

CITY OF LOCK HAVEN

20 East Church Street
Lock Haven, PA 17745
(570) 893-5900

PROPERTY/PARK USE APPLICATION

The undersigned hereby makes application for the use of a City park, property, or recreation facility:

ORGANIZATION OR INDIVIDUAL: _____

PARK/RECREATION FACILITY DESIRED: _____

PROPOSED ACTIVITY OR EVENT: _____

NUMBER OF PARTICIPANTS: _____

DATE (S) REQUESTED _____ HOURS REQUESTED _____

Name, address, and phone number of a responsible individual of your organization who will be present at the time the facility is being used, and who will accept responsibility for adherence to City Ordinance Numbers 983 and 958 regulating park use.

Name: _____ Position: _____

Home Address: _____

Phone: _____ E-Mail: _____

Use of the area designated will be strictly limited to dates and hours given. The applicant agrees to hold the City of Lock Haven harmless from and indemnify the City against any loss or damage of any kind including costs and attorney fees incident to or resulting in any way from any claim, action, demand, or judgment brought against the City or recovered against the City by any and all persons on account of any damages or injuries, either personal injuries or property damage, without limitation, caused directly or indirectly as a result of the use of the said site. All requests are honored on a first come, first serve basis.

NOTE: Proof of insurance coverage may be required, depending on size and type of activity.

Applicant's Signature: _____ Date: _____

CITY USE ONLY: _____ DATE of COUNCIL ACTION: _____

PERMIT APPROVED _____ DATE OF APPROVAL: _____

APPROVED BY: _____

INSURANCE CERTIFICATE REQUIRED? _____ RECEIVED? _____