

CITY OF LOCK HAVEN
SESSION OF 2020
RESOLUTION NO. 1368

A PROCLAMATION OF A STATE OF EMERGENCY IN THE CITY OF LOCK HAVEN TO PLAN FOR THE
LOCAL AND REGIONAL PRESENCE OF THE COVID-19 VIRUS (CORONAVIRUS SARS-CV-2)

WHEREAS The Third Class City Code §11203 enables the Mayor to declare a State of
Emergency; and

WHEREAS The declaration of a State of Emergency will serve to ensure the continuation of
essential services to our residents during the public health emergency by affording
the City more flexibility to act quickly outside of time-consuming procedures and
formalities and provides a pathway for possible support from the federal
government.

NOW, THEREFORE, BE IT PROCLAIMED THAT A STATE OF EMERGENCY IS DECLARED within the
boundaries of the City of Lock Haven, and that in conjunction with the State of Emergency
declared today, March 18, 2020, it is ordered that the following operations shall be suspended or
amended as follows:

All public safety operations will continue;

City operations will be restricted to essential personnel as determined by the City
Manager and respective Department Directors and Chiefs;

Sewer operations will continue and emergency responses to water leaks will continue;

A limited crew of public works employees shall be assigned each week to deal with
unforeseen regular maintenance that support public safety operations;

In order to limit exposure, residents of the community will not be able to attend meetings
of City Council at which only essential business will be considered; however the
following accommodations will be provided:

City Council may meet with only a quorum physically present and with other
members participating through telecommuting or streaming service provided that
the meeting has been appropriately advertised under the Sunshine Act and is able
to be viewed live by the public through the City's streaming service;

City Council may meet with a quorum or more through streaming service
provided that the meeting has appropriately advertised under the Sunshine Act
and is able to be viewed live by the public;

City Hall, the Public Works garage at Second Avenue, and the Wastewater Treatment Plant at South Hanna Street will be closed to members of the public, and City utility customers;

The Piper Airport will restrict community visitors to only those who are current tenants and businesses operating from the facility, approved contractors and current employees;

Public access to Hand-in-Hand Hose Company, Hope Hose Company, and Citizens Hose Company is restricted to fulltime and part-time fire fighters, and volunteer fire fighters responding to emergencies;

The Treasurer's Office will continue to process payments received online and through the US post, and receive other revenues and pay the city's bills with limited staff to reduce exposure;

Water & Sewer bills will continue to be processed and mailed to customers;

The calculation of interest and penalty on late payment of water & sewer bills is suspended;

Water shut-offs are suspended;

Water meter upgrade appointments are suspended;

Those gathering or playing at any City-owned park or recreation facility shall limit their group to less than ten individuals together at any time;

Meetings of City authorities, boards, commissions and committees are cancelled.

IT IS FURTHER PROCLAIMED THAT until further notice that the following employees are directed to work remotely to the extent possible to continue essential operations of the City's government and when not possible to work remotely, that a minimum of six feet of social distancing be maintained:

City Manager
Director of Community Life
Director of Permits & Licenses
Director of Public Works
Finance Office Manager
GIS Technician
Human Resource Specialist
Planner & Development Coordinator

BE IT FURTHER PROCLAIMED THAT this emergency declaration shall remain in effect through Sunday, March 22, 2020 by order of the Honorable Mayor of the City of Lock Haven Joel Long, and is extended beyond that date to at least April 5, 2020 by the approval of the majority of City Council as attested to by the signature of the Honorable Vice President of City Council Stephen Stevenson

BE IT FURTHER PROCLAIMED THAT this emergency declaration may be amended or extended by the approval of the majority of City Council.

BE IT FURTHER PROCLAIMED THAT in the event that the Governor of the Commonwealth further restricts travel or issues a "shelter in place" or similar declaration, the following shall be declared essential workers:

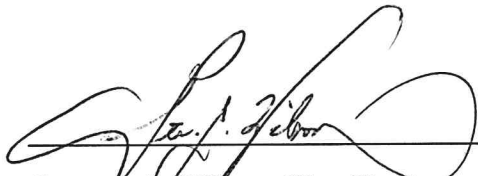
City Manager
Chief of Police and all sworn police officers
Fire Administrator, fulltime and part-time fire truck drivers and all volunteer firefighters responding to an emergency
Employees assigned to work in the treatment of wastewater
All other hourly employees shall be placed on furlough and recalled only to respond to a public works emergency including but not limited to emergency water main repair and flood protection


BE IT FURTHER PROCLAIMED THAT this declaration is being provided to Members of the City Council of Lock Haven, the Clinton County Commissioners, the *Express* and the *Record Online*.

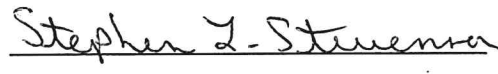
This proclamation shall take effect immediately on March 18, 2020.

ATTEST:

CITY OF LOCK HAVEN


Gregory J. Wilson, City Clerk


Joel Long, Mayor


Stephen Stevenson, Vice President