

**CITY COUNCIL MEETING
MAY 2, 2016**

City Council met in regular session on Monday, May 2, 2016 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 p.m. by Mayor Baney and opened the meeting with a moment of silence. Mayor Baney then led Council in the Pledge of Allegiance.

Roll was called and present were Councilmembers Jonathan Bravard, Douglas Byerly, Richard Conklin, Ted Forbes, Steve Stevenson, Sara Stringfellow and Mayor William Baney. Also attending the meeting were Richard W. Marcinkevage, City Manager.

COUNCIL MINUTES

On motion of Mr. Forbes, seconded by Ms. Stringfellow and carried unanimously, Council approved the minutes of the meeting of April 18, 2016.

PUBLIC COMMENT PERIOD

There was none from those in attendance.

CORRESPONDENCE

Wayne Township Landfill/Residential Tire Collection

The City Manager acknowledged receipt of a letter from the Wayne Township Landfill describing a Residential Tire Collection Event to be held on Friday, May 20, 2016 and Saturday, May 21, 2016.

Atlantic Sunrise Community Grant Program/Award of Grant

The Manager acknowledged receipt of a notice from the Atlantic Sunrise Community Grant Program that the City's recent application has been selected to receive funding in the amount of \$10,000 for police portable radios.

Seven Mountains EMS Council/National Emergency Services Week

The Manager acknowledged receipt of a request from Seven Mountains EMS Council for May 15 through May 21, 2016 to be designated as National Emergency Services Week. **On motion of Mr. Bravard, seconded by Mr. Conklin and carried unanimously, Council designated May 15 through May 21, 2016 as National Emergency Services Week.**

PA Department of Transportation/Traffic Data Collection Project Traffic Counting

The City Manager acknowledged receipt of a letter from the PA Department of Transportation that PennDOT will be collecting traffic data on municipally owned roads within the City. The data collected is reported annually to the Federal Highway Administration and used in federal funding allocation formulae. The streets selected are Main Street beginning at Fourth Street and ending at Third Street, West Park Street beginning at Dead End TC and ending at Clinton Street, Cleveland Street beginning at Hood Street and ending at Barton Street, and Mill Street beginning at Church Street and ending at Main Street. Mr. Stevenson noted these streets are not heavily travelled. The Manager noted he forwarded a letter to PennDOT regarding the selection of the streets.

PA Department of Transportation/Request to Use City Streets for Detour

The City Manager provided a request from the PA Department of Transportation for tentative approval to use Vesper Street, Henderson Street and East Water Street for an official detour to perform construction work along SR 0120 (Jay Street) from Water Street

south to Church Street. The Department estimated 2 weeks of closure per block. **On motion of Mr. Forbes, seconded by Mr. Byerly and carried unanimously, Council tentatively approved the request to use Vesper Street, Henderson Street and East Water Street for an official detour to perform construction work on Jay Street.**

OLD BUSINESS

Consideration of Change to Justice Assistance Grant Application

The Manager provided a Memo from Leonora Hannagan, City Planner, and Police Chief Keith Kibler, proposing a change to the application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for federal JAG funding for the purchase of replacement computers for the City’s patrol vehicles. Chief Kibler explained that Clinton County would like to participate in the grant application to purchase computer for a County Adult Probation vehicle; and a server to enable the County to upgrade software for the county-wide law enforcement information sharing system.

Ms. Hannagan noted the total project cost is approximately \$74,000. **On motion of Mr. Stevenson, seconded by Mr. Forbes and carried unanimously, Council approved the change to the application for the Justice Assistance Grant application for police in-car computer replacement to include Clinton County.**

NEW BUSINESS

PROPERTY USE/EVENT REQUESTS

Downtown Lock Haven, Inc./Best of Clinton County Summer Festival

The Manager provided a letter from Natasha Gorham of Downtown Lock Haven, Inc. detailing events planned for the 2016 Best of Clinton County Summer Festival on Saturday, June 25, 2016. Ms. Gorham described the various events and requested approval and assistance with a number of items, including street closures, a parade and the erection of a banner from June 1 – 25, 2016. **On motion of Mr. Stevenson, seconded by Mr. Forbes and carried unanimously, Council approved the requests submitted by Downtown Lock Haven, Inc. for the 2016 Best of Clinton County Summer Festival to be held on June 25, 2016 and authorized the submission of the appropriate banner Resolution to PennDOT. (#1249)**

Contract Award/Annual Commodities

The City Manager distributed a memo detailing the results of the annual commodity contract bid opening held at 1:00 pm on April 28, 2016. He reviewed each of the items and recommended awarding a contract to the low bidders in all cases considering delivery costs where applicable. **On motion of Mr. Bravard, seconded by Mr. Conklin and carried unanimously, Council awarded the following contracts:**

Item No. 1 – Aggregates:

Awarded to Hanson Aggregates, Inc. of Montoursville, PA, for the purchase of the following items from the quarry listed: (Only bid received)

<u>Item</u>	<u>Type</u>	<u>F.O.B. Quarry</u>	<u>F.O.B. Delivered</u>	<u>Quarry</u>
Item 1A	No. 10 Screenings	\$9.90/ton	\$12.90/ton	Salona
Item 1B	No. 67 Stone	\$11.15/ton	\$14.15/ton	Curtin Gap
Item 1C	No. 5 (2B) Stone	\$10.80/ton	\$13.80/ton	Salona
Item 1D	No. 2ASub Base	\$8.65/ton	\$11.65/ton	Salona
Item 1E	No. 8 Stone	\$15.00/ton	\$18.00/ton	Salona
Item 1F	Size R-4 Riprap	\$12.50/ton	\$15.50/ton	Salona

Item No. 2 – Anti-Skid Material:

Awarded to Hanson Aggregates, Inc. of Montoursville, PA, for the purchase of Type 6-S Anti-Skid Material at the price of \$10.30/ton quarry and \$15.15/ton F.O.B. City from the Curtin Gap Quarry. (Only bid received)

Item No. 3 – Bituminous Plant Mixed Materials:

Awarded Items No. 3A – Base, 3B – Wearing, and 3C, – Binder, for the price of \$43.00, \$54.00, and \$48.00 respectively to Glenn O. Hawbaker, Inc. of State College, PA from the Pleasant Gap Plant.

Item No. 4 – Bituminous Stockpile Patching Material

Awarded contract to HEI-WAY, LLC, Sarver, PA from the Sarver Plant at the price of \$84.53 FOB Plant and \$106.70 FOB City for Item 4B (PennDOT Section 485). (Only one received)

Item No. 5 – Gasoline:

Awarded contract to Superior Plus Energy Services, based on differential from OPIS price of +\$0.1999 (total price as of 4/20/16 of \$1.6730).

Item No. 6 – Polymer Flocculants:

Awarded contract to NALCO of Naperville, IL, based on the corrected annual cost of \$72,573.08. The cost per pound of polymer from NALCO was \$1.47.

Item No. 7 – Aluminum Sulfate:

Awarded contract to Main Pool & Chemical, Inc. of Avoca, PA, based on bid of \$0.94/gallon.

Item No. 8 – Water Pipe & Fittings:

Awarded contract to L/B Water Service of Selinsgrove, PA, based on total bid of \$2,589.80.

Item No. 9 – Sewer & Storm Sewer Pipe & Fittings:

Awarded contract to HD Supply Waterworks, Eppers, PA, based on total bid of \$5223.23.

Consideration of Ordinance/Vacating a portion of Hemlock Drive

The Manager presented Council with an Ordinance vacating the easternmost end of Hemlock Drive, a distance of approximately 120 feet. The Manager noted that the City had never actually opened or maintained this area. The adjoining property owner, George Pedlow, used this area as a driveway and the City used an adjoining area on the Pedlow property for a turnaround for plowing. Mr. Pedlow's attorney prepared a deed to the City for the turnaround area and the City would vacate the unopened portion of Hemlock Drive by Ordinance to the Pedlow property. Mr. Pedlow was in attendance and noted the turnaround area has been used by the City and the public since 1962 and the unopened area has always been used as part of his driveway. **On motion of Mr. Conklin, seconded by Mr. Forbes and carried unanimously, Council approved the following Ordinance on First reading:**

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE VACATING OF THE
EASTERNMOST PORTION OF HEMLOCK DRIVE, A
DISTANCE OF APPROXIMATELY 120 FEET

Scheduling of Public Hearing/Ordinance Updating Floodplain Management Regulations

The City Manager provided a letter from FEMA regarding adoption of an Ordinance updating Floodplain Management Regulations and requested authorization to conduct a public hearing at 6:30PM on June 6, 2016. He noted FEMA has issued new Flood Insurance Rate maps effective June 16, 2016 and the City is required to have a Flood Plain Ordinance that is consistent with the new maps by that date. **On motion of Mr. Bravard, seconded by Ms. Stringfellow and carried unanimously, Council scheduled a public hearing for June 6, 2016 at 6:30PM regarding adoption of an Ordinance updating Floodplain Management Regulations.**

Donation/Summer Concert Series

The Manager acknowledged the receipt of a donation of \$1000 for the Summer Concert Series. The donor requested not to be publicly named.

Presentation of Proposed CDBG 2016 Schedule

The Manager provided a Memo from City Planner Leonora Hannagan with a schedule for the City’s FY 2016 Community Development Block Grant Program application. Ms. Hannagan noted that the FY 2016 CDBG allocation is \$272,958, which is \$1,542 less than last year’s allocation. She noted that DCED strongly encourages the activities be limited, with a focus on larger projects that have more impact in assisting low and moderate-income people and communities. Ms. Hannagan briefly reviewed the schedule, noting applications are due September 23, 2016.

Presentation of Results of LHU Aquatic Biology Class Analysis of Keller Reservoir Feeder Streams

The City Manager provided a copy of an Assessment of Stream Community and Flood Web Interactions in three streams feeding the Keller Reservoir by Keri L. Bechdel, Gregory D. Belson and Steven M. Seiler of the Department of Biology at Lock Haven University. The purpose of the project was to provide current data on macroinvertebrate and fish communities for three streams feeding the Keller Reservoir in McElhattan, located in Clinton County. The data collected through this project showed all sites to be healthy, of high water quality, and that the streams were classified as excellent.

Consideration of Budget Transfers

On motion of Mr. Conklin, seconded by Mr. Bravard and carried unanimously, Council approved the following budget transfer:

<i>FROM:</i>			<i>TO:</i>			
<i>DEPARTMENT</i>	<i>ACCOUNT</i>	<i>DESCRIPTION</i>	<i>DEPARTMENT</i>	<i>ACCOUNT</i>	<i>DESCRIPTION</i>	<i>AMOUNT</i>
2013 CDBG Program	96401-40321	Pre-Agreement Expenses	2013 CDBG Program	96401-40730	City-Wide Sidewalk Replacement Program	\$2103.03

ADJOURNMENT

On a motion of Mr. Conklin, seconded by Mr. Stevenson and carried unanimously the meeting adjourned at 7:40 P.M.

Mayor

City Clerk

Mayor Baney announced an executive session to discuss a personnel matter.