

**City Council Meeting
October 8, 2018**

City Council met in regular session on Monday, October 8, 2018 Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 P.M. by Mayor Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called, and present were Council members Douglas Byerly, Richard Conklin, Joel Long, William Mincer, Richard Morris, Steve Stevenson, and Mayor William Baney. Also attending the meeting was City Manager Gregory Wilson, reporters Laura Jameson from The Express and John Lipetz from The Record, and Linda Sterling, SEDA COG.

COUNCIL MINUTES

On a motion of Mr. Conklin, seconded by Mr. Byerly and carried unanimously, Council approved the minutes of the meeting of the September 24, 2018 regular meeting of Council.

PUBLIC COMMENTS

Linda Sterling, SEDA COG, was present and advised City Council that a public hearing was held at 6:30 p.m. to secure public input regarding the proposed activities for the 2018 Community Development Block Grant (CDBG) Program application. She explained that no one attended the public hearing, and the proposed activities include: East Water Street Paving Project from North Jay Street to Grant Street in the amount of \$242,925, Comprehensive Plan Update in the amount of \$10,774 and Program Administration in the amount of \$42,550 for a total program budget of \$296,249. Ms. Sterling stated that a Resolution will be presented at the next Council meeting for authorization to submit the 2018 CDBG Program application.

CORRESPONDENCE

Property Use Request:

Lock Haven University Management & Leadership of Sport/Turkey Trot 5K

The Manager presented information from the Lock Haven University Management and Leadership of Sport course requesting approval to use the levee on November 18, 2018 from 9:00 a.m. to noon for the Turkey Trot 5K run. Mr. Trevor Miller from the LHU Management and Leadership course was present at the meeting. **On motion of Mr. Long, seconded by Mr. Mincer and carried unanimously, Council approved Lock Haven University Management and Leadership's request to use the levee on November 18, 2018 from 9:00 a.m. to noon for the Turkey Trot 5K run.**

PA Small Water & Sewer Program

Mr. Wilson notified Council that the City was awarded a \$246,440 grant from the PA Small Water & Sewer Program for the installation of a utility water system at the sewer plant. He explained that the total project cost is estimated at \$275,000. Mr. Wilson said that the project will improve the efficiency of treatment operation resulting in savings for power consumption as well as water conservation. He added that the project will eliminate the facility's dependence on the City's public drinking water supply and the associated costly water bills.

Airport Easement Project

The Manager informed Council that letters will be sent to five property owners regarding the acquisition of air easements above their properties.

2018 Summer Concert Series

According to the Manager the 2018 Summer Concert Series ended the year with a deficit of \$759.19 which was covered by the fund balance in the Recreation Fund.

UNFINISHED BUSINESS

Consideration of Ordinance authorizing issuance of general obligation debt

The Manager presented Ordinance 995 authorizing and directing issuance of general obligation debt in the aggregate principal amount not to exceed \$3,852,000.00. Joseph Pierce from Eckert Seamans and Daryl Peck of Concord were present at the meeting. Mr. Peck said that thirteen proposals were received from eight banks and the best rate for all three notes was from Citizens & Northern Bank as follows: \$1,060,000 General Obligation Note Series A for 20 years at an interest rate of 3.954% to finance general fund projects, \$ 292,000 General Obligation Note Series B for 15 years at an interest rate of 4.965% to finance airport projects, and \$2,500,000 General Obligation Note Series C for a 4 year bridge loan at an interest rate of 3.310% to finance water system projects to allow payments to contractors for approximately three months due to reimbursement nature of the Penn Vest Program. Mr. Conklin asked was is the City's current bond rate. Mr. Peck said that the City currently does not have any public bonds, and therefore it does not have a bond rate. Mr. Wilson said that previously the City had a triple B+ rate with a positive outlook. Mr. Stevenson asked what the difference between the taxable rate for Series A and B notes. Mr. Peck explained that the bank must pay federal taxes on the Series B note because some of the facilities at the airport have a private use. Mr. Morris asked if the cost of issuance comes out of the bond. Mr. Pierce said that the cost of issuance is a permitted use and will come out of the bond. **On motion of Mr. Conklin, seconded by Mr. Long and carried unanimously, Council approved the following ordinance on second reading authorizing the issuance of the general obligation debt in the aggregate principal amount not to exceed \$3,852,000.00.**

AN ORDINANCE OF THE COUNCIL OF THE CITY OF LOCK HAVEN, CLINTON COUNTY, PENNSYLVANIA (THE "CITY") AUTHORIZING AND DIRECTING ISSUANCE OF GENERAL OBLIGATION DEBT, AS PERMITTED BY AND PURSUANT TO THE LOCAL GOVERNMENT UNIT DEBT ACT, 53 P.A.C.S. § 8001 ET SEQ., AS AMENDED (THE "DEBT ACT"), IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$3,852,000, TO BE EVIDENCED BY THE FOLLOWING THREE SERIES OF GENERAL OBLIGATIONS: (I) GENERAL OBLIGATION NOTE, SERIES A OF 2018, IN THE PRINCIPAL AMOUNT OF \$1,060,000 (THE "2018A NOTE") FOR THE PURPOSE OF PROVIDING FUNDS TO BE APPLIED FOR AND TOWARD COSTS OF THE FOLLOWING PROJECTS: (A) REPAIRS AND IMPROVEMENTS TO THE CITY'S LEVEE SYSTEM AND THE TIDLOW DAM, (B) CONSTRUCTION OF A NEW PUBLIC WORKS SALT SHED, AND (C) REPLACEMENT OF THE PUBLIC WORKS GARAGE ROOF; AND (D) PAYING THE COSTS OF ISSUING THE 2018A NOTE, WHICH TOGETHER WITH THE PROJECTS HEREINBEFORE DEFINED, COLLECTIVELY, THE "2018A PROJECT"; (II) GENERAL OBLIGATION NOTE, SERIES B OF 2018 (FEDERALLY TAXABLE), IN THE PRINCIPAL AMOUNT OF \$292,000 (THE "2018B NOTE") FOR THE PURPOSE OF PROVIDING FUNDS TO BE APPLIED FOR AND TOWARD COSTS OF THE FOLLOWING PROJECTS: (A) FINANCING OF ADDITIONAL IMPROVEMENTS TO THE SELF-FUELING STATION AND A HANGAR AT THE CITY-OWNED AIRPORT (THE "2018B AIRPORT PROJECT"); AND (B) PAYING THE COSTS OF ISSUING THE 2018B NOTE; AND (III) GENERAL OBLIGATION NOTE, SERIES C OF 2018, IN THE PRINCIPAL AMOUNT OF \$2,500,000 (THE "2018C NOTE," AND TOGETHER WITH THE 2018A NOTE AND THE 2018B NOTE, THE "2018 NOTES") FOR THE PURPOSE OF PROVIDING FUNDS TO BE APPLIED FOR AND TOWARD (A) INTERIM FINANCING OF IMPROVEMENTS AND UPGRADES TO THE CITY'S WATER SYSTEM (THE "2018C WATER PROJECT") AND (B) PAYING THE COSTS OF ISSUING THE 2018C NOTE, WHICH TOGETHER WITH THE PROJECTS HEREINBEFORE DEFINED, COLLECTIVELY, THE "2018C PROJECT," AND TOGETHER WITH THE 2018A PROJECT AND THE 2018B PROJECT, THE "2018 PROJECT"); DETERMINING THAT SUCH DEBT SHALL BE NONELECTORAL DEBT OF THE CITY; DETERMINING THAT EACH OF THE 2018 NOTES SHALL BE SOLD AT PRIVATE SALE BY INVITATION; AUTHORIZING ACCEPTANCE OF NOTE PURCHASE PROPOSALS FOR PURCHASE OF EACH OF THE 2018 NOTES AT PRIVATE SALE BY INVITATION AND AWARDED THE 2018 NOTES AND SETTING FORTH RELATED PROVISIONS; PROVIDING FOR MATURITIES AND INTEREST RATES OF THE 2018 NOTES; APPOINTING A PAYING AGENT, REGISTRAR AND SINKING FUND DEPOSITORY FOR EACH OF THE 2018 NOTES; PROVIDING FOR THE TERMS OF THE 2018 NOTES INCLUDING DATED DATE, DENOMINATIONS, INTEREST PAYMENT DATES AND RECORD DATES; PROVIDING FOR THE REGISTRATION AND TRANSFER OF THE 2018 NOTES; AUTHORIZING THE EXECUTION AND DELIVERY OF THE 2018 NOTES; PROVIDING THAT THE 2018A NOTE AND THE 2018C NOTES, WHEN ISSUED, SHALL BE TAX-EXEMPT , GENERAL OBLIGATIONS OF THE CITY AND THE 2018B, WHEN ISSUED, SHALL BE A TAXABLE , GENERAL OBLIGATION OF THE CITY; COVENANTING TO PAY DEBT SERVICE AND PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER FOR THE PAYMENT OF THE 2018 NOTES; SETTING FORTH THE OPTIONAL PREPAYMENT AND ANNUAL PRINCIPAL AMORTIZATION PROVISIONS OF THE 2018 NOTES; CREATING SINKING FUNDS IN CONNECTION WITH EACH OF

THE 2018 NOTES AS REQUIRED BY THE DEBT ACT; APPROPRIATING PROCEEDS OF THE 2018 NOTES; SPECIFYING THE ESTIMATED USEFUL LIFE OF EACH COMPONENT OF THE 2018 PROJECT; SETTING FORTH CERTAIN COVENANTS RELATING TO THE NON-ARBITRAGE STATUS OF THE 2018A AND 2018C NOTE, AND TO THE EXTENT THE 2018A NOTE AND 2018C NOTE QUALIFY PURSUANT TO SECTION 265(B)(3) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, DESIGNATING THE 2018A NOTE AND 2018C NOTE AS QUALIFIED TAX-EXEMPT OBLIGATIONS; RATIFYING PRIOR ADVERTISEMENT AND DIRECTING FURTHER ADVERTISEMENT; AUTHORIZING AND DIRECTING THE PREPARATION, EXECUTION AND FILING OF A TRANSCRIPT OF PROCEEDINGS WITH THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, INCLUDING A DEBT STATEMENT AND BORROWING BASE CERTIFICATE AND, AS AND WHEN APPROPRIATE, A SELF-LIQUIDATING DEBT REPORT WITH RESPECT TO EXISTING DEBT AND THE 2018 NOTES; AUTHORIZING AND DIRECTING OFFICERS AND OFFICIALS OF THE CITY TO EXECUTE AND DELIVER DOCUMENTS AND TO TAKE SUCH ACTION AS MAY BE NECESSARY RELATING TO THE ISSUANCE OF THE 2018 NOTES; CREATING A CLEARING ACCOUNT FOR EACH OF THE 2018 NOTES AND A PROJECT ACCOUNT FOR EACH OF THE 2018 NOTES; AUTHORIZING THE PAYMENT OF EXPENSES; PROVIDING GUIDELINES FOR PERMITTED INVESTMENTS; PROVIDING FOR THE AUTHORIZATION OF OFFICERS; RATIFYING AND CONFIRMING AUTHORIZATION TO THE CITY SOLICITOR, FINANCIAL ADVISOR, AND NOTE COUNSEL; PROVIDING FOR SEVERABILITY OF PROVISIONS HEREOF; AND REPEALING ALL OTHER INCONSISTENT ORDINANCES OR PORTIONS THEREOF.

NEW BUSINESS

Consideration Resolution No. 1315 to adopt the Clinton County 2018 Hazard Mitigation Plan

The Manager presented Resolution No. 1315 adopting the Clinton County 2018 Hazard Mitigation Plan. Mr. Wilson said that a copy of the Mitigation Plan was provided to Council and is on the County's website for review. **On motion of Mr. Long, seconded by Mr. Morris and carried unanimously, Council approved the following Resolution adopting the Clinton County 2018 Hazard Mitigation Plan.**

CITY OF LOCK HAVEN
CLINTON COUNTY, PENNSYLVANIA

RESOLUTION NO. 1315

Consideration of an easement agreement with SEDA-COG Joint Rail Authority for the installation of a water main conduit under the East Walnut Street railroad tracks

The Manager presented an easement agreement with SEDA-COG Joint Rail Authority for the installation of a water main conduit under the East Walnut Street railroad tracks. **On motion of Mr. Long, seconded by Mr. Conklin and carried unanimously, Council approved an**

easement agreement with SEDA-COG Joint Rail Authority for the installation of a water main conduit under the East Walnut Street railroad tracks.

Acceptance of the resignation of Philip Jedrzejek from the Board of Health; appointment of Freddie Wadsworth Jr. to the Board of Health

Mr. Wilson stated that Philip Jedrzejek has submitted his resignation from the Board of Health and is recommending the appointment of Freddie Wadsworth Jr. of 341 East Church Street to the Board of Health. **On motion of Mr. Mincer, seconded by Mr. Byerly and carried unanimously, Council accepted the resignation of Philip Jedrzejek from the Board of Health and appointed Freddie Wadsworth to the Board of Health.**

Appointment of Derek Hoover as Auxiliary Driver to Citizens Hose; Cody Coleman as Auxiliary Driver to Hand-in-Hand Hose, and Troy Quail as Auxiliary Driver to Hand-in-Hand Hose

The Manager stated that Robert Neff, Fire Administrator, provided a memo stating that the Lock Haven Fire Advisory Board is recommending the appointment of Derek Hoover as an auxiliary driver to the Citizens Hose Company; Cody Coleman as an auxiliary driver to the Hand-in-Hand Hose Company, and Troy Quail as an auxiliary driver to the Hand-in-Hand Hose Company. **On motion of Mr. Byerly, seconded by Mr. Conklin and carried unanimously, Council appointed Derek Hoover as auxiliary driver to the Citizens Hose Company; Cody Coleman as auxiliary driver to the Hand-in-Hand Hose Company, and Troy Quail as auxiliary driver to the Hand-in-Hand Hose Company.**

Appointment of Erin Russell to the Lock Haven Area Flood Protection Authority

Mr. Wilson stated that there is a vacancy on the Lock Haven Area Flood Protection Authority and Erin Russell, who is involved with Lock Haven University, has expressed an interest in serving on the Authority Board. **On motion of Mr. Mincer, seconded by Mr. Morris and carried unanimously, Council appointed Erin Russell to the Lock Haven Area Flood Protection Authority.**

OTHER MATTERS

Mr. Wilson notified Council that the City Solicitor has sent a letter to a property owner on East Church Street regarding a sign which violates the City's sign ordinance and provided the steps needed to comply with the ordinance. He added that the property owner has ten days to apply to the Zoning Hearing Board for a special exception.

Mr. Mincer asked if the City could explore the idea of working with Lock Haven University for a community center. He explained that there may be space at STEP, Inc. or Lock Haven University for a center and said he participated in this type of center in the 90s which was funded by STEP, Inc. and thought it would be a great facility for Lock Haven.

Mr. Mincer asked the Manager if he had the opportunity to explore the cost of live streaming Council meetings. Mr. Wilson said he had not but did know that the recordings would have to be retained permanently unless Council adopts a Resolution allowing the tapes to be reused. Mr. Stevenson said that before the Manager should investigate live streaming the meetings he wanted to know if Council members were interested in doing this. Mr. Stevenson said he was not interested in live streaming the Council meetings stating that he did not want the expense, that it could lead to grandstanding, and if people wanted to know something they should attend a meeting. Mr. Mincer said he thought it was important not only for transparency but there are some people who cannot attend a meeting. Mr. Baney said he agreed with Mr. Mincer and said that some elderly cannot attend a meeting. Mr. Stevenson said that there was a small percentage of the population who could not attend a meeting and that City Hall is open every day and city staff is available to the public. Mr. Conklin said he was supportive of getting more information. Mr. Byerly said he was in favor of getting additional information and it might be possible to get Lock Haven University students to tape the meetings and wouldn't be surprised if they could do it for free. Mr. Morris said he was not opposed but wondered how much of an audience we would get. Mr. Byerly said he was not concerned about how many people watched the live streaming but was more interested in getting the information out to the public. Mr. Long concluded that he didn't believe anyone would grandstand and was agreeable to getting more information.

ADJOURNMENT

On a motion of Mr. Conklin, seconded by Mr. Morris the meeting was adjourned at 7:47 p.m.

Mayor

City Clerk

(These minutes are draft and subject to approval by City Council)