

**City Council Meeting  
March 2, 2020**

City Council met in regular session on Monday, March 2, 2020 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, Junior Council Member Nova Maggs, and Mayor Joel Long. Also, in attendance were City Manager Gregory Wilson, Director of Community Life Kasey Campbell, Scott Johnson with The Record, Laura Jameson with The Express, Director of Public Works Tony Stopper, Director of Licenses & Permits Cyndi Walker, Fire Administrator Robert Neff, and Samantha Eisenhart with Downtown Lock Haven. Also, in attendance were members of the public Ralph Kalbach and Dennis Grenninger of Castanea Township and Cindy Karichner of Woodward Township.

**COUNCIL MINUTES**

**On a motion made by Mr. Mincer, seconded by Mr. Byerly and carried unanimously, the minutes of the February 17, 2020 meeting were approved.**

**PUBLIC COMMENTS**

Council fielded questions from Mr. Grenninger regarding the franchise agreement between the City of Lock Haven and Comcast. Mr. Wilson explained that the City will be open to all comments and concerns from residents as they negotiate with Comcast in the coming months; however, the agreement only covers residents of the City. Residents of other municipalities should contact their own governing body to express their concerns. The Manager stated that any concerns with Comcast should be forwarded to his attention at City Hall and may be used as part of the upcoming negotiations.

**CORRESPONDENCE**

Council considered the request for use of Peddie Park by the Clinton County's Men's League for Softball games and practices on Saturdays and Sundays from April 26 to August 30, 2020. It was verified by the Director of Community Life that there would be no conflicting events at the park, and that the league would be responsible for field maintenance. **On a motion made by Mr. Mincer, seconded by Mr. Byler and carried unanimously, the request to use Peddie Park was approved.**

Council considered the request for use of Triangle Park presented by Downtown Lock Haven, Inc. for a Rivertown Clean Up, part of the Susquehanna Greenway Clean Ups in association with Earth Day. Downtown Lock Haven, Inc. would work with the Director of Community Life and Director of Public Works to coordinate efforts to clean the streets and parks. **On a motion made by Mr. Mincer, seconded by Ms. Masorti and carried unanimously, the request to use Triangle Park was approved.**

The City Manager provided Council with a letter from the Department of Community and Economic Development approving grant funds in the amount of \$298,504 provided through the Community Development Block Grant (CDBG).

The City Manager provided Council with the actuarial report of the City Employees Retirement Fund showing 104% funding, and 102% funding in Police Pension Fund.

#### UNFINISHED BUSINESS

Council considered the second reading of Ordinance No. 2020-02, a zoning amendment to Chapter 410, Part 125. **On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the Ordinance to raise the maximum height of a residential fence was adopted.** The ordinance will take effect 20 days from the date of passage.

Council considered the second reading of Ordinance No. 2020-03, an ordinance providing the renewal of the agreement of cooperation for the purpose of providing cooperative police services by the City of Lock Haven and Lock Haven University. The City Manager explained that the lawyers of the Pennsylvania State System of Higher Education decided to continue the renewal every five years as opposed to annually and that the agreement reflects the five-year term. The Chief of Police expressed the importance of this agreement in working with the University. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin and carried unanimously, the Ordinance to renew the agreement of cooperation was adopted.** The ordinance will take effect 20 days from the date of passage.

Council considered the award of the bid for sealcoating and asphalt repairs to the Clinger Walkway on the levee to M&M Asphalt Corp of Williamsport for \$31,908.24. The Director of Public Works explained that the City does not have the means to haul the asphalt and complete the repairs, and that the mile markers will be reapplied, as well as new markers placed on the light poles along the walkway. **On a motion made by Mr. Morris, seconded by Mr. Mincer and carried unanimously, the bid was awarded to M&M Asphalt Corp.**

Council considered the award of the proposal for Information Technology (I.T.) services to Intrada Technologies for \$1,304.00 per month. The City Manager explained that this is only within the amount budgeted in 2020 for I.T. services. **On a motion made by Mr. Conklin, seconded by Mr. Mincer and carried unanimously, the agreement for I.T. services was awarded to Intrada Technologies.**

Council considered Resolution No. 1367 to apply for a Municipal Assistance Program (MAP) grant for the feasibility study for the Masonic Temple. The Manager confirmed that this would represent half of the total estimated cost, with the other half coming from Downtown Lock Haven grant from the Historical & Museum Commission which Downtown Lock Haven has pledged as the “City’s share” of the MAP grant. **On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the Resolution was adopted.**

## NEW BUSINESS

Council considered first reading of Ordinance No. 2020-04 amending the budget for the 2016 CDBG by reprogramming the remaining \$20,750.93 toward the Jack Bailey Playground project. The City Manager explained this money was unused funds from the housing rehabilitation program. The Director of Public Works discussed the status of the project, and the plans to be completed by mid-April, and that there should not be additional cost for cementing in the posts. **On a motion made by Mr. Morris, seconded by Mr. Mincer and carried unanimously, the Ordinance was adopted.** The Ordinance will come before Council on March 16 for second reading.

Council considered the memorandum of understanding for the City of Lock Haven and Clinton County to apply for a grant for body worn video equipment. The Chief of Police explained that funding would not be awarded until November, however no additional costs would be expected beyond the cost of the cameras and software which are completely covered by the grant. **On a motion made by Mr. Conklin, seconded by Ms. Masorti and carried unanimously, the memorandum of understanding was approved.**

Council considered the request by the Director of Public Works to dispose of surplus property through public auction. **On a motion made by Mr. Stevenson, seconded by Mr. Mincer and carried unanimously, the request was approved.**

The City Manager notified Council of the closing of the pedestrian walkway during the construction of the Geisinger building. Mr. Conklin expressed concern with closing the sidewalk, when the sidewalk along Spring Street was not closed. The City Manager explained the construction runs right up to the sidewalk, and the safest option is to restrict pedestrians from walking on the sidewalk.

The City Manager notified Council of vandalism at Hoberman playground and announced a reward of \$500 to anyone in the public who can give information leading to the arrest and conviction of the individuals involved in the vandalism. The City Manager explained that in the Capital Improvement plan, \$25,000 was allocated to repairs for the Hoberman Playground.

The City Manager presented Council with the 2020-25 Capital Improvement Plan, to be approved by Council by April 1, 2020. Over the next six years, \$11.5 million of investments in the city is proposed for public safety, city parks, levee, buildings, streets, and airport. \$8.6 million of

that \$11.5 million will be sought through grants at the local, state, and federal level. The City Manager presented a breakdown of each project's anticipated spending overview for each year, in addition to the funding source for each project. The City Manager explained that a decision about borrowing does not need to be made at this meeting, and more discussion can be made regarding the borrowing agreement. Mr. Wilson discussed the importance of a ladder truck for the City of Lock Haven and surrounding municipalities, and explained that because it is advantageous for Lock Haven University and First Quality, the City would pursue donations to help pay at least half the cost of a new ladder truck before a commitment could be made by the City. Concerns were raised by Council in regard to the renovations needed to City Hall, and there was an open discussion regarding what the priorities would be in renovations. Ms. Masorti asked if there could be an additional work session for Council, before the next regular meeting on Monday, March 16. A work session was scheduled for Monday, March 9, 2020 at 7:00 PM in Council Chambers and the City Manager will advertise the meeting in the Express.

#### OTHER MATTERS

The City Manager provided letters to Council that they can sign in support of Senate Bill 607, which will allow municipal police to utilize radar for speed enforcement.

Mr. Mincer expressed concern from a resident that a stop sign was difficult to see due to parking at the Second Avenue Public Works building. The Director of Public Works explained that the concern had been addressed, and the problem was resolved.

#### ADJOURNMENT

**Upon motion by Mr. Morris, seconded by Ms. Masorti, at 8:24 p.m., the meeting adjourned.**

---

Mayor

---

City Clerk