

**City Council Meeting  
February 17, 2020**

City Council met in regular session on Monday, February 17, 2020 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, Junior Council Member Nova Maggs, and Mayor Joel Long. Also in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Scott Johnson with The Record, Laura Jameson with The Express, Samantha Eisenhart and Bob Rolley with Downtown Lock Haven Inc. and Steve Getz with the Clinton County Arts Council, City Planner & Development Coordinator Abbey Rogers, and Director of Licenses & Permits Cyndi Walker. Also, in attendance were Diahann Claghorn, Sue Foust, Janine Bruno, Eleanor Kodish, Carmen Banfill, Michael Dick, Brianna Mercer, and Corinne Amrom.

**COUNCIL MINUTES**

**On a motion made by Mr. Byerly, seconded by Mr. Stevenson and carried unanimously, the minutes of the February 3, 2020 meeting were approved.**

**PUBLIC COMMENT**

Council heard a presentation from Corinne Amrom, new District Executive Director of the Lock Haven River Valley Regional YMCA, explaining the current and future programs at the Lock Haven YMCA and welcoming City Council and the public to stop by for a tour and learn more about the benefits the YMCA brings to our community.

**CORRESPONDENCE**

Council considered the request for the use of Triangle Park presented by Downtown Lock Haven Rotarian Sue Foust to place Flags of Honor to honor local veterans on Memorial Day weekend May 22-27, 2020 and to place lights on September 11, 2020 for the Angel Lights Memorial, honoring loved ones. **On a motion made by Mr. Mincer, seconded by Mr. Conklin and carried unanimously, the request to use Triangle Park was approved.**

Council considered the request permission to install “little libraries” presented by Downtown Lock Haven Rotarian sue Foust at the Jack Bailey Playground at Hammermill Park and Hoberman Park. The libraries would mimic the current ones in place in size and dimensions

located at Triangle and Hanna Parks, and will be available for members of the public to use, free of charge. **On a motion made by Mr. Mincer, seconded by Mr. Conklin and carried unanimously, the request to install “little libraries” was approved.**

Council considered the request presented by Downtown Lock Haven board president Steve Getz for the City of submit a letter of endorsement for Downtown Lock Haven’s application to the Pennsylvania Historic and Museum Commission for funding to conduct a feasibility study for a proposed Cultural Center at the Masonic Temple in downtown Lock Haven. Mr. Getz also requested that the City apply for a Municipal Assistance Program (MAP) grant from the Department of Community & Economic Development to fund the other half of the cost of the feasibility study. **On a motion made by Mr. Byerly, seconded by Mr. Conklin and carried unanimously, the request for the City to submit a letter and to apply for a MAP grant for the feasibility study was approved.**

Council considered request by Cedar Heights Brethren in Christ Church for use of Zindel Park as part of their 5k course for run/walk to benefit human trafficking survivors. **On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the request to use the park was approved.**

Council considered request by Nils Mantzoros, President of the Dirty Dabbers Motorcycle Club, for use of the City Authority watershed to host it’s 30<sup>th</sup> Annual Great Adventure Dual Sport Ride on May 30, 2020. The City Manager explained that any damages caused by the event would be remediated by the organization. **On a motion made by Mr. Mincer, seconded by Mr. Morris and carried unanimously, the request to use the watershed was approved.**

Council considered Resolution No. 1366 providing for the application to PennDOT for the installation of the banner over East Main Street (Clinton County Cleanscapes). **On a motion made by Mr. Stevenson, seconded by Ms. Masorti and carried unanimously, the Resolution No. 1366 to install a banner over East Main Street was adopted.**

The City Manager provided Council with the Fireman’s Relief Association 2017-2018 compliance audit.

## UNFINISHED BUSINESS

Council held a public hearing during which Zoning Officer Cyndi Walker proposed an amendment to City Code Chapter 27 which would increase the height of a residential fence from a maximum of 6 feet to a maximum of 8 feet. Ms. Walker explained to Council that the amendment had received favorable review from both the City’s Planning Commission and the County’s Planning Commission at its January 21, 2020 meeting. Ms. Walker provided proof of publication of the proposed ordinance which appeared in the Lock Haven Express on February 3 and February 10, 2020. Mr. Mincer questioned the need to raise the height. Mr. Conklin explained there is not enough privacy in some locations with a 6-foot fence. Mr. Conklin also stated that 8-foot fencing would likely be a special order and would be expensive to purchase. **On a motion made by Mr.**

**Conklin, seconded by Mr. Byerly and carried unanimously, the Ordinance to raise the maximum height of a residential fence was adopted on first reading.**

Council considered Resolution No. 1364 to transfer property to the Redevelopment Authority. This City Manager explained that the adoption of the resolution is the official action to transfer the property Council agreed to turn over the Authority at its February 3 regular meeting. **On a motion made by Mr. Stevenson, seconded by Mr. Mincer and carried unanimously, the Resolution to transfer property was adopted.**

Council considered Ordinance No. 2020-03, renewing the Cooperative Police Service Agreement between the City and Lock Haven University with a change in language in section 12 from “The term of this agreement shall be five years from the effective date of the Agreement, which shall be affixed to the Agreement after it has been fully executed by the Municipality and the University, including appropriate legal approvals” to “the term of the Agreement shall be one year; the Agreement, however, shall automatically be renewed on a year-to-year basis. The Municipality or the University may withdraw upon ninety (90) days’ written notice of the intent to withdraw to the other party.” The proposed language must also be approved by the university in order to be incorporated into the agreement. The university will make a decision on the proposed language prior to Council’s second reading and final adoption of the ordinance. Mr. Stevenson encouraged joint trainings for the officers. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti and carried unanimously, Ordinance No. 2020-03 renewing the Cooperative Police Service Agreement between the City and Lock Haven University was adopted on first reading.**

Council considered Resolution No. 1365 endorsing the creation of the US Census Complete Count Committee and showing Council’s support for the 2020 Census. The resolution was thoroughly discussed and amended and **on a motion made by Mr. Mincer, seconded by Mr. Morris and carried unanimously, the Resolution was adopted.**

## NEW BUSINESS

Council considered a request to enter into an agreement for professional services in the amount of \$43,000.00 with Baker Tilly to perform the 2019 fiscal year audit. **On a motion made by Mr. Morris, seconded by Mr. Mincer and carried unanimously, the agreement with Baker Tilly to conduct 2019 fiscal year audit was approved.**

Council considered the adoption of the Drought Contingency Plan. The City Manager explained that the former plan contained reference to the use of water wells that are currently inactive and that those references have been removed. The Manager explained that the plan calls for the use of the Susquehanna River as the alternate source in the time of drought, as was used during the last drought. **On a motion made by Mr. Conklin, seconded by Mr. Morris and carried unanimously, the Drought Contingency Plan was approved.**

Council considered the engineering agreement with GAI for phase I of the taxiway rehabilitation at the airport. This project is designated in the City of Lock Haven's 12-year plan with the Bureau of Aviation and is supported with a grant from that agency. The total project cost for this phase is \$53,555.66, with the City's portion of this project (5%) coming to \$2,677.78. The City Manager explained that the City's share will be covered by the remaining funds from the 2016 borrowing for that purpose **On a motion made by Mr. Morris, seconded by Mr. Conklin and carried unanimously, the request for the engineering agreement was approved.**

Council considered the appointment of city resident Jim Leone of Rose Street to the City Planning Commission and the appointment of city resident Ted Nuttall of W Main Street to the Levee Advisory Committee. **On a motion made by Mr. Byerly, seconded by Mr. Mincer and carried unanimously, the residents were appointed to the respective committees.**

## OTHER MATTERS

City Manager presented Members of Council January monthly report from members of the city's Leadership Team: Finance, Policy, Fire, Code & Zoning, Information Services, Planning, Community Life, Human Resources, and Public Works (Streets, Property, Water, Sewer, Airport) to help keep Council informed on what each department is working on and/or has completed during the prior month.

Mr. Stevenson requested an updated list of commission board members and vacancies. The City Manager responded that he would provide that to Council by email during the coming week.

Mayor Long requested opinions of Council of the closing of Dickey Elementary School. Mr. Mincer responded that he felt the school should remain open as it serves a large family population in that neighborhood. Mr. Conklin spoke that he understands the position of both Mayor Long and Council Member Mincer, but knows that schools have been closed in other communities and those communities have recovered and moved forward. Mayor Long expressed concern that such a large vacant building in that neighborhood would not only be difficult for the district to sell, but may have a negative impact on the value of the surrounding homes.

Mayor Long asked if any Members of Council would object to him privately supporting the production of "Little Woman" presented at the Central Mountain High School by stating the donation was from the City in support of the production. No Members of Council voiced an objection.

## ADJOURNMENT

**Upon motion by Mr. Morris, seconded by Mr. Conklin, at 8:00 p.m., the meeting adjourned.**

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Mayor

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City Clerk