

**City Council Meeting  
February 5, 2018**

City Council met in regular session on Monday, February 5, 2018 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 P.M. by Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council members Douglas Byerly, Richard Conklin, Joel Long, Steve Stevenson, Sara Stringfellow, and Mayor William Baney. Councilman Bravard was absent. Also attending the meeting were City Manager Gregory Wilson and reporter Wendy Stiver for The Express

***COUNCIL MINUTES***

**On a motion of Mr. Conklin, seconded by Ms. Stringfellow and carried unanimously, Council approved the minutes of the January 22, 2018 meeting.**

***PUBLIC COMMENT***

William Mincer asked Council to address snow removal on Crane Alley by Hammermill Playground stating that residents were upset that the City crews plowed snow into driveways along the alley. He also asked Council to place the agenda and minutes of the meetings on the City's website for public information.

***Property Use Request***

***Levee: April 14, 2018 LHU Physician Assistant Program 5K to benefit PSPA Charity beginning at 10 AM with registration at 8 AM***

Mr. Wilson asked that Council move the request from the Lock Haven University Physician Assistant Program to use the levee to host a 5 K to benefit PSPA Charity on April 14, 2018. **On a motion by Mr. Long, seconded by Mr. Byerly, Council unanimously approved the request by the Lock Haven University Physician Assistant Program to use the levee to host a 5K to benefit PSPA Charity beginning at 10 a.m. with registration at 8 a.m.**

***CORRESPONDENCE***

***2018 Lock Haven University annual donation***

The Manager acknowledged receipt \$3,521 from Lock Haven University for the emergency services provided to the University for the academic year 2017-2018 based on the fall 2017 student enrollment numbers.

***Notification from PLCB of restaurant license application by Weis Markets***

The Manager acknowledged the receipt of a letter from the PLCB informing the City of an application by Weis Markets for a new liquor license.

Don Powers, owner of the Old Corner, stated that this application will not create any new jobs and will not create new demand. He asked that if Council has the opportunity to comment on this application, they should say support those locally owned small businesses with existing licenses and say no to this new license.

***Sons & Daughters of Italy donation of \$2,000 toward the Summer Concerts and \$500 toward the Boat Dock***

The Manager acknowledged receipt two donations from the Sons & Daughters of Italy including \$2,000 for the 2018 Summer Concert Series and \$500 for the Boat Dock project.

***Clinton County Community Foundation Award Letters***

The Manager acknowledged the receipt of grant award letters from the Clinton County Community Foundation. He stated that the City was awarded \$5,000 for the 2018 Summer Concert Series, \$2,500 for the City Beach and \$5,000 for the Boat Dock project.

***UNFINISHED BUSINESS***

***Consideration of an agreement for the demolition of 37-41 Bellefonte Avenue***

The Manager stated that originally the intent was to award the bids tonight for the demolition of 37-41 Bellefonte Avenue. The Manager stated that bids for the demolition of 37-41 Bellefonte Avenue were opened this afternoon at 4 p.m. and the high bid was \$303,570 and the low bid was \$64,499. The low bid, submitted by ADM Logistics of Port Carbon, PA, is being qualified by the Engineers Office.

He stated that at this time, the property owners have both been approached and have been requested to sign a release and indemnification agreement for the City to enter and demolish the building. The release and indemnification agreement is being prepared by the City's solicitor and will be provided to the property owners on Tuesday. The two property owners will have 24 hours to sign the agreement. When the agreement is received, the city will hold a special meeting to award the contract to the lowest bidder.

If the property owners do not sign the agreement, the City would petition the court to enter the property and that process may take up to three weeks. The timeline for the project results with the property being taken back to a lot by the end of March. He stated that any delay in this process would add time to this projected timeline. A special meeting must be published to the public for 24 hours and the City will schedule a good time for a quorum of Council to hold that special meeting. Mr. Conklin thanked the City staff members who worked to put this project together.

## ***NEW BUSINESS***

### ***Consideration of Ordinance 981 Amending the Budget of the General Fund and the Capital Escrow Fund, First Reading***

The Manager presented Ordinance 981 amending the budgets of the General Fund and the Capital Escrow Fund. He stated that in order to pay for the demolition of the project, the City needs to reappropriation funds from the Capital Escrow Account and General Fund in the amount of \$150,000. **On a motion by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, Council approved Ordinance 981 amending the budget of the General Fund and the Capital Escrow Fund on First Reading.**

### ***Consideration of a Memorandum of Understanding between the City of Lock Haven and Clinton County Correctional Facility***

The Manager presented a Memorandum of Understanding with the Clinton County Correctional Facility to make changes to the existing agreement. The Manager explained that the City does not have a holding cell so this MOU clarifies that individuals taken to the Clinton County Correctional Facility, but who have not been arrested, are responsible for their own health care costs. He stated that this document has been reviewed by the City's solicitor and agreed to by the County. **On a motion by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, Council approved a Memorandum of Understanding between the City of Lock Haven and the Clinton County Correctional Facility.**

### ***Consideration of a contract with Fish Real Estate for an amount not to exceed \$504 to show and qualify potential tenants of the city-owned vacant garage and property at 10 North Hanna Street (Bates Building)***

The Manager presented a contract with Fish Real Estate for an amount not to exceed \$504 to show and qualify tenants of the city-owned vacant garage and property at 10 North Hanna Street. **On a motion by Mr. Stevenson, seconded by Ms. Stringfellow, and carried unanimously, Council approved a contract with Fish Real Estate for an amount not to exceed \$504 to show and qualify potential tenants of the city-owned vacant garage and property at 10 N. Hanna Street, (Bates Building).**

### ***Consideration of schedule of the 2018 Outdoor Movie Series***

The Manager presented the 2018 Outdoor Movie Series schedule sponsored by UPMC Susquehanna Lock Haven. **On a motion by Mr. Long, seconded by Mr. Byerly, and carried unanimously, Council approved the 2018 Outdoor Movie Series as presented.**

***Consideration of a contract with Honey Dippers of LyCo, LLC for \$930 for provision of portable toilets for the Summer Concert Series***

The Manager presented a memo from the Planner & Development Coordinator, which provided a recommendation by the Summer Concert Committee to approve a contract with Honey Dippers of LyCo, LLC for \$930 for the provision of portable toilets for the 2018 Summer Concert Series. **On a motion by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, Council approved a contract with Honey Dippers of LyCo, LLC for \$930 for the provision of portable toilets for the 2018 Summer Concert Series.**

***Consideration of a contract with GP Audio for \$550 per concert for the provision of sound system services for the Summer Concert Series***

The Manager presented a memo from the Planner & Development Coordinator, which provided a recommendation by the Summer Concert Committee to approve a contract with GP Audio for \$550 per concert for the provision of sound system services for the 2018 Summer Concert Series. **On a motion by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, Council approved a contract with GP Audio for \$550 per concert for the provision of sound system services for the 2018 Summer Concert Series.**

***Property Use Request***

***Piper Airport: 2018 Sentimental Journey to Cub Haven Events***

The Manager presented a request from Sentimental Journey to use the William T. Piper Memorial Airport for the 2018 Sentimental Journey Fly-in on June 19<sup>th</sup> through June 23<sup>rd</sup>, to use Hangar 1 for the May 6, 2018 Pancake Breakfast from 8:00 a.m. to 12 p.m. and to use Hangar 1 for the September 23<sup>rd</sup> Pancake Breakfast from 8:00 a.m. to 12 p.m. **On a motion by Mr. Long, seconded by Mr. Stevenson, Council unanimously approved the request by Sentimental Journey to use the Piper Airport to host the 2018 Sentimental Journey to Cub Haven events.**

***Addendum to Park Use Request for April 22, 2018***

The Manager explained that Council had approved a request by SPARK to use Triangle Park on April 22, 2018. He stated that representatives of SPARK have asked to add two vendors to the event, Sue's Salves and Vicky Shenandoah's handcrafted jewelry. **On a motion by Mr. Conklin, seconded by Mr. Long, and carried unanimously, Council approved the addition of two vendors to the SPARK event in Triangle Park on April 28, 2018.**

*Request to seek bids for the annual garbage removal, sludge hauling and cleaning services*

The Manager requested Council's approval advertise and seek bids for the annual garbage removal contract, the sludge hauling contract and cleaning services contract. **On a motion by Mr. Long, seconded by Ms. Stringfellow and carried unanimously, Council approved the request to advertise and seek bids for the garbage removal contract, sludge hauling contract and cleaning services contract.**

*Adjournment*

**On a motion by Mr. Conklin, seconded by Mr. Stevenson the meeting was adjourned at 7:44 p.m.**