

**CITY COUNCIL MINUTES
JANUARY 22, 2018**

City Council met in regular session on Monday, January 22, 2018 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 p.m. by Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called, and present were Council members Jonathan Bravard (via phone), Douglas Byerly, Richard Conklin, Joel Long, Sara Stringfellow, and Mayor William Baney. Absent was Steve Stevenson who was attending the PML Capitol Conference. Also attending the meeting were City Manager Gregory Wilson, and reporter Wendy Stiver for The Express.

COUNCIL MINUTES

On a motion of Mr. Conklin, seconded by Mr. Byerly and carried unanimously, Council approved the minutes of the meeting of January 8, 2018.

PUBLIC COMMENT

Bill Mincer presented Council with a Safe Haven Suicide Prevention flyer to bring awareness to mental health issues. He stated that there will be a meeting on February 17th at 11:00 a.m. at Avenue 209 on Bellefonte Avenue.

Property Use Request:

Zindel Park 5K Trail Run

Mr. Wilson asked that Council move the request from Noah Zuback up on the agenda. He explained that Mr. Zuback is a senior at Sugar Valley Rural Charter School, and is requesting to use Zindel Park on February 19, 2018 for a 5K trail run as part of his Senior project to benefit the PA Wounded Warriors Project. **On a motion of Mr. Byerly, seconded by Ms. Stringfellow and carried unanimously, Council approved Mr. Zuback's request to use Zindel Park on February 19, 2018 for a 5K trail run to benefit the PA Wounded Warriors Project.**

CORRESPONDENCE

2017 Community Development Block Grant Award

The Manager acknowledged the receipt of \$269,615.00 in 2017 Community Development Block Grant Program funds from the PA Department of Community and Economic Development.

Business Privilege Taxes/Keystone Central School District

The Manager acknowledged the receipt of Business Privilege taxes in the amount of \$8919.43 for second half of 2017 from Keystone Central School District.

Earned Income Taxes/Keystone Central School District

Mr. Wilson acknowledged the receipt of Earned Income taxes in the amount of \$26,709.51 for December 2017 from Keystone Central School District

Clinton County Economic Partnership/Time Out

The Manager stated that the Clinton County Economic Partnership will hold a Time Out at Haywood's on February 22, 2018.

2018 PML Newly Elected Officials Training

Mr. Wilson reported that there will be a PA Municipal League training for newly elected officials on March 9-10, 2018 in Harrisburg.

UNFINISHED BUSINESS

Zoning Ordinance Map Amendment

The Manager provided Council with an ordinance amending the Zoning Ordinance to rezone a portion of Susquehanna Square from Residential to Commercial. He noted that first reading was held on December 8, 2018. **On motion of Ms. Stringfellow, seconded by Mr. Byerly and carried unanimously, Council approved the following ordinance amendment on second and final reading:**

ORDINANCE NO. 980

AN ORDINANCE AMENDING ORDINANCE 670, WHICH ADOPTED THE CODE OF ORDINANCES FOR THE CITY OF LOCK HAVEN, PENNSYLVANIA, CHAPTER 27, ZONING, BY REVISING THE OFFICIAL ZONING MAP.

NEW BUSINESS

Appointment of Residents to Boards

The Manager presented the following appointments to various boards for Council's consideration: Richard Morris and Elsa Wench as City representatives on the Ross Library Board of Directors for terms ending January 1, 2021; William Mincer to the Recreation & Parks Board for a term ending January 1, 2021, and to Zoning Hearing Board for a term ending January 1, 2019; and Evalyn Fisher to Planning Commission for a term ending January 1, 2021. **On motion of Mr. Long, seconded by Mr. Conklin and carried unanimously, Council approved the list of residents to the various boards as noted above.**

Property Use Request

The Manager presented a request from SPARK, a local energy-conscience group, to use Triangle Park on April 22, 2018 for an Earth Day Celebration from 10:00 a.m. to 5:00 p.m. Mr.

Wilson noted that they were advised that they could not have exclusive use of Triangle Park since it was a public park. **On a motion of Mr. Long, seconded by Mr. Byerly and carried unanimously, Council approved SPARK's request to use Triangle Park on April 22, 2018 from 10:00 a.m. to 5:00 p.m.**

Solicit Bids for Demolition of 37-41 Bellefonte Avenue

The Manager requested authorization to solicit bids for the demolition of 37-41 Bellefonte Avenue. Mr. Wilson noted that the property is the former Helig-Meyers building and bids will be due at 4 o'clock p.m. on February 5, 2018. **On a motion of Mr. Long, seconded by Mr. Conklin and carried unanimously, Council authorized the solicitation of bids for the demolition of 37-41 Bellefonte Avenue.**

Fair Housing Resolution

The Manager presented the annual Fair Housing Resolution for Council's consideration. Maria Boileau, Planner and Development Coordinator, stated that a Fair Housing resolution is required by the federal Community Development Block Grant and HOME Programs. **On a motion of Mr. Conklin, seconded by Mr. Long and carried unanimously, Council approved the following resolution:**

RESOLUTION NO. 1291

FAIR HOUSING RESOLUTION

2015 Community Development Block Grant/Schedule Public Hearing

The Manager presented a memo from Maria Boileau, Planner & Development Coordinator, requesting to schedule a public hearing on February 19, 2018 at 6:45 p.m. in Council Chambers to reprogram \$4,323.00 in 2015 Community Development Block Grant (CDBG) Program funds. **On a motion of Mr. Long, seconded by Ms. Stringfellow and carried unanimously, Council authorized scheduling a public hearing for the 2015 CDBG Program on February 19, 2018 at 6:45 p.m.**

OTHER MATTERS

Mr. Conklin noted his attendance at the ribbon cutting ceremony for Lock Haven Commons and stated that the contractor and project manager were very complementary of City staff.

Mr. Conklin asked when the ordinance regulating food trucks will be presented to Council for consideration. Mr. Wilson stated that the proposed ordinance is currently under review by the City Solicitor and will be presented to Council in the next few weeks.

ADJOURNMENT

On a motion by Mr. Conklin, seconded by Ms. Stringfellow the meeting was adjourned at 7:19 p.m.

Mayor

City Clerk