

**CITY COUNCIL MINUTES
JANUARY 8, 2018**

City Council held its organizational meeting and met in regular session on Monday, January 8, 2018 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 p.m. by Mayor Baney who opened the meeting and asked Councilmen Forbes to present the moment of silence followed by the Pledge of Allegiance.

Roll was called for 2017 Councilmembers and present were Council members Douglas Byerly, Richard Conklin, Ted Forbes, Steve Stevenson, Sara Stringfellow, and Mayor William Baney. Absent was Jonathan Bravard. Also attending the meeting were Assistant City Manager Gregory Wilson, and reporters Wendy Stiver for The Express and John Lipez for The Record.

Remarks were made by outgoing Councilmen Ted Forbes. Mr. Baney led the audience in a round of applause for Mr. Forbes' years of service on City Council.

CONFIRMATION BY BOARD OF ELECTIONS OF CITY OFFICIALS

Mr. Wilson presented Mayor Baney with Election Certificates for Richard Conklin (Councilman), Joel Long (Councilman) and Stephen Stevenson (Councilman), Controller Sharon Suter and Treasurer Paula Dickey. The Mayor administered the Oaths of Office to Councilmen Conklin, Long and Stevenson and Treasurer Dickey.

Roll was called for 2018 Councilmembers and present were Council members Douglas Byerly, Richard Conklin, Joel Long, Steve Stevenson, Sara Stringfellow, and Mayor William Baney. Absent was Jonathan Bravard.

ORGANIZATION OF COUNCIL FOR 2018

Mayor Baney called for nominations for Vice President of Council. **On a motion by Ms. Stringfellow, seconded by Mr. Byerly, Mr. Stevenson was nominated as Vice President of Council. On the question Mr. Conklin stated that the Vice President's responsibility is to represent the Mayor in his absence and he would like to see other Council members serve as Vice President on a rotating basis to give every Council member a chance in the position. There being no further comments, the motion was carried with Mr. Conklin voting no, with Council electing Mr. Stevenson as Vice President of Council.**

Assistant City Manager Wilson presented a Resolution establishing the dates and times of legislative meetings of Council during 2018. **On motion of Mr. Stevenson, seconded by Ms. Stringfellow and carried unanimously, Council approved the following resolution establishing legislative meeting dates for Council for 2018:**

CITY OF LOCK HAVEN
FILE OF CITY COUNCIL
SESSION OF 2018
RESOLUTION NO. 1290

Mr. Wilson provided Council with a memo indicating residents who have agreed to serve on various boards, commissions, committees and authorities. He noted that the appointments to the Ross Library Board will be made after the Ross Library Board of Directors provides their recommendation to Council. Mr. Stevenson stated that there are several other vacancies since Mr. Long could no longer serve on the Recreation Board, and Mr. Tom Frank moved to Woodward Township and Lori Haines moved to Florida. **On a motion of Mr. Stevenson, seconded by Mr. Byerly and carried unanimously, Council approved the list of residents to the various boards, commissions, committees and authorities**

The Assistant City Manager provided Council with a list of Council Liaison appointments to various boards, commissions, committees and authorities. He noted that several appointments are available which were previously held by Mr. Forbes. Mr. Stevenson noted that the Levee Advisory Committee is not included on the list. Council agreed upon the following appointments:

2018 Council Liaison Personnel:

Mayor William Baney

Cable TV Advisory Committee
City Employees Retirement Board
City Redevelopment Authority
Downtown Lock Haven, Inc. (Alt Rep)
Lock Haven City Authority
Police Pension Fund Board
Summer Concert Committee

Councilman Douglas Byerly

Cable TV Advisory Committee
Clinton County Solid Waste Authority (Recycling)
Code Enforcement Board of Appeals & Review
Lock Haven University Community Advisory Board
Ross Library Board of Trustees

Councilman Richard L. Conklin

City Employees Retirement Board
Clinton County Economic Partnership
Clinton County Sewer Authority
Historic District Advisory Committee
Police Pension Fund Board
Summer Concert Committee
Veterans Park Committee

Councilman Joel Long

Central Clinton County COG
Central Clinton County Water Filtration Authority (Alt. Rep.)
City Employees Retirement Board

Councilman Stephen L. Stevenson

City Planning Commission
Downtown Lock Haven, Inc
Emergency Management Coordinator
Lock Haven University Community Advisory Board

Lock Haven Area Flood Protection Authority
Summer Concert Committee
Veterans Park Committee (Alt. Rep.)
Zoning Hearing Board

Councilwoman Sara Stringfellow

Central Clinton County Water Filtration Authority
City Employees Retirement Board
Clinton County Sewer Authority (Alt. Rep.)
Police Pension Fund Board

COUNCIL MINUTES

On a motion of Mr. Conklin, seconded by Mr. Byerly and carried unanimously, Council approved the minutes of the meetings of December 18, 2017.

PUBLIC COMMENT

There were no public comments.

CORRESPONDENCE

Mr. Wilson stated that Council received an invitation to attend the Lock Haven Court ribbon cutting ceremony on January 19, 2018.

The Assistant City Manager stated that the 2018 PML Capitol Conference will be held on January 23, 2018 in Harrisburg and that the registration deadline is January 9, 2018.

The Assistant City Manager stated that the 2018 PML Newly Elected Officials Training is scheduled for March 9-10, 2018 in Harrisburg and the deadline to register is February 23, 2018.

PUBLIC HEARING/REZONING REQUEST

Cyndi Walker, Zoning Officer, explained that Susquehanna Square, L.P. and Patrick M. and Pamela N. Bigatel, are requesting a rezoning of two parcels (Tax Parcels 22-A-2-A and 22-A-2-A1) from Residential-Medium Density to General Commercial. She noted that the Lock Haven Planning Commission met on December 6, 2017 and offered a favorable recommendation to Council. She added that the information was submitted to the Clinton County Planning Commission, however, they do not meet in December and chose not to act on the request. She added that the rezoning would be a continuation of the General Commercial zone and would extend to Fourth Street which is a natural boundary for a zone break. Ms. Walker stated that the rezoning would make the townhomes a nonconforming use, however, the developer's representatives have indicated that the townhomes will be razed.

Mayor Baney asked for questions, comments or observations from City Council. Mr. Conklin asked if the zone change was for this specific development or would it allow any commercial development to be built at the site. Ms. Walker stated that the zone change would

allow any commercial development to occur at the site provided it conformed to the zoning regulations for the General Commercial district. Mr. Conklin asked if the development changed, would Council have an opportunity to review it. Ms. Walker explained that any development at the site would require land development review by the Planning Commission (not City Council). Mr. Conklin added that it would not matter if the development was taxable or not taxable, to which Ms. Walker answered in the affirmative.

Mayor Baney then asked for questions, comments or observations from others in attendance. Mr. Jeff Lombardy stated he resided at the corner of Spring Street and was concerned about property values and increased traffic. Ms. Walker explained that zoning did not deal with property values and traffic issues would be reviewed at the time the Planning Commission reviewed the land development. She added that zoning requires a certain amount of parking for each use and therefore, should not create on street parking issues.

On motion of Mr. Stevenson, seconded by Mr. Byerly and carried unanimously, Council approved the following ordinance amendment on first reading:

ORDINANCE NO. 980

AN ORDINANCE AMENDING ORDINANCE 670, WHICH ADOPTED THE CODE OF ORDINANCES FOR THE CITY OF LOCK HAVEN, PENNSYLVANIA, CHAPTER 27, ZONING, BY REVISING THE OFFICIAL ZONING MAP.

Mr. Wilson noted that the second and second reading will be held on October 22, 2018.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Assistant City Manager Wilson acknowledged the receipt a letter of resignation from City Manager/City Clerk Richard W. Marcinkevage, effective January 8, 2018. **On a motion by Mr. Stevenson, seconded by Mr. Conklin and carried unanimously, Council accepted the resignation of Mr. Marcinkevage as City Manager/City Clerk, effective January 8, 2018.**

Mayor Baney presented the appointment of Gregory J. Wilson as City Manager/City Clerk effective January 8, 2018. **On a motion by Mr. Long, seconded by Ms. Stringfellow and carried unanimously, Council appointed Mr. Wilson as City Manager/City Clerk, effective January 8, 2018.**

City Manager Wilson advised Council that authorization of signatories on City checking accounts are needed. **On a motion by Mr. Stevenson, seconded by Ms. Stringfellow and carried unanimously, Council authorized the following signatories on City checking: Treasurer Paula Dickey, Controller Sharon Suter, Finance Director Morgan Sweely, and Councilman Richard Conklin.**

OTHER MATTERS

Mr. Byerly asked the status of Councilman Bravard's official swearing in. Mr. Wilson stated that Mr. Bravard has 14 days from the organizational meeting to present an Affidavit of Residency and Oath of Office signed by a notary.

Everyone welcomed Mr. Long to Council.

Mr. Baney stated that he spoke to Carolyn Donaldson who is spearheading the video "Your Town Lock Haven". He noted that one was previously done in 1999 which was primarily used as a history lesson, however, the new video could be used as an economic development tool.

ADJOURNMENT

On a motion by Mr. Conklin, seconded by Ms. Stringfellow, the meeting was adjourned at 7:50 p.m.

Mayor

City Clerk

(These minutes are draft and subject to approval by City Council)