoption. **On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously 2019-01 AN ORDINANCE AMENDING THE CITY CODE BY ADDING NOISE CONTROL was approved.**

The City Manager presented the Annual Financial Statements for the 2017 fiscal year as produced by the City's contracted independent auditor Baker Tilly. The annual audit has been posted on the City's website and along with previous years' audits and is available for public review at City Hall as well.

Council considered an agreement with Baker Tilly for professional auditing services of the 2018 fiscal year with Baker Tilly as part of the third year extension of the original agreement. **On a motion made by Mr. Conklin, seconded by Mr. Mincer, and carried unanimously, the agreement with Baker Tilly for professional auditing services was approved in an amount not to exceed \$44,134 and providing for a forfeiture of 10% of the cost if the audit is not completed by December 31, 2019.**

Council received the results of the bid on Project 2019-01 for the construction of the new salt storage facility at 99 Second Avenue, with the lowest bid coming from Park Lane Construction of Clyde, NY in the amount of \$205,620. The project is funded by borrowing from the 2018A Note. **On a motion made by Mr. Conklin, seconded by Mr. Bylerly and carried unanimously the Salt Storage Project 2019-01 was approved.**

Council received the results of the bid on Project 2019-02 for cleaning services at City Hall from March 1, 2019 to March 1, 2020, with the lowest bid coming from Belcher Enterprises of Jersey Shore, PA in the amount of \$26,100 per year to be paid out in 12 monthly installments. The funding is included in the 2019 annual budget. **On a motion made by Mr. Stevenson, seconded by Mr. Morris and carried unanimously for Cleaning Services are awarded to Belcher Enterprises.**

The City Manager recommended to Council the appointment of HR Specialist Ivana Trader and Public Property Foreman Jared Gist as employer representatives to the City's state certified Safety Committee. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin and Mr. Morris and carried unanimously for Ivana Trader and Jared Gist to City's Safety Committee approved.**

Council considered RESOLUTION NO. 1333 A REQUEST FOR CLINTON COUNTY LIQUID FUELS ALLOCATION IN THE AMOUNT OF \$44,397 representing payment two of three toward the 2018 E Walnut St Paving Project. **On a motion made by Mr. Stevenson, seconded by Mr. Morris and carried unanimously No. 1333 Liquid Fuels for Paving Project was approved.**

Council considered RESOLUTION NO. 1334 A REQUEST FOR CLINTON COUNTY LIQUID FUELS ALLOCATION IN THE AMOUNT OF \$8000 representing the annual allocation to the Route 220 Interchange Lighting agreement between the City, the County and the State. **On a motion made by Mr. Stevenson, seconded by Mr. Mincer and carried unanimously No. 1334, Route 220 Lighting Interchange approved.**

*OTHER MATTERS*

None

*ADJOURNMENT*

**On a motion made by Mr. Morris, seconded by Mr. Conklin the meeting was adjourned at 8:10 PM.**

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Vice-President of Council

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City Clerk

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**City Council Meeting  
March 18, 2019**

City Council met in regular session on Monday, March 18, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor William E. Baney III who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglass Byerly, Joel Long, William Mincer, Richard Morris, and Steve Stevenson and Mayor Baney. Also in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, Zoning Officer Cyndi Walker, Director of Public Works Tony Stopper, and resident Gary Linn.

*COUNCIL MINUTES*

**On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the minutes of the March 4, 2019 meeting were approved.**

*PUBLIC COMMENT*

None

*CORRESPONDENCE*

The Northeast Mycological Federation requested use of Zindel Park on August 3, 2019 for their annual mushroom foray. **On a motion made by Mr. Conklin, seconded by Mr. Long and carried unanimously, the request for the use of Zindel Park on August 3 by the NMF was approved.**

The Manager provided notification of the donation of \$2,000.00 from Loggia Giosue Carducci Lodge No. 146 Inc. toward the 2019 Summer Concert Series.

*UNFINISHED BUSINESS*

Council once again addressed the proposed amendment to the City Code to include the addition of a Noise Ordinance which was considered and approved on first reading at the March 4, 2019 regular meeting of Council. The motion was moved by Mr. Byerly and seconded by Mr. Conklin to adopt the proposed Noise Ordinance. Mr. Mincer expressed his objection to the subjective nature of the ordinance and expressed his desire to see a more objective list of criteria including decibels levels at particular distances. Resident Gary Linn, in offering his opinion, agreed with Mr. Mincer that because the ordinance is open to interpretation by officers, he has heard that local bars are against the ordinance. Mr. Linn also supported the use of decibel meters as a way to ensure objectivity. Mr. Mincer said that until he sees the police policy of standards for

enforcement of the ordinance, he would not be comfortable voting in favor of it. Mr. Morris agreed that the ordinance should be objective and should not enable the police to make the decision on what is an acceptable standard for unreasonable noise. Mr. Morris expressed this would put the police in the position of making the rule they are meant to enforce and would instead like to see the standards set out in the ordinance rather than in policy. Mr. Byerly expressed his concern that if the ordinance is too detailed, it will become difficult to enforce.

Mr. Conklin stated that due to the concerns of other members of Council, he would withdraw his second to the original motion of Mr. Byerly. With no other second provided to Mr. Byerly's motion to approve the ordinance, the motion failed. Mr. Long agreed that the ordinance should be less subjective and more objective, and **on a motion from Mr. Long, seconded by Mr. Mincer and unanimously approved, the ordinance was tabled until such time Council has been presented with a set of rules for enforcement.**

Council considered the proposed 2019 Capital Improvement Plan, providing for the use of undesignated funds in the Capital Improvement budgets approved in December 2019 as was first considered during the March 4, 2019 regular meeting. The City Manager informed Council that no changes had been made since the original proposal. The Manager also reminded Council that because an item was approved in the Capital Improvement Plan does not mean that it necessarily will be purchased if funds or circumstances change. **On a motion made by Mr. Long, seconded by Mr. Morris and carried unanimously, the 2019 Capital Improvement Plan was adopted.**

#### NEW BUSINESS

Council held a public hearing for a proposed amendment to the City Code Zoning relating to the location, placement, construction and maintenance of wireless communication towers and antennas. Zoning Officer Cyndi Walker presented the proposed ordinance and review comments from Atty. Michael Roberts of the Cohen Law Group. Ms. Walker also presented a notice of favorable comments from the Clinton County Planning Commission as reviewed at its February 19, 2019 meeting, and the City Planning Commission as reviewed at its meeting on February 5, 2019. The City Manager informed Council that proof of publication of the hearing had been received from the Express. Members of Council were provided the opportunity to make comments and ask questions. Members of the public in attendance were provided the opportunity to make comments and ask questions, although there were none. Council then considered Ordinance No. 2019-\_\_ on first reading. **On a motion by Mr. Long, seconded by Mr. Morris and carried unanimously, the ordinance was approved on first reading as follows:**

#### ORDINANCE NO. \_\_\_\_

**AN ORDINANCE OF THE CITY OF LOCK HAVEN, CLINTON COUNTY, PENNSYLVANIA; PROVIDING FOR THE AMENDMENT OF THE ZONING ORDINANCE OF THE CITY OF LOCK HAVEN; PROVIDING FOR DEFINITIONS; PROVIDING FOR THE AMENDMENT OF CERTAIN GENERAL AND SPECIFIC STANDARDS RELATING TO THE LOCATION, PLACEMENT, CONSTRUCTION AND MAINTENANCE OF WIRELESS COMMUNICATIONS TOWERS AND WIRELESS COMMUNICATIONS ANTENNAS; PROVIDING FURTHER FOR THE AMENDMENT**

**OF CERTAIN GENERAL AND SPECIFIC STANDARDS FOR SUCH FACILITIES WITHIN THE PUBLIC RIGHTS-OF-WAY; PROVIDING FOR THE ENFORCEMENT OF SAID REGULATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.**

Council considered the disposition list of city-owned vehicles and equipment no longer of use to the Department of Public Works and the Fire Department. DPW Director Tony Stopper informed Council that with their approval, items would be placed on MunicBid where other municipalities and the public can bid on local government surplus items during the auction period. Mr. Stevenson asked if there would be a minimum bid on items in the auction, and Mr. Stopper explained that for some items there would be where the city is aware of a real value on the item, including the Fire Department equipment for which a reserve is set by the Fire Administrator Bob Neff. **On a motion by Mr. Stevenson, seconded by Mr. Mincer and carried unanimously, approval was granted to submit the vehicles and equipment for public bid.**

Council considered Resolution No. 1335, the Fair Housing Resolution for 2019. The Manager explained that the fair housing resolution is required to be adopted annually as part of federal and state aid packages, and that it remains unchanged from the previous year. **On a motion by Mr. Long, seconded by Mr. Conklin and carried unanimously, Resolution No. 1335 FAIR HOUSING RESOLUTION was approved.**

Council considered the proposed agreement with the Clinton County Housing Authority for payment in lieu of taxes (PILOT). Mr. Morris expressed his concern that the PILOT agreement does not reference the effective, or blended, tax rate of the City which uses a split rate. The City Manager stated that he would ask the Housing Authority to provide language to clarify the agreement. No action was taken by Council, which instead favored letting the other partners in the PILOT agreement consider the document and make their changes prior to the City taking up the agreement for consideration.

Council considered the award of the bid for professional mowing services to the low bidder, D.A.D.S. Landscaping of Jersey Shore for mowing and trimming of Peddie Park, Hanna Park, Triangle Park, the Civil War memorial, and the rear of parking Lot No. 1. (E Church Street and Mill). **On a motion from Mr. Mincer, seconded by Mr. Long and carried unanimously, the agreement for professional mowing services was awarded to D.A.D.S. Landscaping in the amount not to exceed \$12,090.00 for the first year, and the option to renew for up to three years.**

#### OTHER MATTERS

The Mayor asked for update on the status of repairs to the Tidlow Dam at Grant Street. The Manager explained that final plans had been received by the contracting Engineer and that the proposed work will not begin until after Labor Day so that it doesn't affect the summer recreation season. The Manager said when a start date is set, that the public will be informed as far in advance as possible so that people can remove their boats from the river.



Mr. Mincer asked the Manager if he had completed the draft rules and regulations for meetings of Council so that videotaping or live streaming of Council meetings can begin. The Manager said that he had not yet finished with the draft.

ADJOURNMENT

**Upon motion by Mr. Mincer, seconded by Mr. Long, at 8:15 p.m., the meeting adjourned.**

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Mayor

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City Clerk

**City Council Meeting  
April 1, 2019**

City Council met in regular session on Monday, April 1, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM Vice President Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglass Byerly, Joel Long, William Mincer, Richard Morris, and Steve Stevenson. Also in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, John Lipetz with The Record, Chief of Police Kristen Smith, and residents Brittany Phoenix and Gary Linn.

*COUNCIL MINUTES*

**On a motion made by Mr. Conklin, seconded by Mr. Morris and carried unanimously, the minutes of the March 18, 2019 meeting were approved with the correction of Mr. Stevenson's name on the third page.**

*PUBLIC COMMENT*

None

*CORRESPONDENCE*

Sugar Valley Charter School Baseball requested use of Taggart Park junior league field on May 6, 2019 from 2PM-9PM for a PIAA baseball event. . **On a motion made by Mr. Mincer, seconded Mr. Byerly and carried unanimously, the request for the use of Taggart Park on May 6 was approved.**

Aftershock softball requested use of Taggart Park junior league field on May 11 & 12, 2019 for a softball tournament. **On a motion made by Mr. Mincer, seconded by Mr. Morris and carried unanimously, the request for the use of Park Taggart Park on May 11 & 12 was approved.**

Lock Haven University's Kent's Fest requested restriction of parking on W Main St in front of LHU East Campus gym on April 26, 2019 from 8AM-3:30PM for the participant pick-up/drop-off. **On a motion made by Mr. Stevenson, seconded by Mr. Mincer, and carried unanimously, the request for restricted parking on W Main St was approved.**

The Manager provided notification of the CCEP Time-out on April 25, 2019 from 5PM-7PM at Lock Haven University Ulmer Hall lobby.

## UNFINISHED BUSINESS

Council once again addressed the proposed amendment to the City Code to include the addition of a Noise Ordinance which was considered and approved on first reading at the March 4, 2019 regular meeting of Council. The motion was moved by Mr. Byerly and seconded by Mr. Conklin to adopt the proposed Noise Ordinance. Chief Smith was present to answer questions and comments. Mr. Mincer expressed his objection to the subjective nature of the ordinance and expressed his desire to see a more objective list of criteria including decibels levels at distances. Mr. Morris agreed that the ordinance should be objective and should not enable the police to make the decision on what is an acceptable standard for unreasonable noise. Mr. Stevenson expressed that the penalty was too high for the first offense and suggested a progressive fee system be in place. Chief Smith said it stated that the first offense fine was not to exceed \$600 and it would be at the discretion of the Magistrate. Mr. Stevenson also questioned whether the penalty would apply to the homeowner/landlord or the tenant. Chief Smith stated that the tenant having the party would be charged.

Mr. Long requested clarity of why we needed the ordinance. City Manager explained that it was originally brought to Council by request by local bars and clubs which are subject to State Liquor Control enforcement because the City doesn't have its own specific noise ordinance. With a noise ordinance, the City could petition the State to have the City's ordinance supersede the State's.

Chief Smith read the objective standards that were originally included in the ordinance, which in part, states the time restrictions being 8AM-10PM, the noise level must not exceed past 50 feet beyond property line, and from the hours of 10PM-8AM, the noise level must not exceed the property line. Chief Smith suggested to stay away from using decibel meters as it would be costly for the city for the equipment. It was the consensus of Council that returning the original provisions which were removed would be sufficient to the majority of Council. The Ordinance will be returned to the April 15 regular meeting of Council for its consideration on first reading with second reading to be held May 6.

Council held a public hearing for a proposed amendment to the City Code Zoning relating to the location, placement, construction and maintenance of wireless communication towers and antennas. Mr. Stevenson questioned that the contractor must comply with FCC standards and if the City. Mr. Conklin requested the inclusion of language to encourage installation in alleys rather than on streets. Council then considered Ordinance No. 2019-01 on second reading. **On a motion by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the ordinance was approved on first reading as follows:**

### ORDINANCE NO. 2019-01

AN ORDINANCE OF THE CITY OF LOCK HAVEN, CLINTON COUNTY, PENNSYLVANIA; PROVIDING FOR THE AMENDMENT OF THE ZONING ORDINANCE OF THE CITY OF LOCK HAVEN; PROVIDING FOR DEFINITIONS; PROVIDING FOR THE AMENDMENT OF CERTAIN GENERAL AND SPECIFIC STANDARDS RELATING TO

THE LOCATION, PLACEMENT, CONSTRUCTION AND MAINTENANCE OF WIRELESS COMMUNICATIONS TOWERS AND WIRELESS COMMUNICATIONS ANTENNAS; PROVIDING FURTHER FOR THE AMENDMENT OF CERTAIN GENERAL AND SPECIFIC STANDARDS FOR SUCH FACILITIES WITHIN THE PUBLIC RIGHTS-OF-WAY; PROVIDING FOR THE ENFORCEMENT OF SAID REGULATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

Consideration of Resolution No. 1336 in regard to establishing the rules for the meetings of City Council. Mr. Mincer asked if putting the rules in place was the next step to videotaping the meetings. **On a motion by Mr. Mincer, seconded by Mr. Byerly, the resolution was adopted with Mr. Stevenson voting against.**

#### NEW BUSINESS

Council considered ORDINANCE NO. 2019-02 AMENDING CHAPTER 170 OF THE CODE OF ORDINANCES “ALCOHOLIC BEVERAGES” TO PERMIT THE GRANTING OF EXCEPTIONS. Mr. Stevenson expressed his position that the City should continue to prohibit any alcohol consumption at public events on city property. Mr. Stevenson’s concern was that while at one time the City had a similar provision in place as that being proposed, events eventually became too rowdy and the City enacted the prohibition. Mr. Byerly expressed his position that by passing the ability for exceptions, it would reflect that the City is welcoming to more events. Mr. Byerly also pointed out that a Council Member can vote “no” on any proposed request. **On a motion by Mr. Byerly, seconded by Mr. Mincer the Ordinance passed on first reading with Mr. Stevenson voting against.**

Council considered the award of the bid for the 2019 E Walnut Street Cured-In-Place-Pipe lining project to the lowest bidder. **On a motion from Mr. Stevenson, seconded by Mr. Conklin and carried unanimously, the agreement for Skanex Pipe Services of Victor NY in the amount of \$326,280.00.**

Council considered the recommendations of the 2019 outdoor movie series. **On a motion from Mr. Stevenson, seconded by Mr. Mincer and carried unanimously the 2019 dates and selection of movies was adopted.**

#### OTHER MATTERS

Mr. Morris verified the dates of the discount/face/penalty periods of taxes. City Manager stated the dates were printed on the tax bills and will include 60 days from the mailing date at discount, the next 60 days at face, and the remainder of the year at penalty.

#### ADJOURNMENT

**Upon motion by Mr. Morris, seconded by Mr. Mincer, at 8:15 p.m., the meeting adjourned.**

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Mayor

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City Clerk

**City Council Meeting  
April 15, 2019**

City Council met in regular session on Monday, April 15, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglass Byerly, Joel Long, William Mincer, Richard Morris, and Steve Stevenson, Mayor William Baney. Also in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, John Lipez and Scott Johnson with The Record, Chief of Police Kristin Smith, Public Works Director Anthony Stopper, Code Enforcement Officer Cyndi Walker, Kasey Campbell from Downtown Lock Haven, and residents Dr. Gerald Martorell & Dr. Boris Morozov.

*COUNCIL MINUTES*

**On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the minutes of the April 1, 2019 meeting were approved.**

*PUBLIC COMMENT*

Dr. Gerald Martorell, Assistant Professor in the Business Administration Department and Dr. Boris Morozov in the Finance, Business and Computer Science Department of Lock Haven University requested the City of Lock Haven to approve a letter of support for the university's proposed grand from the Center for Rural Pennsylvania with which they intend to study the economic impact of recreational infrastructure improvements like the Bald Eagle Valley Trail. **On a motion made by Mr. Stevenson, seconded by Mr. Long and carried unanimously, the request for the letter of support was approved.**

*CORRESPONDENCE*

Kasey Campbell from Downtown Lock Haven requested permission to hang Hometown Heroes banner to showcase the Hometown Hero Banner sales for approximately six weeks. **On a motion made by Mr. Conklin, seconded Mr. Morris and carried unanimously, the request to hang the banner was approved.**

Kasey Campbell from Downtown Lock Haven requested permission to hang approximately 20 banners on the light poles on Jay Street, and the north side of Water Street. **On a motion made by Mr. Conklin, seconded by Mr. Long and carried unanimously, the request to hang to hang the banners was approved.**

The City Manager announced that Kasey Campbell had been hired by the City as the new Director of Community Life and that her first day of work in that position would be Monday, April 22, 2019. As the Director of Community Life, Ms. Campbell will work to improve the quality of

life for resident with oversight of the Summer Recreation Program, public events and activities that use city property, team sports, the Summer Concerts and Summer Movies, coordinating with organizations for parades and festivals and oversight of the City's Sustainable PA certification through the Pennsylvania Municipal League.

The Clinton County Housing Authority requested the closure of a section of Linden Street on June 22,2019 from 8AM to 4PM for a block party. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the request to close a section of Linden St was approved.**

The Manager informed City Council the results of the Public Works auction which was held on MuniBid generated \$51,403.57 of which \$7,500.00 was for the Fire Department equipment.

#### UNFINISHED BUSINESS

Council considered ORDINANCE NO. 2019-02 AMENDING CHAPTER 170 OF THE CODE OF ORDINANCES "ALCOHOLIC BEVERAGES" TO PERMIT THE GRANTING OF EXCEPTIONS on second reading. Mr. Stevenson again advocated for a continued prohibition on open containers on public property within the city limits. Mr. Stevenson expressed concerns as to whether the City can approve one request and not another without liability exposure. Mr. Mincer asked if Council could establish procedures and criteria for which organizations would be approved and how. The Manager explained this could be done by the adoption of a resolution by Council. **On a motion by Mr. Long, seconded by Mr. Conklin with one vote of no from Mr. Stevenson, the Ordinance was adopted.**

Council considered ORDINANCE NO. 2019-03 AMENDING THE CITY CODE BY ADDING NOISE CONTROL. Previously considered at the March 4, 2019 meeting, additional provisions were added to Section 3 establishing distances and times of day. Mr. Mincer expressed his concern that the ordinance still does not address decibel levels. **On a motion by Mr. Conklin, seconded by Mr. Morris the Ordinance passed on first reading with Mr. Long and Mr. Mincer voting no.**

#### NEW BUSINESS

Council considered ORDINANCE NO. 2019-04 PROVIDING THE VACATING OF THE NORTHERNMOST PORTION OF THIRD AVENUE, A DISTANCE OF APPROXIMATELY 390 FEET. Mr. Morris requested further clarity on how the property would be split between property owners. The Manager explained that the first step is to vacate the portion of the street. After that portion is vacated, the City would then be able to consider an agreement with the owner of Murray Motors for a land-swap that would provide Murray 30 feet of property from the city's public works yard so that they could expand their business in exchange for Murray Motor's claim to its half of the vacated Third Avenue which would provide the city additional property in its public works yard. **On a motion by Mr. Conklin, seconded by Mr. Byerly, and carried**

**unanimously, the request to vacate a portion of Third Avenue was approved on the first reading. (second reading May 20).**

Council considered RESOLUTION NO. 1338 REQUESTING COUNTY LIQUID FUELS FUNDS of \$44,397.00 to mill and pave E Walnut Street from S Hanna Street to the SEDA-COG railroad tracks. **On a motion from Mr. Mincer, seconded by Mr. Byerly and carried unanimously, the Resolution was passed.**

Council considered RESOLUTION NO. 1339 AUTHORIZING, EMPOWERING, AND DIRECTING THE PROPER OFFICERS OF THE CITY OF LOCK HAVEN TO APPOINT A LIAISON BETWEEN IT AND BERKHEIMER, THE DULY APPOINT COLLECTOR OF LOCAL TAXES FOR THE CITY, FOR THE EXPRESS PURPOSE OF SHARING CONFIDENTIAL TAX INFORMATION WITH THE CITY FOR OFFICIAL PURPOSES. **On a motion from Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the request to authorize City Manager, Gregory Wilson was passed.**

Council considered the award of bid for utility water system installation at the Wastewater Treatment Plant to the lowest bidders. The Howard Company from Bloomsburg, PA for electrical in the amount not to exceed \$74,500 and Harger Utility of Lock Haven for construction in the amount not to exceed \$346,000 for a total project amount of \$450,500 contingent on DCED approval of the bids and related documentation. \$246,440 is grant-supported and the balance of \$174,060 will be from 2016 borrowed proceeds. **On a motion from Byerly, seconded by Mr. Mincer, and carried unanimously, the requested was passed.**

Council considered the appointment of Joshua Hudson of S. Highland Street as a City representative of the Ross Library Board of Directors. Mr. Conklin verified there was an open seat and suggested a letter from the library explaining the qualifications of the candidate and would be helpful to Council in future decision-making. **On a motion from Mr. Long, seconded by Mr. Mincer, and carried unanimously, the appointment was approved.**

Council considered the purchase of real estate located at 55 Bellefonte Avenue from T&C Properties LLC owned by Tom & Cheryl Myers, directing the city manager to execute a sales agreement at the price not to exceed the appraised value as determined by a licensed appraiser. **On a motion from Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the purchase was approved.**

The City Manager announced that Abigail Roberts had been hired as the new Planner & Development Coordinator. Ms. Roberts will hold a B.S. in Regional Planning with a concentration in Land Use and GIS from Indiana University of Pennsylvania and brings with her experience in the Indiana Borough Planning Department and the Southern Alleghenies Planning and Development Commission where she assisted with transportation planning and grant writing. Mr. Roberts first day of work will be June 10, 2019.



ADJOURNMENT

**Upon motion by Mr. Long, seconded by Mr. Morris, at 8:00 p.m., the meeting adjourned.**

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Mayor

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City Clerk

**City Council Meeting  
May 6, 2019**

City Council met in regular session on Monday, May 6, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglass Byerly, Joel Long, William Mincer, Richard Morris, and Steve Stevenson, Mayor William Baney. Also in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, Scott Johnson with The Record, Chief of Police Kristin Smith, Public Works Director, Anthony Stopper, Code Enforcement Officer, Cynthia Walker, Director of Community Life, Kasey Campbell, Sewer maintenance, Jay Frazier, and residents Brenda Frazier, William Dodson, Jim Russo, Micha Clausen, William Slaterbeck, Kimberly Slaterbeck, Louie Anastos, Randy Shady, Ken Fisher, Perry Walker, Gurney Wagner III, Julie Brennan, Nicholas Hawrylchak, Steve Gundy, Kelly Gundy, Dan Vilello, and Larry Glenn.

*COUNCIL MINUTES*

**On a motion made by Mr. Byerly, seconded by Mr. Conklin and carried unanimously, the minutes of the April 15, 2019 meeting were approved.**

*PUBLIC COMMENT*

William Dodson of Sylvan Drive expressed his gratitude regarding the City's efforts to repair and maintain Sylvan Dr. City Manager Greg Wilson stated it was both a reactive and proactive process and that the City is in the first phase of stormwater and street improvement design. This year temporary hot patches will be used to address the most immediate needs until stormwater and street infrastructure improvements begin in phases starting 2020.

*CORRESPONDENCE*

Council considered RESOLUTION NO. 1340 CONGRATULATING RANDY SHADY ON HIS RETIREMENT OF 44 YEARS OF SERVICE TO THE CITY. The City recognized, thanked, and honored Randy Shady for his service to the City and presented him with a plaque and clock. **On a motion made by Mr. Conklin, seconded Mr. Byerly and carried unanimously, the requested was approved.**

Katie Warren, Race Director for the Lock Haven University's Haven Heroes 5K walk/run requested the use of the levee on June 8, 2019 from 10:30AM-12:30PM. **On a motion made by Mr. Stevenson, seconded by Mr. Long and carried unanimously, the requested was approved.**

Ashley Hostrander requested the use of the beach overlook pavilion on May 25, 2019 from 12PM-4PM to host a baby shower. **On a motion made by Mr. Long, seconded by Mr. Conklin, and carried unanimously, the requested was approved.**

Steven L Getz, LH JAMS festival Director requested consideration of the Permit for Exception to Open Container for Lock Haven Arts Council on August 17, 2019 from 11AM to 8PM. LH JAMS provided extensive plans for the security of the event and process of ensuring the legal sale of alcohol as well as the certificate of insurance for the event. **On a motion made by Mr. Conklin, seconded by Mr. Long, and carried unanimously, the requested was passed.**

The City Manager noted that DEP award of a grant of \$15,300 for 2019 recycling education program.

Chief Neff and Hand-in-Handy Hose company received a letter of acknowledgment for assisting the annual Penn State Blue/White game from Centre Region Council of Governments by covering the Alpha First Station which serves State College.

Council considered hosting the May 2020 Clinton County Economic Partnership Time Out at the Second Ave garage. **On a motion made by Mr. Stevenson, seconded by Mr. Long, and carried unanimously, the requested was passed.**

#### UNFINISHED BUSINESS

Council considered second reading of ORDINANCE NO. 2019-03 AMENDING THE CITY CODE BY ADDING NOISE CONTROL. A new provision was advertised ten days prior to the meeting providing for greater distance consideration for bars, restaurants and private clubs; as well adjusting the end times at 11 p.m. throughout the ordinance. With concerns from business owners, Steve Gundy of Hanger 9, and Nicholas Hawrylchak of Brew House, regarding the 11:00pm stating it discourages live music at their venues. Dan Vilello of the Sons of Italy spoke in favor of the passage of the ordinance as presented as a starting point which can be visited again and improved upon in the future. Police Chief Kristin Smith stated that any individual or organization that receives a citation has the ability to appeal to the District Judge at which hearing the officer must adequately articulate their reason for issuing the citation to the Judge's satisfaction. **On a motion by Mr. Conklin, seconded by Mr. Morris with one vote of no from Mr. Mincer and one vote of no from Mr. Long, the ordinance was passed.**

Council discussed ORDINANCE NO. 2019-04 PROVIDING THE VACATING OF THE NORTHERNMOST PORTION OF THIRD AVENUE, A DISTANCE OF APPROXIMATELY 390 FEET. William & Kimberly Slaterback of Slaterback's Auto Repair & Performance Garage, Gurney Wagner III of New Look Kitchens, and Micah Clausen of Optima Realty each spoke before Council expressing their concerns over its potential closure. Council Member Conklin asked staff to ensure that the owners of Murray Motors are invited to be part of the next public

hearing. The City Manager offered those present with concerns to a meeting to be arranged at City Hall between all interested parties where the City will work to address their concerns where possible. Each business owner agreed to meet together with the city prior to the Ordinance's next consideration by Council.

## NEW BUSINESS

Council considered Resolution No. 1341 requesting the use of County Liquid Fuel funds of \$44,397.00 to mill and pave W Bald Eagle Street from Commerce Street to the railroad tracks. **On a motion from Mr. Long, seconded by Mr. Conklin and carried unanimously, the Resolution was passed.**

Council considered Resolution No. 1342 ACKNOWLEDGING THE CONDEMNATION OF THE STRUCTURE LOCATED AT 55 BELLEFONTE AVE, LOCK HAVEN, PA. The City Manager explained this was a necessary step to move forward with the agreement to acquire the property at that location and complete the demolition project on Bellefonte Avenue. **On a motion from Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the request was passed.**

Council considered the award of bid for the purchase of playground equipment at Hammermill Playground to the lowest bidder, Game Time, in the amount not to exceed \$34,267.15 contingent upon DCNR and DCED approval. **On a motion from Long, seconded by Mr. Stevenson, and carried unanimously, the request was passed.**

Council considered the award of digester cover removal & railing installation at the wastewater treatment plant to the lowest bidder, Swanson's Fabrication of Bradford, PA in the amount not to exceed \$45,400.00 **On a motion from Mr. Byerly, seconded by Mr. Mincer, and carried unanimously, the request was passed.**

Council considered a Memorandum of Understanding between the City and Lock Haven University, enabling the university a 25-year use of the new salt storage facility in exchange for contributing toward a fair share of the cost of its construction based on the average percent-to-total salt storage over the previous years. **On a motion from Mr. Conklin, seconded by Mr. Long, and carried unanimously, the request was approved.**

Council considered the award of bid for the Polymers and Aluminum Sulfate for treatment at the Wastewater Treatment Plant. The successful bidder for Polymers was Pollu-Tech, Inc from Dubois, PA with a unit price per pound of \$1.28. The successful bidder for Aluminum Sulfate was Main Pool & Chemical Inc from Dupont, PA with a total price per gallon of \$0.99. **On a motion from Mr. Conklin, seconded by Mr. Mincer, and carried unanimously, the request was approved.**

## ADJOURNMENT

**Upon motion by Mr. Conklin, seconded by Mr. Long, at 9:00 p.m., the meeting adjourned.**

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Mayor

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City Clerk

**City Council Meeting  
May 20, 2019**

City Council met in regular session on Monday, May 20, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council members Douglass Byerly, Joel Long, William Mincer, Richard Morris, Steve Stevenson and Mayor Baney. Also in attendance were City Manager Gregory Wilson, Director of Public Works Tony Stopper, Chief of Police Kristen Smith, City Director of Community Life Kasey Campbell, City Fire Administrator Bob Neff, Laura Jameson with The Express, John Lipez of the Renovo Record; Keystone Central School District Superintendent Jacquelyn Martin, DCED Local Government Policy Specialist Beverly Hutzler, Jerry Cross and Lynne Schedlock representing the Pennsylvania Economy League, Attorney Marc Drier, Larry Glenn, Jean McKeague, Arthur Slaterback, Kim Slaterback, William Slaterback, Micah Clausen and Ken Englert.

*COUNCIL MINUTES*

**On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the May 6, 2019 meeting were approved.**

*PUBLIC HEARING OF ORDINANCE 2019-04*

Mr. Wilson requested that council move to continue the public hearing on the vacating of Third Avenue until the June 3 meeting in order to complete a study of the street and continue to find ways to address the concerns of neighboring property owners prior to Council taking any official action. **On a motion made by Mr. Long, seconded by Mr. Conklin and carried unanimously, the motion carried to continue the public hearing for the vacation of Third Avenue to Monday, June 3.**

*PUBLIC COMMENT*

Micah Clausen noticed that a traffic counter had been installed on Third Avenue and asked if one could be placed on Second Avenue as well. The City Manager said that the city will look into that suggestion and determine if it would be beneficial.

Attorney Mark Drier identified himself as attorney for Mr. Clausen and indicated that he had submitted to the city a Right-To-Know request regarding Third Avenue and had received the response indicating that Third Avenue. Because of that response from the city he would be submitting additional Right-to-Know requests to Allision Township and PennDOT in an attempt to determine when Third Avenue was initially opened.

Jean McKeague of St. Johns Lutheran Church expressed her concerns about the 6 parking meters that are currently located on the First Street side of the church. She indicated that the church has three employees that work approximately 3 hours a week, 3-4 days a week. The employees feed the meters for the maximum time allowed but typically do not make it back out to the meter to insert more money before they expire. According to Ms. McKeague, the church also has a concern about parking when holding on site events such a rummage sales and coat drives. Mr. Conklin indicated that city staff should study the area in question and offer comment on possibilities for resolution. He also commented that the church also had the option to purchase meter bags during any events that they may have. The City Manager said that he could pull information and run a parking analysis of the street to provide to Council to help it in its decision-making.

### *PRESENTATIONS*

Ms. Jacquelyn Martin, Superintendent of the Keystone Central School District provided a presentation regarding her intended plan for the future of the school district. She gave extensive information regarding her background, past experience and her credentials in the educational field. As the new Superintendent of the school district she expressed her desire to share with council her established goals that she hopes to accomplish between the years 2019 and 2025. As part of her presentation she also shared the new vision, new mission and the new shared values to be implemented at the school district as part of her plan for future success.

Jerry Cross and Lynne Schedlock of the Pennsylvania Economy League presented the Early Intervention Program Report Financial Projections and provided an informative presentation to Council regarding their findings based on data collected over the last several months. Mr. Cross introduced Beverly Hutzel from the Department of Community and Economic Development which provided a fifty percent matching grant to the City to complete the study. The City Manager relayed that the entire report is available online for public review at the City's website and that throughout the remainder of the year staff will present to Council the findings in the report during regular meetings of Council to help prioritize gain interest and feedback on the recommendations presented in the report.

### *NEW BUSINESS*

Mr. Wilson informed council that after several conversations with city staff, First Quality Properties IV, LLC has agreed to sell their lot immediately adjacent to the Wastewater Treatment Plant to the city for \$1. The lot, which contains approximately 1.47 acres, is located on the north side of the new Wastewater Treatment Plant and is referenced as tax parcel N-02-2A. **On a motion made by Mr. Long, seconded by Mr. Conklin and carried unanimously council voted to purchase tax parcel N-02-2A from First Quality Properties IV, LLC for \$1.**

### *ADJOURNMENT*

**On a motion made by Mr. Conklin, seconded by Mr. Long the meeting was adjourned at 9:20 PM.**

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Mayor

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City Clerk

(These minutes are draft and subject to approval by City Council)



**City Council Meeting  
June 3, 2019**

City Council met in regular session on Monday, June 3, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, and Steve Stevenson, Mayor William Baney. Also in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, Scott Johnson with The Record, Public Works Director Anthony Stopper, Code Enforcement Officer Cynthia Walker, and City residents Kassi Rosemeier, Micha Clausen, William Slaterbeck, Kimberly Slaterbeck, Gurney Wagner III, Dan Vilello, Matt Yeager, Brian Peace, Tammy Peace, Jeff Brinker, and Marc Drier Esq.

The meeting opened with the advertised public hearing of Ordinance No. 2019-04 to vacate a portion of Third Avenue. Council heard a statement from the City Manager and recommendations from Public Works Director Tony Stopper as well as questions and comments from residents. Mr. Stopper presented a packet which included a traffic study, a turn radius study, and right of way study. Due to limited turn radius from Bellefonte Avenue onto Third Avenue discovered in the traffic engineering study, Mr. Stopper recommended restricting truck traffic on Third Avenue if Council chose not to proceed with vacating the portion of Third Avenue. Mr. Stopper also presented information on the city right-of-way on the PennDOT Turnback streets which include Third Avenue showing the rights-of-way on those streets which conforms to PennDOT's standard 50-foot right-of-way. The map showed where numerous properties have encroached with improvements within the rights-of-way and recommended that a study of reduction to the right-of-way may be an amicable way to move forward as well.

**Consideration of Ordinance No. 2019-04 failed for lack of a motion.**

The City Manager presented Resolution No. 1343 allowing for the restriction of truck traffic on Third Avenue for a period of not more than 90 days. **On a motion by Mr. Conklin, seconded by Mr. Long and carried unanimously, RESOLUTION NO. 1343 RESTRICTING TRUCK TRAFFIC ON THIRD AVENUE FOR A PERIOD OF 90 DAYS was adopted.**

*COUNCIL MINUTES*

**On a motion made by Mr. Byerly, seconded by Mr. Conklin and carried unanimously, the minutes of the May 20, 2019 meeting were approved.**

*PUBLIC COMMENT*

Cassie Rossmier requested the use of the floating stage for a private concert featuring "Dumm" on July 20, 2019. **On a motion made by Mr. Conklin, and seconded by Mr. Byerly, the request was approved contingent upon completed paperwork in regards to the utilization of City facilities.** Ms. Rossmier was directed to speak to Director of Community Life Kasey Campbell.

*CORRESPONDENCE*

Wings of Williamsport RC Model Club requested the use of Piper Memorial Airport for the 17<sup>th</sup> annual Wings Over Piper RC Event on August 2-4, 2019. **On a motion made by Mr. Long, seconded Mr. Morris and carried unanimously, the requested was approved.**

Clinton County Adult Probation requested the use of portions of select streets on August 17, 2019 for their 5K Run/Walk (contingent of final approval of route by the Chief of Police). **On a motion made by Mr. Long, seconded by Mr. Morris and carried unanimously, the requested was approved.**

Lock Haven University requested the closure of a portion of E Water Street and use of the City's amphitheater for the 2019 Homecoming pep rally on Friday, September 27, 2019. Council

considered Resolution No. 1344 allowing for Lock Haven University to hang a banner advertising homecoming over E Main Street. **On a motion made by Mr. Long, seconded by Mr. Morris, and carried unanimously, the request was approved and Resolution No. 1344 was adopted.**

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

Council took up consideration of Ordinance No. 2019-04 amending the City Code Chapter 18 Article II “Redevelopment Authority” aligning its membership requirements with that of the State’s Redevelopment Authority law. **On a motion from Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the Resolution was adopted.**

Council considered Resolution No. 1345 to file a petition for exemption from the noise provisions under Section 493 of Liquor Control. This would supersede Liquor Control’s noise provision is approved by the Pennsylvania Liquor Control Board. **On a motion from Mr. Byerly, seconded by Mr. Conklin and carried unanimously, the Resolution was adopted.**

Council considered the request to PennDOT for inclusion of certain city-maintained parcels in the Pollinator Meadows Habitat program including areas along Paul Mack Boulevard and the Walnut Street exit. **On a motion from Conklin, seconded by Mr. Byerly, and carried unanimously, the request was approved.**

#### OTHER MATTERS

The City Manager stated that T&C Property LLC signed the agreement on the property at 55 Bellefonte Ave and the agreement has now been submitted to the Solicitor to complete the deed. The asbestos testing is being completed after which, depending on whether or not remediation is needed, Master Excavating will update their demolition schedule to include the parcel once again in the near future.

The City Manager provided the logo for the Historic District which was produced by Director of Community Life Kasey Campbell. The logo features silhouettes of a few of the iconic structures in the district and will be included on downtown signage being developed.

#### ADJOURNMENT

**Upon motion by Mr. Long, seconded by Mr. Conklin, at 8:30 p.m., the meeting adjourned.**

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Mayor

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City Clerk

**City Council Meeting  
June 17, 2019**

City Council met in regular session on Monday, June 17, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM Vice President Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, and Steve Stevenson, Also in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, Scott Johnson with The Record, Public Works Director, Anthony Stopper, Director of Community Life, Kasey Campbell, and City Planner & Development Coordinator, Abigail Roberts.

*COUNCIL MINUTES*

**On a motion made by Mr. Byerly, seconded by Mr. Mincer and carried unanimously, the minutes of the June 03, 2019 meeting were approved.**

*PUBLIC COMMENT*

There were no Public Comments

*CORRESPONDENCE*

Sugar Valley Rural Charter School requested the use of Taggart Park as their home field for March to May during 2020-2021 baseball games. SGRCS will also contribute toward maintenance of the field as it required of all teams that use the field. **On a motion made by Mr. Byerly, seconded Mr. Mincer and carried unanimously, the requested was approved.**

SPARK requested the use of Triangle Park on Saturday, April 19, 2020 from 9-4 for an Earth Day celebration. **On a motion made by Mr. Mincer, seconded by Mr. Morris and carried unanimously, the requested was approved.**

*UNFINISHED BUSINESS*

Consideration of Ordinance No. 2019-04 amending Chapter 18 Article II “Redevelopment Authority” of the City Code (second reading). **On a motion from Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the Ordinance was adopted on second reading.**

Consideration of Resolution No.1346 providing for the 2019 document disposition in accordance with PHMC Municipal Records Manual. The City Manager advised that all 75 boxes have been verified for contents and dates. **On a motion from Mr. Conklin, seconded by Mr. Mincer and carried unanimously, the Resolution was adopted.**

The City Manager presented a reimbursement agreement with PennDOT for the \$1-million grant-supported improvements to E Church Street to be designed in 2019 and constructed in 2020 including streetscape sidewalks, curbing and accessible cub cuts. **On a motion from Mr. Stevenson, seconded by Mr. Conklin and carried unanimously, the request was approved.**

*NEW BUSINESS*

The City Manager recommended approval of the agreement with Pennsylvania Drilling Company as the lowest bidder for geological test boring as part of the Ohl dam project in the amount not to exceed \$23,638.00. **On a motion from Mr. Morris, seconded by Mr. Conklin and carried unanimously, the Request was approved.**

The Director of Public Works requested approval to list surplus property from streets, sewer, police and airport departments for public auction on MuniBid. The link to the MuniBid auction will be on the city's web homepage. **On a motion from Mr. Mincer, seconded by Mr. Byerly and carried unanimously, the Request was approved.**

Council considered the approval of the updated deed for Hammermill Park in which the city is both grantor and grantee. The deed now includes language required by the Department of Conservation and Natural Resources restricting the use of the property for public recreation which is condition of the grant for the park's refurbishment. **On a motion from Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the request was approved.**

The City Manager reported that the Geisinger Medical Clinic applied for and received a building permit in the amount of \$24,565.00.

#### OTHER MATTERS

City Manager requested an executive session under Section 708(a)(4) of the Sunshine Act immediately following the meeting.

#### ADJOURNMENT

**Upon motion by Mr. Morris, seconded by Mr. Conklin, at 7:30 p.m., the meeting adjourned.**

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Mayor

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City Clerk

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**City Council Meeting  
July 1, 2019**

City Council met in regular session on Monday, June 17, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM Mayor William Bane who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, Steve Stevenson and Mayor William Baney. Also in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, Scott Johnson with The Record, Public Works Director Anthony Stopper, Director of Community Life Kasey Campbell, and City Planner Abigail Roberts.

*COUNCIL MINUTES*

**On a motion made by Mr. Long, seconded by Mr. Byerly and carried unanimously, the minutes of the June 17, 2019 meeting were approved.**

*PUBLIC COMMENT*

There were no Public Comments

*CORRESPONDENCE*

Lock Haven Jaycees requested the closure of E Water Street from N Jay to Washington, Henderson from E Water to Jordan's Alley, the use of Canal Park and the Corman Amphitheater from 6 o'clock p.m. August 29 to 6 o'clock p.m. on September 3 as well as use of the Tidlow Dam access at Grant Street for the fireworks display on September 1 (rain date September 2). **On a motion made by Mr. Long, seconded Mr. Conklin and carried unanimously, the requested was approved including city-wide free parking at all metered for Saturday, August 31, 2019.**

Council considered the request of Advocates for a Drug Free Tomorrow for a banner across E Main Street from July 15 through July 26, 2019 in support of their 5K rally for recovery. **On a motion made by Mr. Long, seconded by Mr. Byerly and carried unanimously, the Resolution No. 1346 was adopted.**

*UNFINISHED BUSINESS*

The City Manager requested authorization from Council to solicit for bids for the 2019 repaving projects on W Bald Eagle from Commerce to the Norfolk Southern railroad tracks, E Walnut from S Hanna to the SEDA-COG railroad tracks, and utility (water, sewer, stormwater) patching. **On a motion from Mr. Stevenson, seconded by Mr. Long and carried unanimously, the Request was approved.**

The City Manager requested authorization from Council to solicit for bids for the Tidlow Dam repair project to begin after September 3, 2019. **On a motion from Mr. Stevenson, seconded by Mr. Conklin and carried unanimously, the request was approved.**

With consent of Council, the City will request that the proposals for the installation of a solar array be resubmitted to show the effect of moving the project to property adjoining the wastewater treatment plant some of which is owned by the City, and other parcels owned by the Lock Haven City Authority. The City Manger will request that the investors make their proposals the August 5 regular meeting of Council to which the members of the board of the Lock Haven City Authority will be invited.

#### NEW BUSINESS

The City Manager requested that Council consider the lease agreement with BP Business Ventures LLC (Murray Motors) for a 30-foot by 200-foot portion of the property at 99 Second Avenue between the Murray Motors building and the City's new salt storage facility. **On a motion from Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the Request was approved.**

#### ADJOURNMENT

**Upon motion by Mr. Long, seconded by Mr. Conklin, at 7:20 p.m., the meeting adjourned.**

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Mayor

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City Clerk

**City Council Meeting  
July 15, 2019**

City Council met in regular session on Monday, July 15, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM Vice President Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, and Steve Stevenson. Also in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, Scott Johnson with The Record, Public Works Director Anthony Stopper, Director of Community Life Kasey Campbell, and City Planner & Development Coordinator Abigail Roberts. Members of the public present included Christopher Miller, Carmen Banfill, Bill Bechdel, Jennifer Hagaman, Carey and Brittany Chisolm, Cindy Love, Jeff Brinker, and Angela Harding.

*COUNCIL MINUTES*

**On a motion made by Mr. Byerly, seconded by Mr. Mincer and carried unanimously, the minutes of the July 1, 2019 meeting were approved.**

*PUBLIC COMMENT*

Representing Vets Plus, Mr. Bill Bechdel, requested the use of triangle park on September 11, 2019 for the annual Running of the Flag event. **On a motion by Mr. Mincer, seconded by Mr. Conklin, the requested was approved.**

Owner of the Fallon Hotel, Casey Chisolm commented on the recent vandalism to the Hotel. Vice President Joel Long stated the acts of vandalism do not represent the City Lock Haven and its residents. Mr. Chisolm pledged to work alongside the community in his restoration efforts and expressed his appreciation for the support he has received.

*CORRESPONDENCE*

Water St. Nutrition requested the use of Memorial Park, Taggart Park, Hanna Park and the levee's Clinger Riverwalk on various dates between July and October for "pop-up" Fit Camp. Mr. Conklin asked it was for a profit, and Director of Community Life, Kasey Campbell informed Council that the Fit Camps are free. It was also noted that the use of the parks were not exclusive for the camps as it true for all events, and the parks remain open to all members of the public during events. **On a motion made by Mr. Conklin, seconded Mr. Mincer and carried unanimously, the requested was approved.**

Representing Highland Cemetery, Cindy Love asked council to consider beginning an annual donation to the cemetery for upkeep and mowing expenses. Mr. Mincer asked how much would be needed. Ms. Love stated it takes \$3000-\$3500 per month to maintain the cemetery. Mr. Stevenson asked if there were any lots left to purchase, which Ms. Love informed that there are. Council may consider the request during the 2020 budget discussions.

*UNFINISHED BUSINESS*

There was no unfinished business.

*NEW BUSINESS*

Council considered the scope of services between the City and SEDA-COG for the application and administration of the 2019 Community Development Block Grant in the amount of \$42,500 from the administration funds of the total grant. **On a motion from Mr. Morris, seconded by Mr. Conklin and carried unanimously, the Request was approved.**

Council accepted the resignation of W. T. Hardy as Fire Relief Driver for Hand-in-Hand Hose Company and the recommendation from the Fire Relief Board for the appointment of Ryan Kunes to the vacancy. **On a motion from Mr. Stevenson, seconded by Mr. Conklin and carried unanimously, the resignation of W.T. Hardy was accepted and Ryan Kunes was appointed Fire Relief Driver with the Hand-in-Hand Hose Company.**

Council received a letter from city-based business owner James Russo of M&R Contracting Inc. requesting appointment to the vacant position on the Lock Haven Redevelopment Authority for the term ending June 2020. **On a motion from Mr. Stevenson, seconded by Mr. Byerly and carried unanimously, the consideration was accepted.**

The Director of Public Works requested approval for the disposition of surplus vehicles and equipment remaining at the E Walnut Street garage site which was vacated in favor of the Second Avenue garage effective June 30, 2019. **On a motion from Mr. Conklin, seconded by Mr. Morris and carried unanimously, the request was approved.**

The City Manager requested approval to advertise for bids for the improvements to Hangars 1 and 2 at the City airport (50% grant, 50% borrowed proceeds from the 2018B Note). **On a motion from Mr. Mincer, seconded by Mr. Conklin and carried unanimously, the request was approved.**

The City Manager requested approval to solicit for professional aviation engineering services for the City airport. Mr. Stevenson questioned the length of the contract, which the City Manager would be through the next 5 years of the 12-year FAA/Bureau of Aviation airport projects plan. **On a motion from Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the request was approved.**

ADJOURNMENT

**Upon motion by Mr. Conklin, seconded by Mr. Mincer, at 7:40 p.m., the meeting adjourned.**

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Mayor

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City Clerk

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**City Council Meeting**  
**August 05, 2019**

City Council met in regular session on Monday, August 05, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 p.m. Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, and Steve Stevenson. Mayor William Baney. Also, in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, Scott Johnson with The Record, Public Works Director Anthony Stopper, Director of Community Life Kasey Campbell, City Planner & Development Coordinator Abigail Roberts, and wastewater treatment plant Instrumentation Technician Foreman Caleb Rogers, and members of the public Rona Houser, Dan & Rose Reeder, and David & Lou Taylor. Also present were members of the board of the Lock Haven City Authority: Chairperson June Houser, Karen Gugino, Jack Neal, Michael Rendos, and Authority Engineer Richard Marcinkevage.

*COUNCIL MINUTES*

**On a motion made by Mr. Byerly, seconded by Mr. Conklin and carried unanimously, the minutes of the July 15, 2019 meeting were approved.**

*PUBLIC COMMENT*

Lock Haven city resident Rona Houser expressed concerns regarding the traffic light at the intersection of E Main Street and Hanna Street which is not currently in operation. Public Works Director Tony Stopper stated that a recent power outage disabled the operating electronics for the light. The City Manager explained that the controls for the light were installed in 1983 and that the system can no longer be repaired, and the cost of replacement is quoted to be between \$8000-\$10,000 dollars. Mr. Stopper relayed that PennDOT has been contacted and has provided some of the temporary signage while Council considers the future for the lighted intersection. However, PennDOT has approved only stop signs at the Hanna Street portions of the intersection, and if Council would like to request approval from PennDOT to temporarily have the intersection be a 4-way stop, Council could make that request by motion and it would be relayed the next day to PennDOT by the Director of Public Works. **On a motion by Mr. Mincer, seconded by Mr. Long and carried unanimously, the requested was approved.**

Council members heard two presentations for consideration of the installation of the solar array at the Lock Haven City Authority & Lock Haven City properties adjoining the Wastewater Treatment Plant. Representing IGS, Sel Eder presented two thirty-year proposal, with each option having two options. Option A 30-year solar Power Purchase Agreement (PPA) under which the City could claim and sell the Solar Renewable Energy Credits (SREC) which can be sold. Under

Option A, the City would have a choice of \$0.0739 per kWh with a 1.9% annual escalator, or \$0.0821 per kWh with an annual escalator of 1%. Under Option B, IGS Solar would claim the SREC benefits, and the City would have a choice of \$0.0599 per kWh with a 1.9% escalator or \$0.0699 per kWh with a 1% escalator.

Representing RER Energy Group of Reading, Loretta Ottinger presented a 30-year PPA under which the price for electric would be \$0.0620 with a 2% escalator per year. Any revenue from SREC sales in excess of \$50 would be split 50% with the City. In addition, RER would pay rent on the land on which the array would be located for 25 years with the first year's payment being \$9,996 gradually increasing each year to a final payment of \$14,289. For the last five years of the agreement, the City would not be charged for its energy consumption from the array.

In each scenario, IGS or RER, the City will be required to "buy out" the current energy agreement with Constellation which in April of 2019 was an additional cost of \$189,781; however, that cost goes down each month. RER proposed to help offset that amount if SREC market conditions allow RER to obtain an initial 5-year SREC contract at or above \$45 per SREC, then RER will pay the termination fee imposed by Constellation up to \$100,000.

#### CORRESPONDENCE

Cody McKinney requested the use of Peddie Park on August 31, 2019 from 8-3 for a Team Building softball Game. **On a motion made by Mr. Conklin, seconded Mr. Byerly and carried unanimously, the requested was approved.**

King of Life Ministries requested the use of Veterans Park from October 17-19 for an Awaken the Dawn prayer tent which will be staffed for all 40 hours of the event. **On a motion made by Mr. Conklin, seconded Mr. Byerly and carried unanimously, the requested was approved.**

The City Manager presented a notice from the Pennsylvania Liquor Control Board notifying the City of the approval of its petition for exemption from Liquor Code Section 493(34) "Noise" in favor of the City's Noise Ordinance. This exemption will be in effect through July 31, 2020 before which the City will need to file again for exemption if it is the wish of Council at that time.

#### UNFINISHED BUSINESS

Council considered the award of the 2019 paving projects of portions of E Walnut Street from the SEDA-COG Joint Rail Authority tracks to Hann Street, W Bald Eagle Street from Commerce to the Norfolk Southern tracks, and utility street restoration. to GOH, Inc from State college, PA, as the lowest bidder in an amount not to exceed \$191,760.00. **On a motion made by Mr. Conklin, seconded Mr. Byerly and carried unanimously, the requested was approved.**

Council considered Resolution No. 1347 enabling the appointment of a Junior Council Member who is a city resident and a senior in high school. **On a motion made by Mr. Conklin, seconded by Mr. Mincer and carried unanimously, the resolution was approved.**

#### NEW BUSINESS

The City Manager provided Council unaudited year-to-date budget reports through June 30, 2019. The reports showed the following:

	Budget	Actual
General Fund Revenue	5,685,428	3,851,041
General Fund Expense	5,307,537	2,303,134
Excess (Deficiency)	0.00	484,618
Excluding Fund Balance		
Water Fund Revenue	1,538,239	993,994
Water Fund Expense	1,651,905	808,392
Excess (Deficiency)		185,603
Excluding Fund Balance		
Sewer Fund Revenue	3,235,495	1,410,038
Sewer Fund Expense	3,491,231	1,475,461
Excess (Deficiency)		-65,423
Excluding Fund Balance		
Airport Fund Revenue	265,760	161,909
Airport Fund Expense	265,760	107,303
Excess (Deficiency)		54,606
Excluding Fund Balance		

#### OTHER MATTERS

Council Members requested an update on the demolition of 53 and 55 Bellefonte Avenue. The City Manager informed Council that the contractor should be returning the equipment to the site within two weeks, and that within two weeks after that the contractor should be back to work demolishing the remaining structures to clear way for new development.

#### ADJOURNMENT

**Upon motion by Mr. Long, seconded by Mr. Conklin, at 9:00 p.m., the meeting adjourned.**

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Mayor

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City Clerk

**City Council Meeting  
August 19, 2019**

City Council met in regular session on Monday, August 05, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, and Steve Stevenson. Mayor William Baney. Also, in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, John Lipez with The Record, Public Works Director Anthony Stopper, Director of Community Life Kasey Campbell, and City Planner & Development Coordinator Abigail Roberts. Lock Haven residents, Rona Houser, Brian and Andrea Leuthold, and Kyle Coleman. Representing RER Energy Group, Loretta Ottinger and representing IGS Solar, Sel Edor.

*COUNCIL MINUTES*

**On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the minutes of the August 5, 2019, 2019 meeting were approved with the correction under PUBLIC COMMENT of the Constellation termination fee up to \$100,000.00.**

*PUBLIC COMMENT*

Woodward Township Supervisor Kyle Coleman requested the use of the floating stage on Saturday August 24, 2019 from 6:30-9:00pm for a concert. Mr. Coleman verified that there would be no cost to the City. **On a motion by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the requested was approved.**

*CORRESPONDENCE*

Clinton County Democratic Committee requested the use of Triangle Park for a “meet the candidates” on September 7, 2019 from 10AM-2PM. **On a motion made by Mr. Conklin, seconded by Mr. Mincer and carried unanimously, the requested was approved.**

Clinton County SPCA requested the use of the levee for their 5K on September 22, 2019. **On a motion made by Mr. Conklin, seconded by Mr. Mincer and carried unanimously, the requested was approved.**

The YMCA requested the use of the levee, beach pavilion, and selected streets by the YMCA for their 5K/10K race on October 26, 2019. **On a motion made by Mr. Conklin, seconded by Mr. Mincer and carried unanimously, the requested was approved.**

Sue Packer of Susque-View Home requested the use of Cree, Irwin and Glenn streets for their annual 5K run on Saturday, November 2, 2019. **On a motion made by Mr. Long, seconded by Mr. Mincer and carried unanimously, the requested was approved.**

#### UNFINISHED BUSINESS

Council continued discussion over a letter of intent to for a solar array to benefit the wastewater treatment plant. While generally agreed that the project is worth pursuing, the sentiment was that it is still too early to select a provider of the solar array and preferred to continue discussion and exploration of the project. **On a motion by Mr. Long, seconded by Mr. Mincer, and carried unanimously, Council approved City Staff continuing to engage developers to discuss and refine proposals for the solar array project was approved.**

Council considered the award of the contract for repairs to the Tidlow Dam at Grant Street to Greenland Construction of Clearfield PA as the lowest bidder not to exceed \$393,000.00. In the 2018 Note A, the city borrowed \$300,000 toward the Tidlow Dam repairs and an additional \$329,000 for levee repairs. These two amounts are tethered legally in the borrowing, meaning that funds for one purpose can be rededicated to the other. If council approves the bid, the additional \$93,000 will come out of the levee improvements of which \$14,111.18 has also been spent on lighting. The remaining amount for the levee repairs will now be \$221,888.82 if no additional funds are pulled for unforeseen items in the Tidlow project. **On a motion made by Mr. Long, seconded Mr. Conklin and carried unanimously, the contract with Greenland Construction was approved.**

Council was asked to consider rejecting all bids, and return the bids unopened to the contractors in order to allow for proper advertising and rebidding of the project. **On a motion made by Mr. Long, seconded Mr. Morris and carried unanimously, all bids were rejected and the requested to solicit for bids for demolition was approved.**

#### NEW BUSINESS

Council considered the recommendation from the Commercial Loan Committee to award a 3-year loan for \$50,000 to Brian Leuthold for the purpose of acquiring the Dutch Haven Restaurant. The term of the loan would be 5 years at an interest rate of 3%. **On a motion made Mr. Long, seconded by Mr. Byerly and carried unanimously, the requested was approved.**

Council considered the removal of traffic signals on Water & Grove and E Main & Hanna Streets. Council had previously request a 4-way stop be installed at E Main & Hanna while the light is disabled; however, according to the analysis engineering and traffic study (PennDOT TE-151) a 4-way stop sign would not be necessary or recommended and the request was denied by PennDOT. Representatives from PennDOT will be invited to a future Council meeting so that discussion can continue about whether to retain or remove the two signals.

Council considered the amending chapter 380 Vehicles & Traffic of Ordinance No. 2019-05 by restricting truck traffic on Third Avenue. **On a motion made by Mr. Byerly, seconded by Mr. Conklin, however declined by Mr. Long, Mr. Mincer, and Mayor Baney, the Ordinance was adopted on first reading.** Second reading of the Ordinance will not be advertised, and a hearing held on the topic until after the decision is made about the signaled intersections at Hanna and Grove.

Council considered the agreement for Payment in Lieu of Taxes (PILOT) with the Clinton County Housing Authority, having been provided a copy which correctly compensates the city based on its effective millage which is the calculated combination of its split-rate millage. **On a motion made by Mr. Long, seconded by Mr. Byerly, however declined by Mr. Morris, the requested was approved.**

City Manager, Greg Wilson, announced the initiation of testing for entry level police officer by the Civil Service Commission of the City of Lock Haven. The successful candidates will be provided by the Commission to Council as a list form which to choose the appointment of the new officer.

#### OTHER MATTERS

Council Members were informed of the letter of appreciation from Steve Getz thanking numerous members of City staff for their work to ensure that the Lock Haven Jams festival was a safe and well-attended event.

Director of Public Works Tony Stopper informed Council Members that the recent auction held by the department of public works brought over \$11,000.

#### ADJOURNMENT

**Upon motion by Mr. Long, seconded by Mr. Conklin, at 8:30 p.m., the meeting adjourned.**

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Mayor

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City Clerk

**City Council Meeting  
September 09, 2019**

City Council met in regular session on Monday, September 09, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM. Vice President Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, William Mincer, Richard Morris, and Steve Stevenson. Vice President Joel Long. Also, in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, Scott Johnson with The Record, Public Works Director Anthony Stopper, Director of Community Life Kasey Campbell, and City Planner & Development Coordinator Abigail Roberts. Lock Haven residents present were Michelle Crowell, William Crowell, and Joe Waltz.

*COUNCIL MINUTES*

**On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the minutes of the August 19, 2019, 2019 meeting were approved.**

*PUBLIC COMMENT*

There were no public comments.

*CORRESPONDENCE*

Clinton County Conservation District requested the placement of a sign in Hanna Park promoting the Farm-City Family Festival through September 23, 2019 for their event being held to be held September 21 at the fairgrounds. **On a motion made by Mr. Conklin, seconded by Mr. Morris and carried unanimously, the requested was approved.**

Common Place Church requested the use of Piper-Harmon playground on September 20, 2019 for Love On A Bun event. **On a motion made by Mr. Mincer seconded by Mr. Conklin and carried unanimously, the requested was approved.**

KSCD and Lock Haven University requested the closure of E Main Street and temporary closing of Henderson, Fourth and Railroad on September 26, 2019 for a combined Homecoming Parade. **On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the requested was approved.**



Common Place Church requested the use of Hoberman Park on October 19, 2019 for Love On A Bun event. **On a motion made by Mr. Mincer, seconded by Mr. Conklin and carried unanimously, the requested was approved.**

Murray Motors requested the temporary closure of Third Avenue from Bellefonte Avenue to Maple Street on October 24, 2019 for Trunk or Treat event. **On a motion made by Mr. Stevenson, seconded by Mr. Mincer and carried unanimously, the requested was approved.**

City Manager provided a Notice from the Liquor Control Board of a pending application for the transfer of the liquor license at the Dutch Haven due to a change in ownership.

#### UNFINISHED BUSINESS

The City Manager provided a memorandum to Council regarding the Work Session on proposed uses of the 2019 Community Development Block Grant allocation of \$298,504. Proposed projects including milling and paving four blocks along East Water Street from North Jay Street to Grant Street and the reconstruction of 2 A.D.A. compliant ramps in the amount of \$211,538.00. A second proposed project would be to excavate and install safe-fall surface under the swings at Piper-Harmon playground in the amount of \$33,235.28. Council requested the inclusion of the project for the Clinton County Housing coalition which had requested funding of the city's share of the county-wide facility toward the rehabilitation project in the kitchen area at its facility, the City's share of which would be approximately \$5,000. All three projects will be advertised as the proposed use of the funds, with a second public hearing scheduled for 6:30 p.m. on Monday, September 23, 2019 in Council Chambers. Following the public hearing, Council will consider a resolution to establish the final projects to be funded during its regular meeting.

Council considered the appointment of GAI Consultants as the aviation engineering firm for the city projects during the next 5 years. Mr. Mincer questioned the reason for switching from Delta Airport Consultants, the current consultants. Delta estimates are higher than GAI. GAI also has a local office which makes it easier to meet on-site to discuss and review proposed projects rather than conducting business primarily by phone. Public Works Director Tony Stopper clarified that price was not the determining factor, but rather the access to a local office. **On a motion made by Mr. Byerly, seconded Mr. Conklin and carried unanimously, the agreement was approved contingent on Bureau of Aviation approval.**

Council considered the award of the contract for the roof replacement project for Hangar 1 and Hangar 2 at the airport to TRS Roofing of Williamsburg PA in the amount not to exceed \$379,000. The city's share is 50% of the total cost which is coming from the 2018-B Note. The original scope of the project was to include the replacement or repair of the doors to each Hangar; however, the inclusion of the doors would put the cost of the project higher than the amount of funds borrowed for the purpose so the work on the doors was removed from the current scope of work. **On a motion made by Mr. Conklin, seconded Mr. Mincer and carried unanimously, TRS Roofing was awarded the contract for Hangar roof replacement.**

The City Manager informed Council that representatives from PennDOT will be in attendance at the September 23, 2019 regular meeting of Council to discuss the proposal to remove traffic signals from E Water & Grove and E Main and Hanna.

Council Considered the request to solicit for bids for the construction phase of the Hammermill Playground improvements. **On a motion made by Mr. Mincer, seconded by Mr. Byerly and carried unanimously, the requested was approved.**

#### NEW BUSINESS

Council considered the appointment of a voting delegate and alternate voting delegate to the Pennsylvania Municipal League Summit being held October 3-6, 2019 in Gettysburg. A motion made by Mr. Conklin and seconded by Mr. Mincer; Mr. Stevenson was nominated as voting delegate with Mr. Conklin as the alternate. **On a motion made by Mr. Conklin, seconded by Mr. Mincer and carried unanimously, Mr. Stevenson was appointed voting delegate with Mr. Conklin as the alternate.**

The City Manager provided Council with a notice of intent from Comcast to renegotiate the franchise agreement between that company and the City. The Manager has contacted Cohen Law Group who aided the City in its previous negotiation to provide a quote for Council's consideration to both assist in the current negotiation and also perform a franchise fee audit to ensure that Comcast has adequately operated under the existing agreement.

#### ADJOURNMENT

**Upon motion by Mr. Morris, seconded by Mr. Stevenson, at 8:00 p.m., the meeting adjourned.**

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Mayor

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City Clerk

**City Council Meeting  
September 23, 2019**

City Council met in regular session on Monday, September 23, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM Vice President Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, and Steve Stevenson. Mayor William Baney. Also, in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, Scott Johnson and John Lipez with The Record, Police Chief Kristin Smith, City Planner & Development Coordinator Abigail Roberts. SEDA-COG representative Linda Sterling. Lock Haven residents William Crowell, Rona Houser, Stephen Poorman, Trent & Sue Rudy, Pat Letterman, Cathi & Ron Houser, Robert & Kathleen Clark, Cindy Ryan, Nathan & Stephanie Reeder, and Robert Steven as well as PennDOT representatives Eric Murnyack & Jim Roman and Gibbon-Thomas engineer Tim Bolden.

*COUNCIL MINUTES*

**On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the minutes of the September 9, 2019, 2019 meeting were approved.**

*PUBLIC COMMENT*

City resident Steven Poorman brought before Council his concerns over the enforcement of the property maintenance code in the City, and encouraged Council to hire additional personnel in Code Enforcement to address properties often described as blighted in the community. Mr. Poorman also expressed his interest in having E Church and E Main Streets converted to two-way traffic rather than one-way traffic. Mr. Poorman also stated that he would provide a donation toward one-half of a trash receptacle for the downtown as part of the City's matching program. The City Manager explained that Council set aside \$10,000 in the 2019 budget to use as matching grants to purchase new trash receptacles in the downtown, noting that this will need to be a multi-year program in order to complete the project with limited resources while encouraging nonprofit organizations to make donations to help achieve the downtown beautification project.

City residents Kathy Clark, Nathan Reeder, and Rona Houser expressed their interest in having the traffic signal at E Main and Hanna Streets repaired and retained, expressing concern with pedestrian safety and vehicle speed if the signal were to be removed.

City resident, William Crowell advocated for the retaining of the traffic signal at E Water and Grove Streets, expressing his concern with pedestrian safety if the signal were to be removed.

## CORRESPONDENCE

Council considered Resolution No. 1348 to approve the installation of a banner on E Main Street from October 14 to November 2 for the Susqueview 5K run. **On a motion made by Mr. Long, seconded by Mr. Mincer and carried unanimously, Resolution No. 1348 was adopted.**

The Woman's Center requested the use of Triangle Park on October 24, 2019 from 2-p.m. for a domestic violence prevention awareness vigil. **On a motion made by Mr. Stevenson seconded by Mr. Long and carried unanimously, the requested was approved.**

Great Island Presbyterian Church requested the use of the floating stage at Coreman amphitheater on Saturday, August 8, 2020 for a music concerts by the friends of the pipes. It was confirmed that since the request is for a Saturday, there should be no conflict with the 2020 summer concert schedule. **On a motion made by Mr. Long, seconded by Mr. Byerly and carried unanimously, the requested was approved.**

Council considered the use Zindel park for two weddings, one on June 20, 2020 from 7-5 for the Hill family and the other on September 12, 2020 from 9-4 for the Maggs family. Full details of the events will be retained by the Director of Community Life. **On a motion made by Mr. Long seconded by Mr. Byerly and carried unanimously, the request was approved.**

The City Manager notified Council of the receipt of State aid to support the City's pension plans for 2019 in the amount of \$232,294.27 which is about \$30,000.00 over budget.

The City Manager informed Council of the receipt of the 2019 Fireman's Relief funding from the State Auditor General in the amount of \$37,208.16. These funds are then distributed to the Lock Haven Fireman Relief Association.

The City Manager provided council information for the schedule for appeals before the Assessment Board with the Fallon Hotel's reduction in value request on October 1 and UPMC Susquehanna's request for tax exemption on October 7.

The City Manager reported that Wings over Williamsport provided a donation of \$100.00 to the City for use of the airport for their 2019 Wings Over Piper event.

## UNFINISHED BUSINESS

Council welcomed representative from PennDOT and their contracted engineer from Gibbon-Thomas to discuss the Traffic Signal Removal Analysis Engineering and Traffic Study reports for the traffic lights at E. Main & Hanna, and E. Water & Grove Streets. Representing Pennsylvania Department of Transportation, project manager, Eric Murnyack stated that the

reports were developed and provided to Council to help Council determine if they the City should retain or remove the signals at those intersections. If Council chooses to retain the signaled intersection at one or both sites, PennDOT would replace the signals and poles during its project to be completed in 2021. Mr. Stevenson inquired if it would be possible to accelerate the installation; however, Mr. Murnyack stated that was not possible as PennDOT still needed to finalized engineering and then provide time for utility work. In order to retain the signaled intersection at E. Main and Hanna Street, it will require repairs be done to make the signal functional again and a quote from Lecce Electric, Inc. was obtained by the Department of Public Works to make the temporary repairs a cost of \$4,750.00 before labor. **On a motion made by Mr. Long, seconded Mr. Mincer and carried unanimously, Council approved the purchase of equipment from Lecce for the repair of the E. Main and Hanna traffic signal and to retain the traffic lights at E. Main and Hanna Streets and at E. Water and Grove Streets.**

Council considered resolution No. 1349 adopting the funding of projects with the 2019 CDBG allocation. After discussion regarding the funding of a project requested by the Clinton County Housing Coalition, the Coalition will instead come back in 2020 for funding from a future CDBG allocation for a more significant project for the benefit of the Coalition and the community. Council then considered that the funds be allocated with \$53,731 toward program administration and planning (18% maximum) for SEDA-COG's administration of the program, \$33,235 toward safe-fall surface at Piper-Harmon playground, and \$211,538 toward the completion of the East Water Street paving project from Grant Street to the City line. **On a motion made by Mr. Stevenson, seconded Mr. Long and carried unanimously, Resolution No. 1349 was adopted.**

Council considered the entering into an agreement with Cohen Law Group for the negotiation of the franchise renewal with Comcast (\$8,010) and for the performance of a franchise fee audit (\$4,860) of the existing agreement at a total not to exceed \$12,870.00. **On a motion made by Mr. Conklin, seconded by Mr. Morris and carried unanimously, the request was approved.**

Council Considered the award to the lowest bidder for construction of improvements to Hammermill Playground to Mid-State Construction, Inc in the amount not to exceed \$156,786.00. According to City Planner Robert, improvements are to be completed by the end of 2019, weather permitting. **On a motion made by Mr. Stevenson, seconded by Mr. Mincer and carried unanimously, the requested was approved.**

The City Manager provided Members of Council with a copy of the original Payment In Lieu Of Taxes (PILOT) agreement between Clinton County and the Clinton County Housing Authority which is still in effect. According to the original agreement, the Authority shall pay to the County the equivalent of 10 percent of rents from the previous year. The County then is obligated to distribute the funds based on the percent-to-total of taxes due if the Authority's property were not exempt from real estate tax.

NEW BUSINESS

Council considered first reading of Ordinance No. 2019-06 amending the bylaws of the Annie Halenbake Ross Library. Amendments include adding Renovo and Friendship library branches by name and changing the number of Board Member committees from 6 to 4, and a change of the date of the regular monthly meeting. The ordinance will be required to taken up by Council again at its regular meeting on October 7, 2019 and, if adopted, will become effective twenty days after its adoption. **On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, Ordinance No. 2019-06 amending the bylaws of the Annie Halenbake Ross Library was adopted on first reading.**

The City Manager informed Council that the contractor for the repairs on the Tidlow Dam will begin to lower the water level in the Susquehanna River by breaking out sections of the existing dam on September 26, 2019. The drawdown should be complete to within ten days, weather permitting, after which the contract can begin to address the contracted repairs. Fireworks planned for Lock Haven University's Homecoming celebration will not be effected by the work.

#### OTHER MATTERS

Council Member Mr. Stevenson questioned the hours of speed patrol by the Lock Haven City Police only 12 hours out of 300. Chief Smith responded that having seen those numbers as well, she had already addressed the issue with her patrol officers who will increase enforcement.

Council Members requested that the City Manager find a city-owned location where the Downtown Lock Haven stage could be stored when not in use by the organization. The City Manager stated that he would speak with the Director of Public Works to find a suitable location for storage of the stage.

#### ADJOURNMENT

**Upon motion by Mr. Byerly, seconded by Mr. Conklin, at 8:40 p.m., the meeting adjourned.**

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Mayor

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City Clerk

**City Council Meeting  
October 7, 2019**

City Council met in regular session on Monday, October 7, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, and Steve Stevenson and Mayor William Baney. Also, in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, Scott Johnson with The Record, Police Chief Kristin Smith, Director of Public Works Tony Stopper, and City Planner & Development Coordinator Abigail Roberts. Lock Haven residents Tammy Garrison, Jeff Bringer, Lou Barnard from the Ross Library, and Joby Topper from the Lock Haven University Stevenson Library.

*COUNCIL MINUTES*

**On a motion made by Mr. Byerly, seconded by Mr. Conklin and carried unanimously, the minutes of the September 23, 2019, 2019 meeting were approved.**

*PUBLIC COMMENT*

The City Manager announced the completion of Council Chambers Mayors' portraits project. Council Member Byerly expressed Council's appreciation to Lou Barnard and Joby Topper for their involvement in the project as well as local vendors including Speed Pro and Addie's Awards for their help in making the project come to completion.

*CORRESPONDENCE*

The City Manager announced the 25<sup>th</sup> Anniversary Ceremony of the Lock Haven Area Flood Protection Authority to be held on Monday, October 14 at 1PM at the monument entrance to the Coreman Amphitheatre.

*UNFINISHED BUSINESS*

Council considered the second reading of Ordinance 2019-05 amending Chapter 380 Vehicles & Traffic (second reading) of the City Code. **On a motion made by Mr. Conklin, seconded Mr. Long and carried unanimously, Ordinance No. 2019-05 was adopted on second reading by City Council.**

City Council considered Resolution No.1350 enabling the immediate implementation of Ordinance 2019-05 effective October 8, 2019 because the Ordinance deals with public safety. **On a motion made by Mr. Conklin, seconded by Mr. Stevenson and carried unanimously, the resolution was adopted.**

City Council considered the second reading of Ordinance 2019-06 amending the bylaws of the Ross Library as requested by the Board of Directors of the library. **On a motion made by Mr. Mincer, seconded by Mr. Long and carried unanimously, the ordinance was adopted on second reading.**

The City Manager requested that Public Works Director Tony Stopper provide an update on the solar array project. Mr. Stopper stated that the City is waiting for more proposals from three other companies that have come forward since the City originally announced its interest in pursuing solar as an option for the supply of electricity at the wastewater treatment plant. Mr. Stopper informed Council that it is likely Council would see additional proposals at the beginning of the 2020 calendar year.

Director of Public Works Tony Stopper announced the dates of the leaf pick up to be November 4 through November 14, 2019. Council Members suggested that the press release and Facebook posts note that burning leaves in the City is a violation of the City's code. The Director of Public Works acknowledged that it would be included in the final version of the press releases.

#### NEW BUSINESS

Council considered the appointment of Director of Community Life Kasey Campbell to the Wayne Township Landfill Citizens Advisory Committee for the update to the landfill's 10-year plan. Since Campbell acts as Sustainability and Recycling Coordinator for the City, the City Manager encouraged Council to consider Campbell for the open position on the board. **On a motion made by Mr. Long, seconded by Mr. Conklin and carried unanimously, the requested was approved.**

The City Manager provided City Council with a copy of the City's letter to the County's Board of Assessment Appeals in response to UPMC Tax Exemption request. The City's position is that UPMC has not presented all required documentation to prove its position that it is a purely public charity. The City Manager stated that the Board of Assessment Appeals has given UPMC 10 days to respond to the City's objections.

#### OTHER MATTERS

The Director of Community Life announced City will be accepting a donation of a Christmas tree for Triangle Park. The tree should be between 20 to 30 feet tall. Those interested should contact her office.

#### ADJOURNMENT

**Upon motion by Mr. Long, seconded by Mr. Byerly, at 7:30 p.m., the meeting adjourned.**



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Mayor

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City Clerk

**City Council Meeting  
October 21, 2019**

City Council met in regular session on Monday, October 21, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM Vice President Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, and Steve Stevenson. Mayor William Baney. Also, in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, John Lipez with The Record, Director of Public Works Tony Stopper, and City Planner & Development Coordinator Abigail Roberts. Lock Haven residents and city employee Caleb Rogers.

*COUNCIL MINUTES*

**On a motion made by Mr. Long, seconded by Mr. Conklin and carried unanimously, the minutes of the October 7, 2019, 2019 meeting were approved.**

*PUBLIC COMMENT*

None

*CORRESPONDENCE*

The City Manager informed Council Members that they were invited to the special groundbreaking of Geisinger clinic on Thursday, October 31, 2019 at 10:00am on the property at the corner of Fourth Street and Spring Street.

The City Manager shared the letter of acknowledgment of Lock Haven Fire Department from the Regional Fire Protection Program in the aiding during the Penn State homecoming. A check of \$46.98 was included representing the reimbursement of fuel costs.

The City Manager provided the response from UPMC regarding the city's objection to tax exemption status. The city solicitor is reviewing the response to see if any additional response from the City to the County's Board of Assessment Appeals will be warranted.

*UNFINISHED BUSINESS*

Council considered the agreement with Wayne Township Landfill for residential curbside recycling pickup in the City for the years 2020-2022. Mr. Mincer advocated for seeking bids from other landfills in Centre of Lycoming Counties that may include glass in the curbside pickup. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, with all member voting in the affirmative with the exception of Mr. Mincer voting against the motion, the requested was approved.**

City Council considered the request to authorize staff to seek requests for proposals for stormwater engineering design of "Sunset Pines." **On a motion made by Mr. Long, seconded by Mr. Conklin and carried unanimously, the requested was approved.**

#### NEW BUSINESS

The Human Resource Specialist provided an update of the On The Job Training (OJT) program offered by CareerLink. The city participated in the program for a newly hired employee which resulted in a reimbursement of \$8,862.66 to the City toward wages paid.

The City Manager updated the donations to trash receptacles. The Sons of Italy donated \$1000.00 and Best Western donated an additional \$500.00. According to the Director of Community Life, this will enable an additional eight trash receptacles bringing the total this year to 14, or about a third of those located in the central business district.

The City Manager announced the resignation of Patrolman Brian Kitko from the police department effective January 11, 2020. Patrolman Kitko has been recruited to be a Pennsylvania State Trooper and Council joined the Manager in congratulating Kitko on being selected by the State.

#### OTHER MATTERS

None

#### ADJOURNMENT

**Upon motion by Mr. Long, seconded by Mr. Byerly, at 7:35 p.m., the meeting adjourned.**

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Mayor

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City Clerk

**City Council Meeting  
November 4, 2019**

City Council met in regular session on Monday, November 4, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, Steve Stevenson and Mayor William Baney III. Also, in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, John Lipez with The Record, Director of Public Works Tony Stopper, and City Planner & Development Coordinator Abigail Roberts. Lock Haven residents Caleb Rogers, Jeff Stover and Rose Reeder as well as Luke Eberling representing The Frozen Snot.

*COUNCIL MINUTES*

**On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the October 21, 2019, 2019 meeting were approved.**

*PUBLIC COMMENT*

None

*CORRESPONDENCE*

Council considered the use of Zindel Park and the Keller Dam watershed for the Frozen Snot race on February 15, 2020. Race director Luke Ebeling stated that the race is limited to 300 participants and sold out last year in 4 hours. **On a motion made by Mr. Conklin, seconded by Mr. Long and carried unanimously, the requested was approved.**

The City Manager announced the meeting of the County Municipal Waste Advisory Committee on November 18, 2019. Kasey Campbell will attend as City appointee.

The City Manager provided Council with the annual Safety Inspection of LHV, (Piper Memorial Airport). Council Members questions the number and location of the trees listed that exceed the permitted height. The Manager explained that some of the trees are the responsibility of property owners who have been notified to trim their trees and others are from existing air easements under which the City is responsible for removal. The Director of Public Works explained that the City is working with GAI Engineering to prepare the specifications to perform the maintenance on the trees that the City is responsible for trimming or removing.

*UNFINISHED BUSINESS*

Council considered the recommendation to enter into an agreement for comprehensive planning services with The EADS Group. City Planner & Development Coordinator Abigail Roberts explained that all of the submissions were reviewed by City staff members as well as the County Planner and Linda Sterling from SEDA-COG. The top three ranked applicants were invited to give presentations, and following the presentations, EADS emerged as the entity to recommend to Council. EADS also had the greatest number of public interaction events and also will provide an analysis of both the Federal Enterprise Zone that the city is in and the city's housing in addition to the comprehensive plan. The Planner announced there would be a stakeholders meeting to which members of Council will be invited. **On a motion made by Mr. Conklin, seconded by Mr. Long, and carried unanimously, the requested was approved.**

#### NEW BUSINESS

Council considered the resignation of Kyle Fox (Water Pipe Fitter) from the City's State-Certified Safety Committee and the recommendation to appoint of David Sorgen (Sewer Operator III) to the committee as an employee representative. **On a motion by Mr. Mincer, seconded by Mr. Morris and carried unanimously, the requested was approved.**

Council considered Resolution No. 1351 appointing Abigail Roberts as the City's Section 504 (American's with Disabilities Act) compliance officer. **On a motion by Mr. Long, seconded by Mr. Conklin and carried unanimously, the requested was approved.**

The City Manager announced that the City has partnered with Wayne Township Landfill to have a dumpster placed at the Second Avenue Garage for the collection of yard waste. The Director of Public Works provided a press release that detailed that City residents may bring small trees, limbs, brush, shrubs, grass, leaves, and stumps with no dirt to the City garage during regular business hours and sign in at the desk in order to use the dumpster

#### OTHER MATTERS

The Director of Public Works invited members of council and the Mayor to ride along in the City vehicles during the upcoming plowing season to gain a better understanding of the process and routes used.

#### ADJOURNMENT

**Upon motion by Mr. Conklin, seconded by Mr. Long, at 7:30 p.m., the meeting adjourned.**

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Mayor

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City Clerk

**City Council Meeting  
November 18, 2019**

City Council met in regular session on Monday, November 18, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM Vice President Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, and Steve Stevenson. Also, in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, John Lipez and Scott Johnson with The Record, Director of Public Works Tony Stopper, and City Planner & Development Coordinator Abigail Roberts, Director of Community Life Kasey Campbell, resident Caleb Rogers; as well as Bob Rolley & Samantha Eisenhart from Downtown Lock Haven, Tammy Garrison & Mary Jane Isenberg from the Ross Library, JoAnne Bowes from the Historical Society, and Kevin Cierpilowski from the Clinton County S.P.C.A.

COUNCIL MINUTES

**On a motion made by Mr. Byerly, seconded by Mr. Mincer and carried unanimously, the minutes of the November 04, 2019, 2019 meeting were approved.**

PUBLIC COMMENT

Council heard the request from JoAnne Bower representing the Historical Society for a donation of \$1000.00.

Council heard the request from Kevin Ciepilowski representing the Clinton County S.P.C.A for a donation of \$10,000.00

Council heard the request from Bob Rolley & Samantha Eisenhart representing Downtown Lock Haven for a donation of \$15,000.00.

Council heard the request from Tammy Garrison representing the Ross Library for a donation of \$30,000.00, a \$1,000.00 increase over the 2019 donation.

CORRESPONDENCE

Council considered the use of Zindel Park and Keller watershed for the Held family wedding on September 19, 2020. **On a motion made by Mr. Mincer, seconded by Mr. Morris and carried unanimously, the requested was approved.**

Council considered the closing of Leather Alley for Christmas tree sales by Citizen Hose Company. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin and carried unanimously, the request was approved.**

The City Manager presented the City response to the annual Bureau of Aviation airport inspection.

## UNFINISHED BUSINESS

The City Manager provided notification of substantial completion of repairs to the Tidlow Dam. The project included repairing a large hole that was the catalyst to the project, and two subsequent holes that were discovered once the water was lowered. The repairs were made using funds from the 2018 A Note dedicated to Tidlow Dam improvements. Also, during the lowering of the water level, a large crack was revealed where the Tidlow Dam meets the levee which could compromise the levee in a high-water event. The crack was repaired using funds from the 2018 A Note dedicated to repairs of the levee.

The City Manager provided notification of completion of the 2019 paving and patching projects. In addition to the original scope of work which included a portion of E Walnut Street and W Bald Eagle Street, the manager explained that the city undertook a significant utility patching project. The increased patching amount stemmed from water leaks detected through the city's current leak detection program which has resulted in a savings of more than 400,000 gallons per day.

Council considered making an application to the Pennsylvania Liquor Control Board (PLCB) for a single event license for the City to be used during the May 21, 2020 Economic Partnership to be held at the Second Avenue Public Works garage. **On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the request was approved.**

## NEW BUSINESS

Council considered Ordinance No. 2019-07 adopting the 2020 Budget Ordinance on first reading. The City Manager explained that a public hearing on the Budget Ordinance will be held on December 2 and December 9, 2019, before being considered for final adoption on December 16, 2019. **On a motion by Mr. Mincer, seconded by Mr. Conklin and carried unanimously, the requested was approved.**

Council considered Ordinance No. 2019-08 setting the real estate tax millage for 2020 at the current rate using the existing split-rate amounts resulting in no proposed tax increase for 2020. The City Manager explained that a public hearing on the Budget Ordinance will be held on December 2 and December 9, 2019, before being considered for final adoption on December 16, 2019. **On a motion by Mr. Morris, seconded by Mr. Conklin and carried unanimously, the requested was approved.**

Council considered the Resolution No. 1352 to make application to the Commonwealth Financing Authority for 75% funding of the \$835,000 project to remove the Upper Castanea Dam and restore the stream (Harveys Run). **On a motion by Mr. Stevenson, seconded by Mr. Byerly and carried unanimously, the requested was approved.**

Council considered the Resolution No. 1353 to make application to the DCED Strategic Management Planning Program for 50% of the cost of the City of Lock Haven Comprehensive Plan update. For the remaining cost of the plan, about \$19,000 will come from Community Development Block Grant Funds and the balance has been listed in the 2020 General Fund. **On a motion by Mr. Conklin, seconded by Mr. Mincer and carried unanimously, the requested was approved.**

Council considered the acceptance of the resignation of City Engineer Jason Dershem effective December 1, 2019. The City Manager and several Members of Council thanks Mr. Dershem for his more than 13 years of service to the residents of the community. **On a motion by Mr. Stevenson, seconded by Mr. Mincer and carried unanimously, the requested was approved.**

Council considered the appointment of Gwin Dobson & Foreman as acting City Engineer effective November 28, 2019. The City Manager explained that the necessity of having a City Engineer by the Third Class City Code requires that either an individual or firm be appointed to



that capacity. The Manager explained that a position description will be completed, and the search initiated for a permanent replacement for the City Engineer position. **On a motion by Mr. Stevenson, seconded by Mr. Byerly and carried unanimously, the requested was approved.**

OTHER MATTERS

None

ADJOURNMENT

**Upon motion by Mr. Conklin, seconded by Mr. Morris, at 7:45 p.m., the meeting adjourned.**

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Mayor

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City Clerk

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**City Council Meeting  
December 02, 2019**

City Council met in regular session on Monday, November 02, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, and Steve Stevenson. Mayor William Baney. Also, in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Scott Johnson with The Record, Director of Community Life Kasey Campbell, Police Chief Kristin Smith, Fire Chief, Bob Neff. Lock Haven resident and city employee Caleb Rogers

COUNCIL MINUTES

**On a motion made by Mr. Morris, seconded by Mr. Byerly and carried unanimously, the minutes of the November 18, 2019 meeting were approved.**

PUBLIC COMMENT

None

CORRESPONDENCE

Council received notice of approval for PLCB special occasion permit for May 21, 2020 for the Clinton County Economic Partnership Time-Out at Second Ave Garage.

Council received a copy of the Lock Haven Area Flood Protection Authority annual audit for the fiscal year 2018.

Council was provided a copy of the filing by UPMC Susquehanna with the Court of Common Pleas of Clinton County appealing the denial of tax exemption status by the Clinton County Board of Assessment Appeals. The City Manager asked City Council to consider directing the City Solicitor to file a praecipe to enable the City to be a part of the proceedings of the Court. **On a motion by Mr. Long, seconded by Mr. Mincer and carried unanimously, the requested was approved.**

UNFINISHED BUSINESS

Council held a public hearing on the proposed 2020 budget including any input on the proposed Ordinances 2019-07 fixing the amounts of the budget, and 2019-08 setting the real estate tax millage for 2020 (unchanged from 2019). Opportunities were afforded to any agencies or organizations in the city to provide comments (none), any residents in attendance to provide comment (none), and for Members of Council to provide any comment during the public meeting regarding the 2020 budget.

## NEW BUSINESS

Council considered the first reading of Ordinance No. 2019-09 setting the salaries & wages of nonunion employees for 2020 at a minimum increase of 2.55%. **A motion was made by Mr. Long and seconded by Mr. Stevenson to approve Ordinance as submitted on first reading. The motion failed with Mr. Byerly, Mr. Conklin, Mr. Mincer and Mayor Baney voting “no,” and Mr. Long, Mr. Morris and Mr. Stevenson voting “yes.”**

Council then considered a motion made by Mr. Conklin to set the salaries & wages of nonunion employees for 2020 at a maximum increase of 2.55%. **That motion made by Mr. Conklin, seconded by Mr. Byerly, was then adopted with Mr. Byerly, Mr. Conklin, Mr. Mincer and Mayor Baney voting “yes”, and Mr. Long, Mr. Morris and Mr. Stevenson voting “no” to bring about the passage of Ordinance No. 2019-09 setting the nonunion salaries & wages for 2020 at a maximum increase of 2.55%.** Second reading of the Ordinance will be scheduled for either the December 6 or December 16 regular meeting of City Council.

Council considered Resolution No. 1354 to apply for the PA Small Water/Sewer Program grant for the Susquehanna Avenue sanitary sewer pipe rehabilitation project. **On a motion by Mr. Byerly, seconded by Mr. Stevenson and carried unanimously, the requested was approved.**

Council considered the request from CS McKee to agree to the assignment of the City’s contracts for administration of the Police Pension Fund, City Employees Retirement Fund, and Police Death Benefit Fund to CSM Advisors LLC, a subdivision of North Square Investments LLC upon the purchase of CS McKee by North Square. **On a motion by Mr. Conklin, seconded by Mr. Morris and carried unanimously, the requested was approved.**

## OTHER MATTERS

None

## ADJOURNMENT

**Upon motion by Mr. Long, seconded by Mr. Byerly, at 7:25 p.m., the meeting adjourned.**

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Mayor

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City Clerk

**City Council Meeting  
December 16, 2019**

City Council met in regular session on Monday, November 16, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, and Steve Stevenson and Mayor William Baney. Also, in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with the Express, Scott Johnson with The Record, Director of Community Life Kasey Campbell, City Planner & Development Coordinator Abbey Rogers, Director of Public Works Tony Stopper, Director of Licenses & Permits Cyndi Walker, Chief of Police Kristin Smith, Fire Administrator Bob Neff, and Recreation Director Jack Bailey. Also in attendance were residents Caleb Rogers, Sue Stover, and June Houser as well as Tony Snyder, Jeff Snyder, Joe Shawley, Bailey Shawley, Nathan Shawley, Owen Shawley, Dan Borges, Julia Borges, Julie Brennan, former Mayor Bill Eiseman and Tina McGuiness.

COUNCIL MINUTES

**On a motion made by Mr. Byerly, seconded by Mr. Mincer and carried unanimously, the minutes of the December 2 & 9, 2019 meeting were approved.**

PUBLIC COMMENT

Former Mayor William Eiseman addressed council thanked them for the opportunity to attend the evening's meeting in order to honor Jack Bailey's years of service to the City.

CORRESPONDENCE

None

UNFINISHED BUSINESS

Council considered Ordinance No. 2019-07, appropriating specific sums estimated to be the required for the specific purpose of the municipal government, hereinafter set for as the budget for the 2020 fiscal year which had been thoroughly discussed and amended since its introduction at the regular meeting of Council on November 18, 2019. **On a motion made by Mr. Conklin, seconded by Mr. Long and carried unanimously, Ordinance No. 2019-07 was adopted on second reading.**

Council considered Ordinance No. 2019-08 fixing the real estate tax rate for the year 2020 at 26.32036 mills for each dollar of assessed valuation for General Purpose (Land) and 5.41509 mills for each dollar of assessed valuation for General Purpose (Buildings/Improvements), unchanged from 2019. **On a motion made by Mr. Long, seconded by Mr. Stevenson and carried unanimously, Ordinance No. 2019-08 was adopted on second reading.**

Council considered Ordinance No. 2019-09 fixing the salaries and wages of nonunion employees of the City of Lock Haven for 2020 on second reading. **On a motion made by Mr. Long, seconded by Mr. Stevenson, Ordinance No. 2019-09 was adopted with all Member of Council voting in the affirmative except Mr. Byerly voting “no.”**

Council considered Ordinance No.2019-10 amending Chapter 328 Sewer and Sewage Disposal Article II Sewer Rental Charges of the City Code to enable the setting of sewer charges and fees by Resolution of City Council. **On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, Ordinance No. 2019-10 was adopted.**

#### NEW BUSINESS

Council considered the award of the agreement for engineering services for stormwater design of Sunset Pines to Humbert, Rowland & Grubic Inc. (HRG) in the amount of \$73,500 to be paid from the City’s Liquid Fuels fund. **On a motion made by Mr. Long, seconded by Mr. Morris and carried unanimously, the agreement with HRG was approved.**

Council considered the appointment of City Planner Abigail Roberts as the City’s representative on the STEP Inc. Board of Directors. **On a motion made by Mr. Long, seconded by Mr. Mincer and carried unanimously, the appointment was approved.**

Council considered an internship agreement with Lock Haven University. The City Manager explained this would enable the City and University to partner to provide hands-on experience for students at Lock Haven. The internships are arranged by the students’ professors and City staff members and would be no more than 120 hours each. **On a motion by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the agreement was approved.**

Council considered Resolution No. 1356, a Proclamation by the Mayor and Council honoring John “Jack” Bailey’s 45 years of service to the City as Recreation Director by proclaiming that the playground located at the intersection of South Summit and Linen Streets be named Jack Bailey Playground at Hammermill Park. **On a motion by Mr. Long, seconded by Mr. Stevenson and carried unanimously, Resolution No. 1356 was adopted.**

#### OTHER MATTERS

None

ADJOURNMENT

**Upon motion by Mr. Conklin, seconded by Mr. Long, at 7:30 p.m., the meeting adjourned.**

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Mayor

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City Clerk