

**City Council Meeting
January 20, 2019**

City Council met in regular session on Monday, January 20, 2020 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, William Mincer, Richard Morris, Steve Stevenson, Junior Council Member Nova Maggs, and Mayor Joel Long. Also, in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Scott Johnson with The Record, Downtown Lock Haven Inc. Manager Samantha Eisenhart, City Planner & Development Coordinator Abbey Rogers, Director of Public Works Tony Stopper, and Director of Licenses & Permits Cyndi Walker. Also, in attendance was resident Caleb Rogers.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the minutes of the January 6, 2019 meeting were approved with the correction of Mr. Byerly's name within the second paragraph of MATTERS OF ANNUAL ORGANIZATION.

PUBLIC COMMENT

None

CORRESPONDENCE

Council considered the request of Downtown Lock Haven Inc., presented by Downtown Manager Samantha Eisenhart, for events during 2020 as follows:

Best of Clinton County Saturday, June 27, 2020

- To permit sidewalk sales, displays and food booths to be placed along East Main Street and West Main Street;
- To close N. Vesper and N. Grove Streets from E. Water to E. Church Street for outdoor recreational vendors beginning at 9am;
- To close West Main Street from Mill Street to First Street at 9 am;
- To have no parking in the Main Street parking lot and no parking on East Main Street from Jay Street to Mill Street;
- To close Main Street for the duration of the day;
- To provide ample barricades for road closures;

- To provide written approval of the event on Main Street starting at 9am, beginning at Henderson Street and ending at Triangle Parl. (Approval letter will be submitted with PennDOT permit application)

LH JAMS Saturday August 15, 2020:

- To close Main Street Jay Street to Grove Street 9am-10pm;
- To provide barricades for the road closure
- To provide written approval of the even on Main Street starting at 9am, beginning at Jay Street and ending at Grove Street. (Approval letter will be submitted with PennDOT permit application)
- To have no parking Jay Street to Grove Street for the duration of the event
- Free parking on the day of the event
- Bag the meter the day before the event

Haven Holidays/Small Business Saturday November 28, 2020:

- To close Main Street for the duration of the parade;
- To provide ample barricades for road closures;
- To provide written approval of the event on Main Street starting at 5:30 PM, beginning at Henderson Street and ending at Triangle Park. (Approval letter will be submitted with PennDOT permit application)
- Free parking for the duration of the day;

On a motion made by Mr. Mincer and seconded by Mr. Morris and carried unanimously, the above listed requests for the use of City streets and property were approved.

Council considered Resolution No. 1358 providing for the application to PennDOT for the installation of the banner over East Main Street (Best of Clinton County) and Resolution No. 1359 providing for the application to PennDOT for the installation of a banner over East Main Street (LH JAMS). **On a motion made by Mr. Mincer, seconded by Mr. Stevenson and carried unanimously, the Resolutions No. 1358 & No. 1359 to install banners over East Main Street were adopted.**

The City Manager provided Council with response to letter from the Castanea Township Supervisors regarding the removal of the Upper Castanea Dam. The letter provided analysis from the City's engineering firm Gwin Dobson & Foreman and relayed to the supervisors their findings that the dam was not designed to provide flood control, and that the results showed that only 3% of water during a flood event is contained by the reservoir. The letter also relays to the Supervisors that the removal of the dam will be guided by D.E.P. guidelines and reviewed by the Conservation District and the City is bound to follow those rules and laws in order to safely remove the dam.

The City Manager provided Council with a letter from Lock Haven University providing the annual remittance to the City of Lock Haven for the emergency services with a check \$2,913.00 for 2020, which is \$1.00 per student registered in the Fall 2019 semester.

UNFINISHED BUSINESS

Council considered Resolution No. 1360 providing for the sale of 445 Bellefonte Ave to Terry L Williams for One Hundred (\$100.00) Dollars. Mr. Stevenson confirmed Mr. Williams would pay all costs and fees associated with the transfer which was confirmed by the City Manager. **On a motion made by Mr. Mincer, seconded by Mr. Conklin and carried unanimously, the Resolution was adopted.**

The City Manager and Director of Public Works provided a review of the installation of stop signs at Linden Street & Linden Circle, Linden Street and Second Avenue, and South Highland Street and West Walnut Street. With the recommendation of the Director of Public Works, Council agreed to have the Department of Public Works conduct further studies of each intersection in the hill district and return to Council with its findings for Council's consideration. The City Manager relayed that with Council's consent, he will direct the Chief of Police to issue an emergency notice for the installation of a stop sign at Linden Street & Linden Circle until the matter can be brought before Council in the form of an ordinance

NEW BUSINESS

Council considered Ordinance No. 2020-01 adopting the budget for the 2018 Community Development Block Grant program accounting for the expenditures appropriated from the fund equities, revenues and other financing sources available for the specific purposes set forth below:

060-300-05410	Interest	\$100.00
060-300-06545	Commonwealth CDBG	<u>\$296,249.00</u>
	TOTAL REVENUE	\$296,349.00
060-401-40321	SEDA COG Consultant Svcs.	\$42,550.00
060-401-46210	Interest Returned	\$100.00
060-401-51384	E Water Street Paving	\$242,925.00
060-401-51386	Comprehensive Plan Update	<u>\$10,774.00</u>
	TOTAL EXPENDITURES	\$296,349.00

On a motion made by Mr. Stevenson, seconded by Mr. Byerly and carried unanimously, the appointment was adopted on first reading. The Ordinance will appear for second reading at the February 3, 2020 regular meeting.

Council considered request from First Quality to install a directional sign in the City's right-of-way to guide delivery trucks to the new entrance off of East Walnut Street to its Castanea Facility. **Mr. Conklin made a motion to permit the installation of directional signs by First Quality within the City's right-of-way at locations deemed appropriate by City staff. ~~The~~**

~~motion~~**The motion** made by Mr. Conklin and seconded by Mr. Byerly carried unanimously and the request was approved.

OTHER MATTERS

The City Manager informed Council that the property at 603 East Main Street was compliant with the demolition order and that the adjacent property at 605 East Main Street was stabilized which eliminated the need for the City to execute an agreement with Masters Excavating for the demolition of the property.

The City Manager addressed a statement reported in the Express to the County Commissioners that Clinton ~~County did~~County did not adequately support the training of fire fighters. The City Manager informed Council that Clinton County pays \$2,500 per year as a flat rate to Beaver Community College for all training for firefighters throughout the County

Mr. Mincer questioned the progress of social platforms by the City including Facebook, Instagram, and Twitter. The City Manager stated that the City does not currently use the platforms for general information and that there is not an employee to monitor the postings of each platform. The City Manager stated that a great deal of information has been added to the City's website so that the public can easily access information they may need including forms and publications.

Mr. Mincer requested a second person be trained to record Council meetings for livestreaming in the event Director of Community Life Kasey Campbell is absent. The City Manager agreed to look into having another employee trained in operating the recording equipment

Mr. Morris inquired about the progress of the Redevelopment Authority for the City-owned properties at 37-55 Bellefonte Ave and 2 E Walnut Street. The City Manager informed Council that at the ~~eRdevelopment~~Redevelopment Authority public meeting on January 27, 2020, the Authority will be acting to make a recommendation to Council about which developer's proposal it believes should be considered by Council City Council will then consider the proposals at its regular meeting on February 3, 2020.

ADJOURNMENT

Upon motion by Mr. Mincer, seconded by Mr. Conklin, at 7:57 p.m., the meeting adjourned.

Mayor

____ City Clerk