**CITY OF LOCK HAVEN**

Pool Adjustment Request

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| CUSTOMER INFORMATION | | |  |  | | | | | |
| Last Name | | First Name |  |  | M.I. | Date of Pool Fill | | | |
| Address where pool is located | | |  |  | | Account # | | | |
| City | | | State |  | | ZIP | | | |
| Phone | | | Capacity |  | | Measurements | | | |
| Start Read | End Read | |  | Gallons Used | | | | | |
| Permit # (Required w/Capacity 24” or more) | | |  | Check one Above Ground | | |  | In Ground |  |
| Signature and Today’s Date | | |  |  | | | | | |
|  | | |  |  | | | | | |
| FOR OFFICE USE ONLY | | |  |  | | | | | |
|  | | |  |  | | | | | |
| PRIOR 4 QUARTERS CONSUMPTION: | | |  |  | | | | | |
|  | | |  |  | | | | | |
| First Prior: | | |  | Gallons | | | | | |
| Second Prior: | | |  | Gallons | | | | | |
| Third Prior: | | |  | Gallons | | | | | |
| Fourth Prior: | | |  | Gallons | | | | | |
| Sum **:** | | |  | Gallons | | | | | |
| Average: | | |  | Gallons | | | | | |
| Actual Metered Consumption: (Quarter of the Fill) | | |  | Gallons | | | | | |
| Amount of Adjustment: | | |  | Gallons | | | | | |
| Adjusted Consumption: | | |  | Gallons | | | | | |
| Sewer Charge Based on Adjusted Consumption: | | |  | $ | | | | | |

Recommended: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Water Office Manager

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Engineer