

**CITY COUNCIL MEETING
JULY 18, 2016**

City Council met in regular session on Monday, July 18, 2016 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 p.m. by Mayor Baney who opened the meeting with a moment of silence. Mayor Baney then led Council in the Pledge of Allegiance.

Roll was called and present were Councilmembers Jonathan Bravard, Douglas Byerly, Richard Conklin, Ted Forbes, Steve Stevenson, Sara Stringfellow and Mayor William Baney. Also attending the meeting were City Manager Richard W. Marcinkevage, Assistant City Manager Gregory Wilson, and reporter Wendy Stiver for The Express.

COUNCIL MINUTES

On motion of Mr. Forbes, seconded by Mr. Byerly and carried unanimously, Council approved the minutes of the meeting of July 11, 2016 as corrected.

PUBLIC COMMENT PERIOD

There were no comments from those in attendance.

CORRESPONDENCE

Keystone Central Tax Office/Earned Income Tax Collections

The Manager acknowledged receipt of \$16,644.28 from the Keystone Central Tax Office in Earned Income Tax Collections for the second payment for June.

Clinton County Tax Claim Bureau/Tax Claim Collections

The City Manager acknowledged receipt of \$76,547.03 in Tax Claim Collections for 2012-2015 from the Clinton County Tax Claim Bureau.

Steven M. Kern/Resignation as Relief Driver with Citizens Hose Company

The City Manager provided Council with a letter of resignation from Steven M. Kern stating he was resigning his position as part-time driver with the Citizens Hose Company effective July 13, 2016. **On motion of Mr. Stevenson, seconded by Mr. Forbes and carried unanimously, Council accepted the resignation of Steven M. Kern as part-time driver with the Citizens Hose Company.**

***PUBLIC HEARING/ZONING ORDINANCE AMENDMENT/COMMUNICATION
TOWERS AND ANTENNAS***

A public hearing was held on proposed amendments to the Zoning Ordinance to amend text regarding communication towers and antennas. Zoning Officer Cyndi Walker noted the Ordinance provided to Council was drafted by the Cohen Law Group. She noted the City's current Ordinance only addresses communication towers and facilities in a very vague manner. The proposed amendment establishes uniform standards for the siting, design, permitting, maintenance, and use of Wireless Communications Facilities. She noted the amendment was reviewed by the City and County Planning Commissions. Mayor Baney asked for questions, comments and observations from Council. Mr. Forbes asked if Section III (Amendment to Section 202 and Section IV – 27-2002(13)) were entirely new in the Ordinance. Ms. Walker stated these will replace what is in the existing ordinance. Mr. Stevenson questioned pole heights. Ms. Walker noted 40' is the maximum height of the entire pole including any antenna. Mayor Baney questioned permit fees. Ms. Walker noted that permit fees are done by Resolution rather than incorporated into the Ordinance. There was a short discussion regarding Permits Fees under Section IV, (2) d. Mayor Baney asked for questions, comments and observations from others in attendance

and there were none. **On motion of Mr. Conklin, seconded by Ms. Stringfellow and carried unanimously, the following Ordinance was approved on First reading:**

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LOCK HAVEN, CLINTON COUNTY, PENNSYLVANIA: PROVIDING FOR THE AMENDMENT OF THE ZONING ORDINANCE OF THE CITY OF LOCK HAVEN, PROVIDING FOR PURPOSES AND FINDINGS OF FACT RELATED TO THE ADOPTION OF THE AMENDMENT, PROVIDING FOR DEFINITIONS; ESTABLISHING CERTAIN GENERAL AND SPECIFIC STANDARDS RELATING TO THE LOCATION, PLACEMENT, CONSTRUCTION AND MAINTENANCE OF COMMUNICATIONS TOWERS AND COMMUNICATIONS ANTENNAS; PROVIDING FURTHER FOR THE REGULATION OF SUCH FACILITIES WITHIN THE PUBLIC RIGHTS-OF-WAY AND OUTSIDE THE PUBLIC RIGHTS-OF-WAY; PROVIDING FOR THE ENFORCEMENT OF SAID REGULATIONS; AND PROVIDING FOR AN EFFECTIVE DATE

OLD BUSINESS

There was none to report.

NEW BUSINESS

EVENT/PROPERTY USE REQUESTS

Wings of Williamsport RC Model Club/Use of Airport Property for Fly In

The Manager acknowledged receipt of a request from Kevin C. Ziegmann, Sr. of the Wings of Williamsport RC Model Club to use the south side of the airport for a monthly community event called "RC Night at Piper". The proposed dates for this would be August 10th and September 14th from 5:30 to 8:00 PM. Mr. Forbes asked if this was to be an annual event and the Manager noted this was only for this year but they might request dates next year as well. **On motion of Mr. Forbes, seconded by Mr. Bravard and carried unanimously, Council approved the request of the Wings of Williamsport RC Model Club to use the south side of the airport for a monthly community RC flying event.**

Award of Contract/Garage Rehabilitation Window Installation Contract No. 1

The City Manager distributed a Tabulation of Bids for the Garage Rehabilitation Window Installation Contract No. 1 opened on July 15, 2016. The following three bids were received:

<u>NAME/ADDRESS</u>	<u>BID SECURITY</u>	<u>TOTAL BID</u>
BCS Construction, Inc. 1818 Union Avenue Altoona, PA 16601	Bond – 10%	\$24,820.00
Lugg & Coleman 503 Weaver Hill Road Lock Haven, PA 17745	Bond – 10%	\$18,700.00
M&R Contracting 935 Bellefonte Avenue Lock Haven, PA 17745	Bond – 10%	\$19,750.00

The Manager noted that the low bid was from Lugg & Coleman in the amount of \$18,700.00. The Manager recommended award of the contract to Lugg & Coleman. **On motion of Mr. Bravard, seconded by Mr. Forbes and carried unanimously, Council awarded the contract for the Garage Rehabilitation Window Installation Contract No. 1 to Lugg and Coleman in the amount of \$18,700.00.**

Consideration of Appointment to Fire Advisory Board

The Manager acknowledged receipt of a letter from David L. Bardo, Secretary for the Hand-In-Hand Hose Company requesting appointment of William T. Hardy to the Fire Advisory Board due to Hand-In-Hand representative Robert L. Neff becoming Fire Chief. **On motion of Ms. Stringfellow, seconded by Mr. Byerly and carried unanimously, Council appointed William T. Hardy to the Fire Advisory Board.**

Ordinance/Amending Budget of the General and Off Street Parking Funds

The City Manager presented an Ordinance amending the budget of the General and Off Street Parking Funds. The Manager reviewed the changes in revenues and expenditures for each of the funds. **On motion of Mr. Conklin, seconded by Mr. Stevenson and carried unanimously, Council approved the following Ordinance on First reading:**

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE BUDGETS OF THE GENERAL AND OFF STREET PARKING FUNDS OF THE CITY OF LOCK HAVEN, CLINTON COUNTY, COMMONWEALTH OF PENNSYLVANIA, TO REFLECT UNANTICIPATED REVENUES

OTHER NEW BUSINESS

Mr. Conklin expressed his concern regarding inappropriate language used at the previous Council meeting. Mr. Stevenson concurred with Mr. Conklin.

Mr. Bravard noted he had received a call regarding the behavior on the boats at the concerts and questioned whether anything could be done. Mayor Baney noted the Fish and Boat Commission is responsible for patrolling the river, but they very short staffed.

Mayor Baney stated that several children from the Williamson Heights and Park Street areas went door-to-door and collected approximately \$20.00 to make signs telling drivers to slow down. Next Thursday there will be a meeting regarding the Crime Watch for Williamson Heights and Park Street areas.

Operation Blight - Mayor Baney noted he has been going around the City looking at properties and has received several calls.

ADJOURNMENT

On a motion of Mr. Conklin, seconded by Mr. Stevenson and carried unanimously the meeting adjourned at 7:30 P.M.

Mayor

City Clerk

Mayor Baney announced there would be an executive session to discuss a legal matter and a property matter.