

AGENDA OF THE ORGANIZATIONAL & REGULAR MEETING OF
LOCK HAVEN CITY COUNCIL
JANUARY 7, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call of 2019 City Council: Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, Steve Stevenson, Mayor William. E. Baney III
4. Organization: (Code of Ordinances §7-5): At their first meeting in January each year, Council shall organize by:
 - A. Choosing one of their number as Vice President of Council, who shall have the power and duties of Mayor during the absence or disability of the Mayor.
 - B. Designating from their number individuals to serve as liaison between Council and appointed City advisory boards and commissions and other agencies with which the City is involved or has an interest.
5. Acceptance of/or correction to the minutes of the December 17, 2018 regular meeting of Council
6. Public Comments
7. Correspondence
 - A. Award of \$296,249 in 2018 Community Development Block Grant Program funding
8. Unfinished Business
9. New Business
 - A. Staff Report: Tammy Lannan has been hired as Police & Parking Clerk
10. Other Matters
11. Adjournment

The next regular meeting of the Lock Haven City Council will be Monday, January 21, 2019 at 7PM
Council Chambers, City Hall, 20 E. Church Street, Lock Haven, PA 17745

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL JANUARY 21, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the January 7, 2019 regular meeting
5. Public Comments
6. Correspondence
 - A. Use Request
 1. ⊗ SSG Daniel K. Stein Memorial 5K/10K use of levee on Saturday, May 11, 2019 using the same route as approved in 2018 contingent of supplying proof of liability insurance.
 - B. PLCB notification of Vasas Inc filing the Council-approved transfer of a liquor license into the City
 - C. CCEP acknowledgement of 2019 membership
 - D. Receipt of 2019 donation from LHU in the amount of \$3133
7. Unfinished Business
 - A.
8. New Business
 - A. ⊗ Consideration of Resolution No. 1322 setting the fees for wireless communications facilities
 - B. ⊗ Consideration of request to solicit for a joint bid with Flemington Borough for cured-in-place lining of 24-inch pipe with the successful bidder being awarded at the April 1, 2019 regular meeting of Council. (City's portion is 1750 feet of 24-inch sewer main running under E Walnut Street)
 - C. Appointment of residents who have agreed to serve to authorities, boards and commissions for the terms specified (list to be provided prior to regular meeting).
9. Other Matters
10. ⊗ Adjournment

⊗ = Action item needing a motion

The next meeting of the City Council will be Monday, Feb 4, 2019 at 7PM

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL FEBRUARY 4, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the January 21, 2019 regular meeting
5. Public Comments
6. Correspondence
 - A. Unpaid taxes report for 2018: \$213,215.10 (about 84% collection rate)
 - B. CCEP Time Out February 21
 - C. CCEP Eggs & Issues February 22
7. Unfinished Business
 - A. ⊗ Consideration of Ordinance No. ____ adopting the 2019 Codification of City Ordinances through and including July 2, 2018.
8. New Business
 - A. ⊗ Consideration of Resolution No. 1323 Clinton County Historical Society Wine in the Wilds banner request for March 18-April 27, 2019
 - B. ⊗ Consideration of Resolution No. 1324 providing for the recording and broadcast of meetings of the City Council.
 - C. Consideration of proposal on mayor/seal
 - D. Employee report
9. Other Matters
10. ⊗ Adjournment

⊗ = Action item needing a motion

The next meeting of the City Council will be Monday, Feb 18, 2019 at 7PM

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL FEBRUARY 18, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the February 4, 2019 regular meeting
5. Public Comments
 - A. ⊗ Consideration of Resolution No. 1325 congratulating Streets & Parks Foreman Denny Furl on his retirement after 26 years of service to the City
 - B. ⊗ Consideration of Resolution No. 1326 congratulating Levee Superintendent Gary Ferree on his retirement after 24 years of service to the City
6. Correspondence
 - A. Use Requests
 1. ⊗ Lock Haven JAMS Festival including consideration of Resolution No. 1327 for JAMS Banner Request
 2. ⊗ Dirty Dabber use of City Authority watershed June 1, 2019
 - B. WTL Residential Tire Collection Days
 - C. LHU Al Hoberman Legislator's Day March 8, 2019
 - D. DCED Confirmation of adequacy of response to FY2010-2015 CDBG contract review
7. Unfinished Business
 - A. ⊗ Consideration of Ordinance No. 999 adopting the 2019 Codification of City Ordinances through and including July 2, 2018 *(second reading)*
 - B. ⊗ Consideration of Resolution No. 1328 immediately enacting Ord. No. 999
 - C. ⊗ Consideration of Resolution No. 1329 establishing the schedule of charges and fees (fee resolution)
8. New Business
 - A. ⊗ Consideration of Resolution No. 1330 to initiate the process of filing with the Court and the State to gain permission to offer Peddie Park for sale
 - B. ⊗ Consideration of Resolution No. 1331 to enter into a purchase agreement with the Castanea Fire Company for \$6,000 for parcel 6-2755-J which adjoins the land of the Wastewater Treatment Plant
 - C. ⊗ Award of the contract for the grant-supported engineering design of E Church Street (Bellefonte to N Grove) to EADS Group at a cost not to exceed \$59,290
 - D. ⊗ Award of the contract for engineering services for the grant-supported Airport Hangar Renovation Project to GAI Consultant's at a cost not to exceed \$77,116.35
 - E. ⊗ Consideration of the grant-supported purchase of dedicated airport equipment in the amount of \$60,489.07 under the PA CoStars program
 - F. ⊗ Consideration of a request from PennDOT to mill and pave SR 150 from the Flemington Borough line to and including E Main during overnight hours (6PM to 6AM) this spring/summer
9. Other Matters
10. ⊗ Adjournment

⊗ = Action item needing a motion

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL MARCH 4, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the February 18, 2019 regular meeting
5. Public Comments
6. Correspondence
 - A. Use Requests
 1. ⊗ Downtown Lock Haven Inc. 2019 activities
 2. ⊗ LHU Physician's Assistant Program JSPASS 5K walk/run on Levee on April 27, 2019 from 8AM to 3PM
 3. ⊗ Sentimental Journey Inc. use of airport facilities for 2019 events
 - B. Clinton County Community Foundation notice of award of \$5,000 for 2019 Summer Concert Series and \$2,500 toward staffing of city beach
 - C. CCEP Time Out March 14 at Ross Library
 - D. CCEP annual Membership Meeting March 20 at Best Western Lock Haven
 - E. PML 2019 Capitol Conference April 1, 2019
 - F. Comcast channel updates
7. Unfinished Business
 - A. Presentation of the proposed 2019 Capital Improvement Plan
 - B. Discussion on Junior Council Member
8. New Business
 - A. ⊗ Consideration of Ordinance No. 2019-01 "Noise Ordinance"
 - B. Presentation of the annual audit of the 2017 fiscal year
 - C. ⊗ Consideration of the agreement for professional audit services with Baker Tilly in the amount not to exceed \$44,134.00
 - D. ⊗ Consideration of the award of the contract for Salt Storage construction to Park Lane Construction of Clyde NY in the amount not to exceed \$205,620.00
 - E. ⊗ Consideration of the award of the contract for City Hall cleaning services to Belcher Enterprises of Jersey Shore, PA in the amount not to exceed \$26,100
 - F. ⊗ Consideration of the appointment of HR Specialist Ivana Trader and DPW Public Property Foreman Jared Gist as city employer representatives to the City's Safety Committee
 - G. ⊗ Consideration of Resolution No. 1333 requesting liquid fuels allocation from the County in the amount of \$44,397 representing payment 2 of 3 toward the E Walnut Street paving project
 - H. ⊗ Consideration of Resolution No. 1334 requesting the annual cost-sharing for the Route 220 Interchange lighting (Spur G)
9. Other Matters
10. ⊗ Adjournment

⊗ = Action item needing a motion

The next meeting of the City Council will be Monday, Mar 18, 2019 at 7PM

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL MARCH 18, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the March 4, 2019 regular meeting
5. Public Comments
6. Correspondence
 - A. Use Requests
 1. ⊗ Use of Zindel Park on August 3, 2019 by the Northeast Mycological Federal for the 2019 Mushroom Foray
 - B. Bald Eagle Valley Trail grand opening
 - C. Notice of PUC nondiscrimination protections
 - D. Notice of donation to the Summer Concert Series by the “Sons & Daughters of Italy”
7. Unfinished Business
 - A. ⊗ Consideration of Ordinance No. 2019-01 “Noise Ordinance” *(Second Reading)*
 - B. ⊗ Consideration the proposed 2019 Capital Improvement Plan
8. New Business
 - A. ⊗ Public Hearing on the proposed amendment to the City Code on Zoning relating to the location, placement, construction and maintenance of wireless communication towers and antennas
 1. Statement from the Zoning Officer and recommendation from the Planning Commission
 2. Questions and comments from Members of Council
 3. Questions and comments from residents
 4. Consideration of Ordinance No. 2019-02 *(first reading)*
 - B. ⊗ Consideration of the disposition of vehicles and equipment through public sale
 - C. ⊗ Consideration of Resolution No. 1335, the 2019 Fair Housing Resolution
 - D. ⊗ Consideration of an agreement with the Clinton County Housing Authority for a P.I.L.O.T. (payment in lieu of taxes).
 - E. Consideration of the award of professional mowing services to D.A.D.S. Landscaping of Jersey Shore, PA, the lowest bidder, in the amount of \$12,090 for 2019 with the option to renew for up to three years including 2019
 - F. Presentation of the 2019 Summer Concert schedule
9. Other Matters
10. ⊗ Adjournment

⊗ = Action item needing a motion

The next meeting of the City Council will be Monday, April 1, 2019 at 7PM

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL APRIL 1, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the March 18, 2019 regular meeting
5. Public Comments
6. Correspondence
 - A. Use Requests
 1. ⊗ Sugar Valley Charter Baseball use of Taggart Park junior league field May 6, 2019 from for 2PM-9PM PIAA baseball event
 2. ⊗ Aftershock softball use of Taggart Park softball field May 11 & 12 for softball tournament
 3. ⊗ Kent's Fest restriction of parking on W Main in front of LHU East Campus gym on April 26 from 8AM-3:30PM for participant pick-up/drop-off
 - B. CCEP Time-Out April 25, 2019 from 5PM-7PM at Lock Haven University Ulmer Hall lobby
7. Unfinished Business
 - A. Continued discussion of Ordinance No. 2019-02 Noise Ordinance and setting the date for consideration for adoption (final Ord. No. subject to change)
 - B. ⊗ Consideration of Ordinance No. 2019-01 amending Zoning for Wireless Communications (*Second Reading*)
 - C. ⊗ Consideration of Resolution No. 1336 establishing the rules for meetings of City Council.
8. New Business
 - A. ⊗ Consideration of Ordinance No. 2019-03 amending Chapter 170 Alcoholic Beverages and setting the date for consideration for adoption (final Ord. No. subject to change)
 - B. ⊗ Consideration of the award of bid for the 2019 E Walnut Street Cured In Place Pipe lining project to the lowest bidder Skanex Pipe Services of Victor, NY in the amount of \$326,280.00 (schedule B on the attached is the portion of the project for which the Borough of Flemington is responsible)
 - C. ⊗ Consideration of the recommendations for the 2019 outdoor movie series
 - D. Employee update
9. Other Matters
10. ⊗ Adjournment

⊗ = Action item needing a motion

The next meeting of the City Council will be Monday, Apr 15, 2019 at 7PM

An Executive Session will take place at 6:00PM authorized under Title 65 Section 708.(a)3

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL APRIL 15, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the April 1, 2019 regular meeting
5. Public Comments
6. Correspondence
 - A. Use Request:
 1. ⊗ Hometown Heroes banner request Resolution No. 1337
 2. ⊗ Lock Haven University banner installation request
 3. ⊗ Closure of a section of Linden Street on June 22, 2019 from 8AM to 4PM for the annual Clinton County Housing Authority block party
 - B. Result of public auction of city equipment
 - C. Comcast Acorn TV rate change
7. Unfinished Business
 - A. ⊗ Consideration of Ordinance No. 2019-02 amending Chapter 170 Alcoholic Beverages and setting the date for consideration for adoption (Second reading)
 - B. ⊗ Consideration of Ordinance No. 2019-03 Noise Ordinance and setting the date for consideration for adoption (First Reading) Second Reading May 6
8. New Business
 - A. ⊗ Consideration of Ordinance No. 2019-04 to vacate a portion of Third Avenue (Second reading May 20)
 - B. ⊗ Consideration of Resolution No. 1338 requesting 2019 County Liquid Fuels
 - C. ⊗ Consideration of Resolution No. 1339 authorizing the City Manager to receive reports from Berkheimer
 - D. ⊗ Consideration of the award of bid for utility water system installation at the Wastewater Treatment Plant to the lowest bidders, The Howard Company from Bloomsburg, PA for electrical in the amount not to exceed \$74,500 and Harger Utility of Lock Haven for construction in the amount not to exceed \$346,000 for a total project amount of \$420,500 contingent on DCED approval of the bids and related documentation (\$246,440 is grant-supported and \$174,060 from 2016 borrowed proceeds).
 - E. ⊗ Consideration of the appointment of Joshua Hudson of S. Highland Street as a City representative to the Ross Library Board of Directors
 - F. Results of Executive Session held under Title 65 Section 708.(a)3
 - F. Employee update: City Planner & Director of Community Life
9. Other Matters
10. ⊗ Adjournment

⊗ = Action item needing a motion

The next meeting of the City Council will be Monday, May 6, 2019 at 7PM
Upcoming meetings: May 20: Presentation of the E.I.P by the PA Economy League & DCED

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL MAY 6, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the April 15, 2019 regular meeting
5. Public Comments
 - A. ⊗ Consideration of Resolution No. 1340 Congratulating Randy Shady on his retirement after 44 years of service to the City
 - B. Acceptance of the petition from individuals who reside on or travel Sylvan Drive
6. Correspondence
 - A. Use Request:
 1. ⊗ Use of the levee for the Lock Haven University's Haven Heroes 5K walk/run on June 8, 2019 from 10:30AM-12:30PM
 2. ⊗ Use of beach overlook pavilion for Hostrander baby shower on May 25, 2019 from 12PM-4PM
 3. ⊗ Consideration of the Permit for Exception to Open Container from Lock Haven Arts Council on August 17, 2019 from 11AM to 8PM
 - B. DEP award of a grant of \$15,300 for 2019 recycling education program
 - C. Centre Region COG letter acknowledging assistance from Hand-in-Hand Hose
 - D. CCEP Muncy Bank Time Out May 16 & Annual Picnic July 17
 - E. ⊗ Consideration of hosting the May 2020 Time Out at the Second Ave garage
7. Unfinished Business
 - A. ⊗ Consideration of Ordinance No. 2019-03 Noise Ordinance (Second Reading)
 - B. Discussion of Ordinance No. 2019-04 to vacate a portion of Third Avenue (Second reading May 20)
8. New Business
 - A. ⊗ Consideration of Resolution No. 1341 requesting 2019 County Liquid Fuels
 - B. ⊗ Consideration of Resolution No. 1342 acknowledging the condemnation of 55 Bellefonte Avenue
 - C. ⊗ Consideration of the award of the purchase of playground equipment at Hammermill Playground to the lowest bidder, Game Time, in the amount not to exceed \$34,267.15 contingent upon DCNR and DCED approval
 - D. ⊗ Consideration of the award of digester cover removal & guardrail installation at the sewer plant to the lowest bidder, Swanson's Fabrication of Bradford, PA in the amount not to exceed \$45,400
 - E. ⊗ Consideration of a Memorandum of Understanding between the City and Lock Haven University for the use of the new salt storage facility in exchange for contributing toward a fair share of the cost of its construction
 - F. Update on the options available for Council's consideration about the lease or sale of Peddie Park
9. Other Matters
10. ⊗ Adjournment

⊗ = Action item needing a motion

Next meeting: Monday, May 20, 2019 at 7PM w/ Presentation of the E.I.P by the PA Economy League & DCED

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL MAY 20, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the May 6, 2019 regular meeting
5. Public Hearing of Ordinance No. 2019-04 to vacate a portion of Third Avenue
 - A. ⊗ Motion to continue the public hearing until the June 3, 2019 regular meeting of Council at 7 p.m.
6. Public Comments
7. Jacquelyn M. Martin, Superintendent, Keystone Central School District
8. Presentation of the Early Intervention Program Report Financial Projections by the Pennsylvania Economy League
9. New Business
 - A. ⊗ Consideration of an agreement for the purchase of property from First Quality Properties IV, LLC in the amount of \$1 located adjacent to the city's new Wastewater Treatment Plant
10. Other Matters
11. ⊗ Adjournment

⊗ = Action item needing a motion

Next meeting: Monday, June 3, 2019

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL JUNE 3, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III

4. Public Hearing of Ordinance No. 2019-0_ to vacate a portion of Third Avenue
 - A. Statement from City Manager and recommendation to Council
 - B. Questions and comments from Members of Council
 - C. Questions and comments from residents
 - D.⊗ Consideration of Ord. No. 2019-0_ Vacating a portion of Third Ave (Second reading)

- 5.⊗ Acceptance of/or correction to the minutes of the May 20, 2019 regular meeting
6. Public Comments
7. Correspondence
 - A. Use requests:
 - 1.⊗ Use of Piper Memorial Airport by Wings of Williamsport RC Model Club on August 2-4, 2019 for the 17th annual Wings Over Piper RC Event
 - 2.⊗ Use of portions of select city streets by Clinton County Adult Probation Services on August 17, 2019 for their 5K Run/Walk (contingent on final approval of route by the Chief of Police)
 - 3.⊗ Request of Lock Haven University for Homecoming pep rally on Friday, 2019 and consideration of Resolution No. ____ homecoming banner request
 - B. DEP planning exemption approval for Susquehannock Heights
 - C. CCEP Time Out June 13 at Tri-M in McElhatten

8. Unfinished Business
 - A.

9. New Business
 - A.⊗ Consideration of Ordinance No. 2019-0_ amending Chapter 18 Article II “Redevelopment Authority” of the City Code (first reading) *supports EIP recommendation ED05*
 - B.⊗ Consideration of Resolution No. 2019____ to file a petition for exemption from the noise provisions under Section 493 of Liquor Control
 - C.⊗ Consideration of request to PennDOT for inclusion of certain city-maintained parcels in the Pollinator Meadows Habitat program *supports EIP recommendation PW05*
 - D.⊗ Consideration of approval of the 2019 document disposition in accordance with the PHMC Municipal Records Manual (final schedule to be provided Monday, June 3)

10. Other Matters

- 11.⊗ Adjournment

⊗ = Action item needing a motion

Next meeting: Monday, June 17, 2019

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL JUNE 17, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the June 3, 2019 regular meeting
5. Public Comments

6. Correspondence
 - A. Use requests:
 1. ⊗ Use of Taggart Park as home field for 2020-2021 baseball games for the Sugar Valley Rural Charter School
 2. ⊗ Use of Triangle Park on Saturday, April 19, 2020 from 9-4 for Earth Day celebration sponsored by SPARK
 - B. 2016 CDBG performance review results
 - C. Comcast channel change
 - D. Summer recreation and beach staffing

7. Unfinished Business
 - A. ⊗ Consideration of Ordinance No. 2019-04 amending Chapter 18 Article II “Redevelopment Authority” of the City Code *(second reading) supports EIP recommendation ED05*
 - B. ⊗ Consideration of Resolution No. 1346 providing for the 2019 document disposition in accordance with the PHMC Municipal Records Manual
 - C. ⊗ Request for approval of the reimbursement agreement with PennDOT for the \$1-million grant-supported improvements to E Church Street to be undertaken in 2020

8. New Business
 - A. ⊗ Request for approval of the agreement with Pennsylvania Drilling Company as the lowest (and only) bidder for geological test boring as part of the Ohl dam project in the amount not to exceed \$23,638
 - B. ⊗ Request for approval of the MunicBid auction of surplus property from street, sewer, police and airport departments
 - C. ⊗ Consideration of the approval of the deed for Hammermill Park (city is both grantor and grantee)
 - D. Geisinger Medical Clinic preliminary development update

9. Other Matters

10. ⊗ Adjournment

⊗ = Action item needing a motion

Next meeting: Monday, July 1, 2019

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL JULY 1, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the June 17, 2019 regular meeting
5. Public Comments

6. Correspondence
 - A. Use requests:
 1. ⊗ Use of city streets, properties and facilities August 29 to September 3 in support of the Labor Day Regatta by the Lock Haven Jaycees
 2. ⊗ Consideration of Resolution No. 1346 permitting the E Main Street banner for Advocates for a Drug Free Tomorrow
 - B. Invitation to the Beech Creek-Blanchard Volunteer Fire Company 80th anniversary banquet

7. Unfinished Business
 - A. ⊗ Request for approval to solicit for bids for the 2019 paving projects (portions of W Bald Eagle, E Walnut, and utility street repairs)
 - B. ⊗ Request for approval to solicit for bids for the 2019 Grant Street Dam repair project to begin after September 3, 2019
 - C. Discussion regarding the installation of a solar array to subsidize electric use at the Wastewater Treatment Plant

8. New Business
 - A. ⊗ Consideration of the lease agreement with BP Business Ventures LLC (Murray Motors) for 30x100 feet at the northernmost portion of 99 Second Avenue

9. Other Matters

10. ⊗ Adjournment

⊗ = Action item needing a motion

Next meeting: Monday, July 15, 2019

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL JULY 15, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the July 1, 2019 regular meeting
5. Public Comments

6. Correspondence
 - A. Use requests:
 1. ⊗ Use Memorial Park, Taggart Park, levee's Clinger Riverwalk, and Hanna Park on various dates between July and October by Water Street Nutrition for "pop-up" Fit Camp
 - B. Presentation by Highland Cemetery Board of Directors
 - C. Comcast change for TiVo users

7. Unfinished Business

8. New Business
 - A. ⊗ Consideration of the scope of services between the City and SEDA-COG for the application and administration of the 2019 Community Development Block Grant
 - B. ⊗ Acceptance of the resignation of W.T. Hardy as Fire Relief Driver and consideration of the appointment of Ryan Kunes to the vacant position
 - C. ⊗ Consideration of the appointment of James Russo, proprietor of M&R Contracting Inc. to the vacant seat on the Redevelopment Authority
 - D. ⊗ Request for the approval of the disposition of surplus vehicles and equipment remaining at the E Walnut Street garage site
 - E. ⊗ Request to advertise for bids for the improvements to Hangars 1 and 2 at the City airport (50% grant, 50% borrowed proceeds from the 2018B Note)
 - F. ⊗ Request to solicit for professional aviation engineering services for the

9. Other Matters

10. ⊗ Adjournment

⊗ = Action item needing a motion

Public hearing on the use of 2019 Community Development Block Grant Funds at 6:30pm on Aug 5, 2019
Next meeting: Monday, August 5, 2019 including presentations for solar development

PUBLIC HEAR ON CDBG AT 6:30 P.M. IN COUNCIL CHAMBERS

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL AUGUST 5, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the July 15, 2019 regular meeting
5. Public Comments

6. Presentation for Council's consideration of the installation of a solar array at the Lock Haven City Authority & Lock Haven City properties adjoining the Wastewater Treatment Plant
 - A. IGS Solar
 - B. RER Energy Group

7. Correspondence
 - A. Use requests:
 1. ⊗ Use of Peddie Park by Cody McKinney on August 31, 2019 from 8-3 for Team Building Softball Game
 2. ⊗ Use of Veterans Park by King of Life Ministries on from Oct 17-19 for Awaken the Dawn prayer tent
 - B. Notice of PLCB for approval of the petition of the City for exemption from Section 493(34) "Noise" in favor of the City's Noise Ordinance effective until 7/31/2020.

8. Unfinished Business
 - A. ⊗ Award of the 2019 paving projects
 - B. ⊗ Consideration of Resolution No. 1347 enabling the appointment of a Junior Council Member

9. New Business
 - A. 2019 Community Development Block Grant schedule
 - B. Year-to-Date budget reports

10. Other Matters

11. ⊗ Adjournment

⊗ = Action item needing a motion

Next meeting: Monday, August 19, 2019

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL AUGUST 19, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the August 5, 2019 regular meeting
5. Public Comments

6. Correspondence
 - A. Use requests:
 1. ⊗ Use of Triangle Park by Clinton County Democratic Committee for a “meet the candidates” September 7, 2019 from 10AM-2PM
 2. ⊗ Use of the levee by Clinton County SPCA for their 5K on September 22, 2019
 3. ⊗ Use of levee, beach pavilion, and select city streets by the YMCA for their 5K/10K race on October 26, 2019
 4. ⊗ Use of Cree, Irwin and Glenn for Susque-View annual 5K on Saturday, November 2, 2019

7. Unfinished Business
 - A. ⊗ Consideration of entering into a letter of intent for the solar array to benefit the wastewater treatment plant
 - B. ⊗ Consideration of the award of the contract for repairs to the Tidlow Dam at Grant Street to the lowest bidder Greenland Construction of Clearfield in the amount not to exceed \$393,000
 - C. ⊗ Consideration to reject all bids and rebid the demolition of the former wastewater treatment plant

8. New Business
 - A. ⊗ Consideration of the recommendation from the Commercial Loan Committee to award a 3-year loan for \$50,000 to Brian Leuthold for the purpose of acquiring the Dutch Haven Restaurant
 - B. ⊗ Consideration of the traffic signal removal analysis engineering and traffic study (PennDOT TE-151)
 - Water & Grove Streets
 - E Main & Hanna Streets
 - C. ⊗ Consideration of Ordinance No. 2019-05 amending Chapter 380 Vehicles & Traffic by restricting truck traffic on Third Avenue
 - D. ⊗ Consideration of the agreement for Payment In Lieu of Taxes (PILOT) with the Clinton County Housing Authority
 - E. Announcement of the initiation of testing for entry level police officer by the Civil Service Commission of the City of Lock Haven

9. Other Matters

10. ⊗ Adjournment

⊗ = Action item needing a motion

Next meeting: Monday, September 9, 2019, 1 week late because of Labor Day observance

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL SEPTEMBER 9, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the August 19, 2019 regular meeting
5. Public Comments

6. Correspondence
 - A. Use requests:
 1. ⊗ Use of Hanna Park for a sign promoting the Farm-City Family Festival (held 9/21 at the fairgrounds) through Sept 23, 2019 by County Conservation District
 2. ⊗ Use of Piper-Harmon playground on Sept 20 for Love On A Bun event by Common Place Church
 3. ⊗ Closure of Main Street (and temporary closing of Henderson, Fourth and Railroad) on Sept 26, 2019 for the combined KCSD/LHU Homecoming Parade
 4. ⊗ Use of Hoberman Park on Oct 19 for Love On A Bun event by the Common Place Church
 5. ⊗ Closure of Third Avenue from Bellefonte to Maple on Oct 24 for Trunk or Treat by Murray Motors.
 - B. Notice of PLCB application for transfer of Dutch Haven liquor license
 - C. 2018 Summer Recreation Financial Summary
 - D. CCEP Annual Meeting & Election Aug 5, 2019 (no RSVP required)
 - E. CCEP Annual Dinner Oct 15 starting at 6PM

7. Unfinished Business
 - A. Work Session on proposed uses of 2019 Community Development Block Grant allocation of \$298,504.
 - B. ⊗ Consideration of the appointment of GAI Consultants as the aviation engineering firm for city projects during the next 5 years (contingent upon B.O.A. approval).
 - C. ⊗ Consideration of the award of roof replacement project for Hangar 1 & 2 at the airport to TRS Roofing of Williamsburg, PA, in the amount not to exceed \$379,000. (the city's share is 50% coming from the 2018B Note borrowing)
 - D. Update on the traffic signal meeting with PennDOT to be held during the 9/23/2019 regular meeting of Council

8. New Business
 - A. ⊗ Consideration of the appointment of a voting delegate and alternate voting delegate to the October 3-5, 2019 annual summit of the PA Municipal League
 - B. ⊗ Notice of commencement of renewal process for the franchise agreement with Comcast

9. Other Matters

10. ⊗ Adjournment

⊗ = Action item needing a motion

6:30 p.m.: Public Hearing on the proposed use of 2019 CDBG allocation

AGENDA OF THE REGULAR MEETING LOCK HAVEN CITY COUNCIL SEPTEMBER 23, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the September 9, 2019 regular meeting
5. Public Comments

6. Correspondence
 - A. Use requests:
 1. ⊗ Resolution No. _____ for the installation of a banner on E Main Street Oct 14-Nov 2 for Susqu-view 5K run
 2. ⊗ Triangle Park on Oct 22, 2019 from 2-8 by Women's Center for Domestic Violence Awareness Vigil
 3. ⊗ Floating stage at Coreman Amphitheater on Saturday, August 8, 2020 by Great Island Presbyterian Church
 4. ⊗ Zindel Park for weddings on June 20, 2020 from 7-5 (Hill) and September 12, 2020 from 9-4 (Maggs)
 - B. Receipt of State aid to support the City's pension plans for 2019: \$232,294.27 (2018=\$260,202.07)
 - C. Receipt of Fireman's Relief funding for 2019: \$37,208.16 (2018=\$34,410.06)
 - D. Schedule for appeals before the Assessment Board for Oct 1 and Oct 7
 - E. Invitation to attend the Fire Department Halloween parade Oct 26 at 10AM
 - F. Wings of Williamsport receipt of donation

7. Unfinished Business
 - A. ⊗ Consideration of the Traffic Signal Removal Analysis Engineers and Traffic Studies for the signaled intersections of E. Main & Hanna, and E. Water & Grove.
 - B. ⊗ Consideration of Resolution No. ___ adopting the funding of projects with the 2019 CDBG allocation
 - C. ⊗ Consideration of entering into an agreement with Cohen Law Group for franchise negotiations with Comcast (\$8,010) and for the performance of a franchise fee audit (\$4,860) for \$12,870.
 - D. ⊗ Consideration of the award of the bid for construction for improvements to Hammermill Playground
 - E. Update on the agreement with the Clinton County Housing Authority and annual distribution from 2017

8. New Business
 - A. ⊗ Consideration of Ordinance No. 2019-06 amending the bylaws of the Annie Halenbake Ross Library
 - B. On September 26, 2019, the contractor will begin to lower the water level in the Susquehanna River to begin the Tidlow Dam repairs

9. Other Matters

10. ⊗ Adjournment

⊗ = Action item needing a motion

Next Council meeting: Monday, October 7, 2019 at 7PM

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL OCTOBER 7, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the September 23, 2019 regular meeting

5. Public Comments
 - A. Announcement of the completion of Council Chambers' Mayors' portraits

6. Correspondence
 - A. Invitation to the Levee 25th Anniversary Ceremony on Monday, October 14 at 1PM at the monument entrance to the Coreman Amphitheatre
 - B. CCEP Time Out Nov 14 at Clinton County Community Connections

7. Unfinished Business
 - A. ⊗ Consideration of Ordinance 2019-05 amending Chapter 380 Vehicles & Traffic
(Second reading)
 - B. ⊗ Consideration of Resolution No. 1350 enacting Ordinance 2019-05 on 10/8/2019
 - C. ⊗ Consideration of Ordinance 2019-06 amending the bylaws of the Ross Library
(Second reading)
 - D. Update on the solar array project

8. New Business
 - A. ⊗ Consideration of the appointment of Director of Community Life Kasey Campbell to the Wayne Township Landfill Citizens Advisory Committee for the update to the landfill's 10-year plan (Campbell also acts as Sustainability and Recycling Coordinator for the City)
 - B. Letter in response to UPMC Tax Exemption request
 - C. Wednesday, October 9, 2019 at 6PM at City Hall, Glick Fire Equipment will be bringing a 2019 ladder truck for review – The Fire Department has invited Council to attend to view the vehicle
 - D. Inspection of the new F150 police patrol vehicle

9. Other Matters

10. ⊗ Adjournment

⊗ = Action item needing a motion

Next Council meeting: Monday, October 21, 2019 at 7PM

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL OCTOBER 21, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
- 4.⊗ Acceptance of/or correction to the minutes of the October 7, 2019 regular meeting
5. Public Comments
6. Correspondence
 - A. Invitation to groundbreaking of Geisinger clinic
 - B. Acknowledgement of Lock Haven Fire Department aid during PSU homecoming
 - C. Comcast channel update
 - D. Response from UPMC regarding city's objection to tax exemption status
7. Unfinished Business
 - A.⊗ Consideration of an agreement with Wayne Township Landfill for recycling pickup in the city mandated by the state for the years 2020-2022
 - B.⊗ Consideration of the request to authorize city staff to seek requests for proposals for stormwater engineering design of "Sunset Pines."
8. New Business
 - A. On the Job Training program announcement
 - B. Update on donations to trash receptacles
9. Other Matters
- 10.⊗ Adjournment

⊗ = Action item needing a motion

Next Council meeting: Monday, November 4, 2019 at 7PM

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL NOVEMBER 4, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ⊗ Acceptance of/or correction to the minutes of the October 21, 2019 regular meeting
5. Public Comments

6. Correspondence
 - A. ⊗ Use of Zindel Park and Keller watershed for the Frozen Snot race on February 15, 2020.
 - B. Meeting of the County Municipal Waste Advisory Committee on November 18 (Kasey Campbell will attend as City appointee)
 - C. Annual Safety Inspection of LHV (Piper Memorial Airport)

7. Unfinished Business
 - A. ⊗ Consideration of entering into an agreement with The EADS Group as the contractor for comprehensive planning services

8. New Business
 - A. ⊗ Consideration of the resignation of Kyle Fox (Water Pipe Fitter) from the city's Safety Committee and consideration of the appointment of David Sorgen (Sewer Operator III) to the committee as an employee representative
 - B. ⊗ Consideration of Resolution No. 1351 appointing the Section 504 (American's with Disabilities Act) compliance officer for the city
 - C. Announcement of the residential yard waste receptacle at Second Ave garage
 - D. Update on the Budget Schedule

9. Other Matters

10. ⊗ Adjournment

⊗ = Action item needing a motion

Next Council meeting: Monday, November 18, 2019 at 7PM

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL NOVEMBER 18, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ✓ Acceptance of/or correction to the minutes of the November 4, 2019 regular meeting
5. Public Comments
 - A. Request from the Clinton County Historical Society
 - B. Request from the Clinton County SPCA
 - C. Request from Downtown Lock Haven
 - D. Request form the Ross Library
 - E. All others
6. Correspondence
 - A. Use of Zindel Park on September 19, 2020 for a wedding (Held family)
 - B. City response to the annual Bureau of Aviation airport inspection
7. Unfinished Business
 - A. Notification of substantial completion of repairs to the Tidlow Dam
 - B. Notification of completion of the 2019 paving and patching projects
 - C. ✓ Consideration of an application to PLCB for a single event license for the City to be used during the May 2020 Economic Partnership held at the DPW Garage
8. New Business
 - A. ✓ Consideration of Ordinance No. 2019-07 adopting the 2020 Budget Ordinance
 - B. ✓ Consideration of Ordinance No. 2019-08 setting the real estate tax millage for 2020
 - C. ✓ Consideration of Resolution No. 1352 to make application to the Commonwealth Financing Authority for 75% funding of the \$835,000 project to remove the Upper Castanea Dam and restore the stream (Harveys Run)
 - D. ✓ Consideration of Resolution No. 1353 to make application to the DCED Strategic Management Planning Program for 50% of the cost of the City of Lock Haven Comprehensive Plan update
 - E. ✓ Acceptance of the resignation of City Engineer Jason Dershem effective 12/1/19
 - F. ✓ Appointment of Gwin Dobson & Foreman as acting City Engineer effective 11/28
9. Other Matters
10. ✓ Adjournment

✓ = Action item needing a motion

2020 BUDGET WORK SESSION

1. Sewer Fund
2. Code Enforcement, Zoning, Blight Remediation
3. Planning, Community Life, General Government

Next Council meeting: Monday, Dec 2, 2019 at 7PM including the first Public Hearing on the 2020 Budget

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL DECEMBER 2, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. ✓ Acceptance of/or correction to the minutes of the November 18, 2019 regular meeting
5. Public Comments

6. Correspondence
 - A. Notice of approval for PLCB special occasion permit for May 21, 2020 (CCEP Time-Out at Second Ave Garage)
 - B. Lock Haven Area Flood Protection Authority annual audit
 - C. Notice of UPMC Susquehanna (Lock Haven Hospital) appeal to the Court
 - D. Comcast price change notice

7. Unfinished Business
 - A. PUBLIC HEARING ON THE PROPOSED 2019 BUDGET
 1. Mayor's statement: *the purpose of the hearing is to afford the public an opportunity to comment and make observations on the recommended budget as reflected in Ordinances 2019-07 and 2019-08*
 2. Comments from agencies & organizations in the City
 3. Comments from residents in attendance
 4. Comments from Members of Council

8. New Business
 - A. ✓ Consideration of Ordinance No. 2019-09 setting the salaries & wages of nonunion employees for 2020 (reflecting an average 2.55% increase) *(first reading)*
 - B. Consideration of Resolution No. 1354 to make application for the PA Small Water/Sewer Program for Susquehanna Avenue sanitary sewer pipe rehabilitation project
 - C. Consideration of the request to consent to the assignment of the city's contracts for management of the Police Pension Fund, City Employees Retirement Fund, and Police Death Benefit Fund with CSMcKee to CSM Advisors LLC (affiliate of North Square Investments LLC) upon the purchase of CSMcKee by North Square

9. Other Matters

10. ✓ Adjournment

✓ = Action item needing a motion

2020 BUDGET WORK SESSION

1. Fire Department
2. Police Department
3. City Hall

Next Council meeting: Monday, Dec 9, 2019 at 7PM including the second Public Hearing on the 2020 Budget

Council will meet in executive session at 6PM Monday under §708(a)(1) of the Sunshine Act

AGENDA OF THE REGULAR MEETING
LOCK HAVEN CITY COUNCIL DECEMBER 9, 2019

1. Call to Order
2. Moment of Silence followed by the Pledge of Allegiance
3. Roll Call: Byerly, Conklin, Long, Mincer, Morris, Stevenson, Mayor W. E. Baney III
4. Public Comments

5. Correspondence
A.

6. Unfinished Business
A. PUBLIC HEARING ON THE PROPOSED 2019 BUDGET
 1. Mayor's statement: *the purpose of the hearing is to afford the public an opportunity to comment and make observations on the recommended budget as reflected in Ordinances 2019-07 and 2019-08*
 2. Comments from agencies & organizations in the City
 3. Comments from residents in attendance
 4. Comments from Members of Council

7. New Business
A. ✓ Consideration of Ordinance No. 2019-10 to provide for charges and fees for sewer be set by Resolution
B. ✓ Consideration of Resolution 1355 providing for an increase in charges and fees for sewer service for 2020

8. Other Matters

9. ✓ Adjournment

✓ = Action item needing a motion

2020 BUDGET WORK SESSION

1. Public Works
 - 009 Airport
 - 006 Water
 - 001 General & 035 Liquid Fuels

Next Council meeting: Monday, Dec 16, 2019