

**CITY COUNCIL MEETING
AUGUST 21, 2017**

City Council met in regular session on Monday, August 21, 2017 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 p.m. by Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council members Douglas Byerly, Richard Conklin, Ted Forbes, Steve Stevenson, Sara Stringfellow, and Mayor William Baney. Councilman Bravard was absent. Also attending the meeting were Assistant City Manager Greg Wilson, City Planner Leonora Hannagan and reporter Wendy Stiver for The Express.

COUNCIL MINUTES

On a motion of Mr. Stevenson, seconded by Mr. Forbes and carried unanimously, Council approved the minutes of the August 7, 2017 meeting.

PUBLIC COMMENT

Mr. Terry Banfill informed Council that the banner flag which was purchased to be used hung across Main Street during patriotic holidays is ready to be installed for the upcoming Patriot's Day on September 11. The Assistant City Manager will work out the details with City staff to coordinate the installation of the flag.

Mr. Richard Morris inquired about what responsibilities would be assigned to the Finance Director, a position currently being advertised by the City. The Assistant City Manager stated that the duties and authority of the Finance Director will be those detailed in the City's Code of Ordinances along with those assigned to the Chief Fiscal Officer in the Third Class City Code and Optional Charter as well as being designated Deputy Tax Collector and Deputy Treasurer.

CORRESPONDENCE

Comcast CATV Franchise Fees

The Assistant City Manager stated that the City received transmittal of Comcast CATV second quarter franchise fees in the amount of \$19,395.93.

Response from Attorney General Josh Shapiro

The Assistant City Manager shared a letter from the Attorney General Josh Shapiro in response to the resolution supporting efforts to eliminate gerrymandering.

Keystone Central Tax Office Earned Income Tax

The Assistant City Manager acknowledged receipt of the July Earned Income Tax Collections from Keystone Central School District in the amount of \$28,302.74.

Wings of Williamsport Donation

The Assistant City Manager acknowledged receipt of a thank you letter and donation of \$100 from Wings of Williamsport for the use of the Airport for the Wings Over Piper RC Fly-in.

OLD BUSINESS

Consideration of resolution filing of Keystone Communities Grant Application for the East Church Street Streetscape Project

The Assistant City Manager presented a resolution is required to authorize the filing of a Keystone Communities Grant Application for the East Church Street Streetscape Project.

On a motion by Mr. Stevenson, seconded by Mr. Forbes and carried unanimously, Council approved the resolution to authorize the filing of a Keystone Communities Grant Application for East Church Street Streetscape Project. (Resolution No. 1279)

NEW BUSINESS

Discussion of 2017 Community Development Block Grant (CDBG) potential projects

The City Planner provided an overview of the 2017 Community Development Block Grant Program activities. She stated that the first of two public hearings was held on July 17, 2017. She provided an overview of the projects under consideration for the 2017 CDBG Program. The proposed projects include Engineering Design for the East Church Street Streetscape Project in the amount of \$143,603.00, the Hammermill Playground Rehabilitation Project in the amount of \$80,223.00 and program administration of \$49,132.00. Program administration is listed at \$49,132. The total 2017 CDBG Entitlement is \$272,958. She stated that no formal action is required at this meeting. A second public hearing is scheduled for September 11, 2017. The deadline to submit the 2017 CDBG application to DCED is November 3, 2017.

Appointment of voting delegate and alternate for the 2017 PA Municipal League Annual Summit

On a motion of Councilman Conklin and seconded by Mr. Byerly, Councilman Stevenson was named the voting delegate and Councilman Conklin was named the alternate for the 2017 PA League Annual Summit to be held October 5 to October 7, 2017 in Erie, Pennsylvania.

Consideration of a resolution requesting County Aid Liquid Fuels funds for 2017 Street Paving Project

The Assistant City Manager presented a resolution requesting County Aid Liquid Fuels funds for the 2017 Street Paving Project in the amount of \$6,600. This is the amount approved last year.

On a motion by Mr. Forbes, seconded by Mr. Conklin, Council approved a resolution requesting County Aid Liquid Fuels funds for the 2017 Street Paving Project in the amount of \$6,600.00. (Resolution No. 1280)

Employee Report

The Assistant City Manager stated that there was some realignment of staff. He stated that Kyle Fox was appointed Pipe Fitter for the Water Department, Jared Smith is Operator I for the Public Works Department and Elwood Duck is the Semi-Skilled Laborer in the Water Department.

Adjournment

On a motion by Mr. Conklin and seconded by Mr. Stevenson the meeting was adjourned at 7:38 P.M.

Mayor

City Clerk