

**CITY COUNCIL MINUTES
MAY 1, 2017**

City Council met in regular session on Monday, May 1, 2017 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 p.m. by Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council members Douglas Byerly, Richard Conklin, Ted Forbes, Steve Stevenson, Sara Stringfellow, and Mayor William Baney. Councilman Bravard was absent. Also attending the meeting were City Manager Richard Marcinkevage, Assistant City Manager Gregory Wilson, City Planner Leonora Hannagan, and reporter Wendy Stiver for The Express.

COUNCIL MINUTES

On a motion of Mr. Conklin, seconded by Mr. Forbes and carried unanimously, Council approved the minutes of the April 17, 2017 meeting.

CORRESPONDENCE

Clinton County Tax Claim Bureau Transmittal of Collections

The City Manager acknowledged receipt of the first quarter tax claim collections from the Clinton County Tax Claim Bureau in the amount of \$36,932.82.

Atlantic Sunrise Community Grant Program

The Manager acknowledged receipt of correspondence from the Sunrise Community Grant Program notifying the City that they are not able to fund the Boat Dock Grant request.

Approval of 2013 CDBG Program Performance Review

The Manager presented a letter from the Pennsylvania Department of Community and Economic Development indicating that the 2013 CDBG program is in compliance with environmental review factors and the Federal Labor Standards program.

PA Municipal League Invitation to University Community Network Annual Update

The Manager shared an invitation from the PA Municipal League for Council members to attend the University Community Network Annual Update on Monday, June 12, 2017 in State College.

Clinton County Economic Partnership Annual Picnic

The Manager shared an invitation from the Clinton County Economic Partnership to attend the annual picnic on Wednesday, July 19, 2017.

PA Liquor Control Board

The Manager acknowledged receipt of license fees from the PA Liquor Control Board in the amount of \$400.

OLD BUSINESS

Update on PPL Street Light Pole Replacement Project

The Manager provided an update on the PPL Street Light Pole Replacement project and stated that there is a delay and the project will now be completed mid June of this year.

The Manager also shared a poster from PPL notifying residents of possible scams.

NEW BUSINESS

Event/Property Requests

Lock Haven University Homecoming Activities

The Manager presented a request from Lock Haven University for use of City facilities for Homecoming Activities on September 22, 2017. He stated that the request included blocking Water Street beginning at the corner of Jay Street to include the Corman Amphitheater for a block party; fireworks in the evening following the block party and pep rally; use of the amphitheater for viewing the fireworks; installation of the homecoming banner on East Main Street from September 15th to September 24th; and the authorization of the appropriate banner resolution.

On a motion by Mr. Forbes, seconded by Ms. Stringfellow and carried unanimously, council approved Lock Haven University’s request to use City facilities for Homecoming activities on September 22, 2017, to erect a banner from September 15 – 24, 2017 and authorized the appropriate banner resolution. (Resolution No. 1274)

The Life Center Request to Use Triangle Park for a Fundraiser

The Manager presented a request from The Life Center to hold a donut sale on May 20, 2017 in Triangle Park.

On a motion by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously council approved The Life Center’s request to hold a donut sale on May 20, 2017 in Triangle Park.

Consideration of an Ordinance amending the budget of the Recreation Fund (Fund 5) to recognize the Boat Dock Project – First Reading

The Manager presented an Ordinance that would amend the Recreation Fund budget to recognize the Boat Dock Project revenues and expenditures – First Reading. On a motion by Mr. Stevenson, seconded by Mr. Forbes and carried unanimously, Council approved the Ordinance amending the Recreation Fund budget to recognize the Boat Dock Project – First Reading.

Recognition of donations for the Summer Concert Series

The Manager stated that donations for the Summer Concert Series were received from Comcast CATV in the amount of \$1,000 and an anonymous donation in the amount of \$1,000.

Consideration of award of annual commodity contracts

The Manager presented a list of recommended awards for the 2017-2018 Commodities. The list of awards of commodity contracts was as follows:

Item No. 1 – Aggregates:

Award Contract to Hanson Aggregates, Inc. of Montoursville, PA for the purchase of the following items from the Quarry listed:

<u>Item</u>	<u>Type</u>	<u>F.O.B. Quarry</u>	<u>F.O.B. Delivered</u>	<u>Quarry</u>
Item 1A	No. 10 Screenings	\$10.15/ton	\$13.15/ton	Salona
Item 1B	No. 67 Stone	\$11.40/ton	\$14.40/ton	Curtin Gap
Item 1C	No. 5 (2 B) Stone	\$11.05/ton	\$14.05/ton	Salona
Item 1D	No. 2ASub Base	\$8.90/ton	\$11.90/ton	Salona
Item 1E	No. 8 Stone	\$15.25/ton	\$18.25/ton	Salona
Item 1F	Size R-4 Riprap	\$13.50/ton	\$16.50/ton	Salona
Item 1G	No. 2RC Stone	\$7.90/ton	\$10.90/ton	Salona

Item No. 2 – Anti-Skid Material:

Award contract to Glenn O. Hawbaker, Inc. of State College, PA for the purchase of Type 6-S Anti-Skid Material at the price of \$8.30/ton quarry and \$14.80/ton F.O.B. City from the Pleasant Gap Quarry.

Item No. 3 – Bituminous Plant Mixed Materials:

Award Items No. 3 A – Base., 3B-Wearing and 3C, - binder, for the price of \$43.00, \$54.00 and \$48.00 respectively to Glenn O. Hawbaker, Inc., of Sate College, PA from the Pleasant Gap Plant.

Item No. 4 – Bituminous Stockpile Patching Material:

Award Contract to HEI-WAY, LLC, Sarver, PA from the Sarver Plant at the price of \$83.83/ton FOB Plant and \$106.00 FOB City for Item 4 A (PennDOT Section 484) and Item 4B (PennDOT Section 485) and \$90.00 FOB Plant and \$112.17 FOB City for Item 4C (Fiber Modified, PennDOT Section 486) (Only one bid received).

Item No. 5 – Polymer Flocculants:

Award contract to Main Pool & Chemical of Dupont, PA based on the annual cost of \$81,845.07. The cost per pound of polymer from Main Pool is \$1.02.

Item No. 6 – Aluminum Sulfate:

Award contract to USALCO of Baltimore, MD based on bid of \$0.8948/gallon.

Item No. 7 – Water Pipe & Fittings:

Award contract to L/B Water Service of Sellingsrove, PA based on total bid of \$12,178.90.

Item No. 8 – Sewer & Storm Sewer Pipe & Fittings:

Award contract to L/B Water Service of Sellingsrove, PA based on total bid of \$2,768.38.

On a motion by Mr. Conklin, seconded by Mr. Stevenson and carried unanimously, Council approved the awards of the 2017-2017 Commodities as presented.

Consideration of contract for 2017 CDBG Street Paving Project to Glenn O. Hawbaker, Inc.

The Manager presented a memo from the City Planner concerning the 2017 CDBG Street Paving Project. The bid results for the project includes milling & paving the roadway and reconstructing 11 handicap ramps on South Fairview Street (Bellefonte Avenue to Peach Street), South Jones Street (Maple Street to the end), and West Third Street (North Highland to Barton Street). A review of the bid documents found that the information submitted by Glenn O. Hawbaker, Inc., is acceptable and therefore, it was recommended that Council award a contract to the low bidder, Glenn O. Hawbaker, Inc. in the amount of \$280,643.25.

On a motion by Mr. Stevenson, seconded by Ms. Stringfellow, and carried unanimously, Council approved award of a contract for the 2017 CDBG Street Paving Project to Glenn O. Hawbaker, Inc. in the amount of \$280.643.25.

Consideration of an application for County Aid Liquid Fuel funds for Glenn Road Project

The Manager requested that Council approve an application to the County Aid Liquid Fuel Funds for the Glenn Road Project. The project meets the County's requirements in that it is a project shared with Lock Haven University which will widen Glenn Road and make the street safe for pedestrian and vehicular traffic. The City portion of the project is \$94,000 and the application to the county would be for \$46,000.

On a motion by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, Council approved an application for County Aid Liquid Fuel funds for the Glenn Road Project and authorized the appropriate resolution. (Resolution No. 1275)

Employee Report by Manager

The Manager stated that the City hired a new parking enforcement officer, Michelle Bechdel, at 25 hours per week. There are now two part time parking enforcement officers on staff.

Consideration of agreement with SEDA-COG for assistance with CDBG Program Client Intake Services

The Manager presented a memo from the City Planner requesting authorization to amend SEDA COG's contract to include income intake services at an approximate cost of \$285.00 per housing unit for the City's Community Development Block Grant Program. Mrs. Leonora Hannagan explained that as part of the City's Sidewalk Replacement Grant Program, funded by CDBG funds, the City is required to income qualify homeowners to ensure that they meet the low/moderate income criteria for the program. Previously Dave Grimm, the City's housing consultant, provided this service however he is no longer employed by the City. Mrs. Hannagan provided a proposal from SEDA COG to income qualify homeowners.

On a motion by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, Council approved an amendment to SEDA COG's contract to include income intake at an approximate cost of \$285.00 per housing unit for the City's Community Development Block Grant Program.

Authorization to Purchase a Plow Truck

The Manager presented a request to purchase a plow truck. He stated that a quote was obtained under the CoStars Program with Bradco Supply for \$112,581.70. A five year bank loan financing plan would be available at a 2.7% fixed interest rate. The first payment was budgeted this year in the amount of \$24,000.

On a motion by Mr. Byerly, seconded by Ms. Stringfellow and carried unanimously Council authorized purchase of a truck at \$112,581.70.

On a motion by Mr. Conklin, seconded by Mr. Stevenson, the meeting was adjourned at 7:48 P.M.

Mayor

City Clerk