

**CITY COUNCIL PUBLIC HEARING
JUNE 6, 2016 @ 6:30P.M.**

***PUBLIC HEARING/ZONING ORDINANCE AMENDMENT/FLOODPLAIN
MANAGEMENT REGULATIONS***

A public hearing was held on a proposed amendment to the Zoning Ordinance to update Floodplain Management Regulations.

The Public Hearing was called to order at 6:30 p.m. by Mayor Baney.

Zoning Officer Cyndi Walker was in attendance and described the amendment to the floodplain regulations in the Zoning Ordinance. Ms. Walker noted that FEMA requires the regulations be updated to comply with new flood insurance rate maps issued effective June 16, 2016. She noted the amendment was reviewed by the City and County Planning Commissions and both offered favorable comments. Mayor Baney asked for questions, comments and observations from Council. Mr. Forbes questioned whether the change in regulations affects rates and/or insurance costs. The Manager noted the regulations only deal with construction and not rates or costs. A short discussion followed regarding the different ponding areas and whether construction would be allowed. Mayor Baney asked for questions, comments and observations from others in attendance and there were none.

The hearing was adjourned.

**CITY COUNCIL MEETING
JUNE 6, 2016**

City Council met in regular session on Monday, June 6, 2016 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 p.m. by Mayor Baney who opened the meeting with a moment of silence. Serenity Castro, a 5 year old, in the audience, led Council in the Pledge of Allegiance.

Roll was called and present were Councilmembers Jonathan Bravard, Douglas Byerly, Richard Conklin, Ted Forbes, Steve Stevenson, Sara Stringfellow and Mayor William Baney. Also attending the meeting were City Manager Richard W. Marcinkevage, Assistant City Manager Gregory Wilson, and reporter Wendy Stiver for The Express.

COUNCIL MINUTES

On motion of Mr. Forbes, seconded by Ms. Stringfellow and carried unanimously, Council approved the minutes of the meeting of May 16, 2016.

PUBLIC COMMENT PERIOD

Margaret Morris, Susan Reynolds, and Melissa Brown, residents of Youngs Avenue, were in attendance to present a Petition requesting the placement of speed bumps or "Children at Play" signs in residential blocks of the City. The residents expressed concern about the safety of their children. They noted the police have been patrolling these streets more frequently and this has helped. Mayor Baney asked them if they would be willing to volunteer on a community policing project and they readily agreed. Mayor Baney indicated he would meet with them in the future.

CORRESPONDENCE

Keystone Central School District/Recreation Program Request

The City Manager provided Council with a letter from Kelly Hastings, Superintendent of Keystone Central School District, confirming the School Board's approval of the Summer Recreation Program and requesting an additional site at the Dickey School Tiger Den playground. The District would contribute \$693 towards half of the cost

of an individual to supervise this site. The Manager also provided a Memo from Assistant City Manager Gregory Wilson noting additional City costs beyond those approved in the budget estimated as salary - \$693 and recreation supplies - \$407.76. Mr. Jack Bailey, Director of the Summer Recreation Program was in attendance and noted there is another program that the Superintendent was not aware of, that was to be held at the Tiger Den program this summer that will be funded by CHIP which could conflict. A discussion followed. Mr. Bailey also noted that a supervisor was not hired for the Tiger's Den and would not be able to be hired before the start of the program.

Mr. Conklin moved to table the matter, seconded by Mr. Forbes. Council, by a vote of 6 to 1, with Mr. Conklin being the only one to vote in the affirmative, voted not to table the request of Keystone Central School District.

On motion of Mr. Stevenson, seconded by Mr. Byerly, Council by a vote of 6 to 1, with Mr. Conklin voting in the negative, denied the request of Keystone Central School District to add Dickey School Tiger Den Playground to the Recreation Program this year.

Representative Michael Hanna/2015 CDBG Funding

The Manager acknowledged notification from Representative Michael Hanna of 2015 CDBG funding in the amount of \$274,500.

Comcast CATV/Transmittal of Franchise Fees

The Manager acknowledged receipt of a letter from Joe Rocco, Director of Government & External Affairs with Comcast CATV announcing his retirement effective May 20, 2016. Comcast Government Affairs Manager Cheryl McCabe will serve as the contact person for the City.

Keystone Central Tax Office/Earned Income Tax Collections

The Manager acknowledged receipt of \$58,256.24 from Keystone Central Tax Office in Earned Income Tax Collections for the first payment for May.

Wayne Township Landfill/Residential Tire Collection

The Manager provided Council with a letter from Michael Crist, Environmental Manager/County Recycling Coordinator with the Wayne Township Landfill thanking the residents of Lock Haven for participating in the 2016 Residential Tire Collection Event. He noted 4,914 tires were collected from around the county, which puts the total tires collected since 2003 over 70,000.

Clinton County Commissioners/Donation

The City Manager acknowledged receipt of a donation of \$3,500 from the Clinton County Commissioners for the Summer Concert Series.

OLD BUSINESS

Consideration of an Amendment to the Zoning Ordinance/Flood Plain Management Regulations

The City Manager presented an Ordinance amending the Zoning Ordinance to address Floodplain Management Standards. The Manager noted First reading was held on May 16, 2016 and there have been no changes to the text but there were a few minor wording clarifications. He noted that a public hearing had been held immediately prior to this meeting to allow public comment on the Ordinance. There were no comments from the public. **On motion of Mr. Bravard, seconded by Mr. Forbes and carried unanimously, Council approved the following Ordinance on Second reading:**

ORDINANCE NO. 954

AN ORDINANCE REQUIRING ALL PERSONS, PARTNERSHIPS, BUSINESSES, AND CORPORATIONS TO OBTAIN A PERMIT FOR ANY CONSTRUCTION OR DEVELOPMENT; PROVIDING FOR THE ISSUANCE OF SUCH PERMITS; SETTING FORTH CERTAIN MINIMUM REQUIREMENTS FOR NEW CONSTRUCTION AND DEVELOPMENT WITHIN AREAS OF THE CITY OF LOCK HAVEN WHICH ARE SUBJECT TO FLOODING; AND ESTABLISHING PENALTIES FOR ANY PERSONS WHO FAIL, OR REFUSE TO COMPLY WITH, THE REQUIREMENTS OR PROVISIONS OF THIS ORDINANCE

Consideration of a Resolution/Floodplain Management

The Manager provided Council with a Resolution making the Floodplain Management Ordinance (No. 954) effective June 16, 2016. **On motion of Mr. Stevenson, seconded by Mr. Bravard and carried unanimously, Council approved Resolution No. 1251.**

Authorization to Execute Revised Memorandum of Understanding/JAG Grant Application

The City Manager provided a Memo from Leonora Hannagan, City Planner, regarding a revised Memorandum of Understanding for a JAG Grant application for funding of police in-car computers. Ms. Hannagan noted that the County Solicitor suggested language to define sharing of maintenance costs of the server, including hardware repair and replacement and software updates after the 3 year warranty period expired. The costs were estimated at \$30 annually per agency. **On motion of Mr. Bravard, seconded by Ms. Stringfellow and carried unanimously, Council authorized the execution of the revised Memorandum of Understanding for the JAG Grant application.**

Report on Truck Access Issues

The Manager summarized a meeting with representatives from PennDOT and First Quality Tissue to improve signage to address the commercial traffic to the First Quality plant. PennDOT provided First Quality Tissue with contacts to address signing on Route 220 and I-80. The Manager noted that a cooperative plan is being developed with First Quality to develop a route for trucks into and from the plant, and First Quality is working to educate drivers. Cindy and Howard Straley were in attendance and questioned whether signs stating “no trucks allowed” could be placed on South Fairview Street. The Manager stated there are already two such signs on South Fairview Street and Staff will look into putting signs at the intersection of Bellefonte Avenue. Mrs. Straley also asked if there had been any discussion regarding a stop sign at the intersection of Linden Street and South Fairview Street. The Manager said Staff would investigate this as well.

Ratification of Union Contract/Public Works Employees Covered by AFSCME

The Manager noted that AFSCME ratified the new Union contract and recommended that Council ratify the contract as well. The contract is retroactive to January 1, 2016 and ends on December 31, 2018 and major features include a wage increase of 2% each year and an increase in a shoe allowance. **On motion of Mr. Bravard, seconded by Mr. Conklin and carried unanimously, Council approved the Union contract with public works employees covered by AFSCME.**

NEW BUSINESS

PROPERTY USE/EVENT REQUESTS

1) Clinton County United Way/Request for No Parking/Loading Zone

The Manager acknowledged a request from the Clinton County United Way for a no parking/loading zone on West Main Street in front of East Campus Gym from June 1st through June 4th for their annual Trash to Treasure sale.

2) YMCA/Request for Use of West Water Street and Levee

The Manager provided a letter from Lindzey Torok, Sports Director for the Lock Haven YMCA, requesting use of the West Main Street parking lot and the levee for the 8th Annual “Run the River” 5k/10k on July 9, 2016 from 6:00 am – 2:00 pm. Ms. Torok was present and explained the event.

3) Community Nursing Service/Request for Use of Memorial Park and Levee

The City Manager acknowledged a request from Stephen Kisko, Community Liaison for the Community Nursing Service for use of Memorial Park and the levee for a 5K Run on October 30, 2016.

On motion of Mr. Bravard, seconded by Mr. Conklin and carried unanimously, Council approved the requests of the Clinton County United Way for a no parking/loading zone on West Main Street from June 1, 2016 through June 4, 2016; Lock Haven YMCA for use of the West Main Street parking lot and the levee for their 8th Annual “Run the River” 5k/10k on July 9, 2016; and Community Nursing Service for use of Memorial Park and the levee for a 5K run on October 30, 2016.

Authorization to Relocate June 20, 2016 Council Meeting

The Manager requested authorization to relocate the June 20, 2016 Council meeting to the Lock Haven EMS Building. **On motion of Ms. Stringfellow, seconded by Mr. Byerly and carried unanimously, Council authorized the relocation of the June 20, 2016 Council meeting to the Lock Haven EMS Building.**

Consideration of Appointments/Fire Chief, Deputy Chief and Assistant Chief

The Manager provided a memo from the Fire Advisory Board recommending Robert L. Neff as Fire Chief, William J. Harber as Deputy Chief and Norman L. Wolf from as Assistant Chief for the period from July 1, 2016 through June 30, 2018. **On motion of Mr. Stevenson, seconded by Mr. Forbes and carried unanimously, Council approved the appointments of Robert. L. Neff as Fire Chief, William J. Harber as Deputy Chief and Norman L. Wolf from as Assistant Chief for the period July 1, 2016 through June 30, 2018.**

Consideration of a Resolution/Act 537 Sewage Facilities Plan

The City Manager provided Council with a Resolution approving a revision to the City’s Act 537 Sewage Facilities Plan to allow the Clinton County Sewer Authority to replace 800 feet of existing force main and pumps in the Hogan Boulevard Pump Station. **On motion of Mr. Conklin, seconded by Mr. Forbes and carried unanimously, Council approved Resolution No. 1252.**

Authorization to Receive Bids/2016 General Fund Street/Alley Paving Project

The Manager requested authorization to receive bids for 2016 General Fund Street/Alley Paving Project on June 17, 2016 with award on June 20, 2016. The paving would include portions of Kite Alley and the intersection of Prospect and Logan Streets. This funding would consist of liquid fuels and county aid monies. **On motion of Mr. Bravard, seconded by Ms. Stringfellow and carried unanimously, Council authorized the acceptance of bids for the 2016 General Fund Street/Alley Paving Project on June 17, 2016.**

Update on Sidewalk Repair Grant/Loan Program

The City Manager provided Council with a memo from City Planner Leonora Hannagan summarizing the Sidewalk Repair Program. Ms. Hannagan provided the following program status: 47 low income homeowners received grants at a total cost of \$93,892; 12 homeowners received loans at a total cost of \$33,610; and 3 rental property

owners received loans at a cost of \$6,106, making a total of 62 sidewalks replaced with City funds. Approximately 50 sidewalks were replaced by property owners themselves. The City funding totaled approximately \$133,608.

All sidewalks located in the Fourth Ward have been inspected and all property owners with code deficient sidewalks will have been notified.

There is currently available a total of \$37,479.08 in grant funds and \$59,197 in loan funds provided Council wishes to continue the loan program.

A survey of sidewalks throughout the City found the number of sidewalks with code deficiencies in each of the remaining wards as follows: 109 – Ward 1; 36 – Ward 2; 70 – Ward 3; and 16 in Ward 5. City staff will soon send out notices to property owners located in the 5th and 2nd wards.

A short discussion followed regarding the loan program. The consensus of Council was to send letters to property owners noting there may be funds available, determine how many respond and then make a decision as to continuing or dissolving the loan program.

Notice of Public Hearing/2016 CDBG Program

The City Manager noted there will be a public hearing on Monday, June 20, 2016 at 6:30 PM for the 2016 Community Development Block Grant Program to provide an opportunity for public comment on the proposed use of 2016 CDBG funds.

Consideration of Budget Revision/Sidewalk Replacement Program

The Manager provided Council with a Memo from Leonora Hannagan, City Planner, regarding a budget revision changing the Sidewalk Replacement Program from a multi-year to single year project for the 2013 and 2015 CDBG Programs. Ms. Hannagan noted that DCED suggested a budget revision be prepared and the City-Wide Sidewalk Replacement Project be designated as a single year project rather than a multi-year project.

The Manager requested approval of a budget revision changing the City-Wide Sidewalk Replacement Program from a multi-year to a single year project for the 2013 and 2015 CDBG Programs. **On motion of Mr. Stevenson, seconded by Mr. Conklin and carried unanimously, Council approved the budget revision changing the City-Wide Sidewalk Replacement Program from multi-year to a single year project for the 2013 and 2015 CDBG Programs.**

Employee Report by the Manager

The Manager noted that Kyle Workman, the City's Parking Enforcement Officer, was awarded the position of laborer in the Levee Department. The Parking Enforcement position was posted for Union bids, then publicly advertised with applications due by June 14, 2016.

The Manager also noted that Elizabeth Gregory was promoted from Police Patrolman to Corporal effective June 6, 2016 after going through the testing process.

OTHER NEW BUSINESS

Mayor Baney noted he was streaming the meeting tonight on U-Tube.

Mayor Baney presented ordinances from Lancaster and Reading on sidewalk cafes and requested staff to look into that possibility for downtown businesses.

ADJOURNMENT

On a motion of Mr. Conklin, seconded by Mr. Stevenson and carried unanimously the meeting adjourned at 8:20 P.M.

Mayor

City Clerk