

**City Council Meeting
June 18, 2018**

City Council met in regular session on Monday, June 18, 2018 Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 P.M. by Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called, and present were Council members Douglas Byerly, Richard Conklin, Joel Long, Richard Morris, Steve Stevenson, Sara Stringfellow, and Mayor William Baney. Also attending the meeting was City Manager Gregory Wilson and reporter Wendy Stiver.

COUNCIL MINUTES

On a motion of Mr. Long, seconded by Mr. Conklin and carried unanimously, Council approved the minutes of the meeting of the June 4, 2018 regular meeting of Council.

PUBLIC COMMENTS

There was none from those in attendance.

CORRESPONDENCE

Property Use Request: Hoberman Playground

The Manager presented information from Big Woods Bible Church to use Hoberman Playground on August 10, 2018 from 6:00 p.m. to 10:00 p.m. for a free family dinner and movie. Mr. Wilson said that they did the same event last year, but this year's event will be on a smaller scale. **On motion of Mr. Conklin, seconded by Mr. Byerly and carried unanimously, Council approved the Big Woods Bible Church's request to use Hoberman Playground on August 10, 2018 from 6:00 p.m. to 10:00 p.m. for a free family dinner and movie.**

UNFINISHED BUSINESS

Removal of Underground Fuel Tanks/Second Avenue City Garage

Mr. Wilson stated that the City is currently accepting bids for the removal of four underground tanks at the Second Avenue garage site which are due July 13, 2018 to be awarded July 16, 2018. He indicated that the Streets, Parks, Levee and Water departments will be operating out of the Second Avenue site about six weeks after the completion of the tank removal. Mr. Wilson added that the work at this site can be completed with the remaining borrowed funds for this purpose and added that the salt storage and other outside storage, having an estimated cost of \$200,000.00, will need to be addressed with additional borrowing. The Manager stated that the salt storage facility is also used by Keystone Central School District and Lock Haven University. He added that on two occasions this past winter the City had to tell KCSD and LHU that they could not have salt because of a limited supply and with a new larger facility we will be able to accommodate the City as well as the other two entities. Mr. Stevenson asked if KCSD and LHU are providing any funds for the construction of the salt storage shed. Mr. Wilson replied they were not however the City does charge them a handling fee. Mr. Baney asked if it was too early to start

talking about selling the Walnut Street garage site. Mr. Wilson said that the time was right for that discussion and suggested that City staff contact several real estate firms to get pricing on showing the facility but not selling it. He concluded that the City is required to get an appraisal and accept proposals for the sale of the Walnut Street property. Mr. Stevenson asked if the proceeds from the sale of the Walnut Street property could be used to pay for the salt storage shed. Mr. Wilson stated that the salt storage shed would be completed prior to the sale of the Walnut Street property, however, the proceeds could go to pay down the borrowing. Mr. Stevenson said he would like to review the schematics for the storage shed. Mr. Wilson said the Engineer is in the process of preparing the plans.

NEW BUSINESS

Consideration of Ordinance No. 993 setting the local limits for the Industrial Pretreatment Program (1st Reading)

Mr. Wilson presented Ordinance No. 993 which sets the local limits for the Industrial Pretreatment Program. He noted that this was done by resolution but now must be done by ordinance to satisfy PA Department of Environmental Protection (DEP) requirements. **On motion of Mr. Conklin, seconded by Ms. Stringfellow and carried unanimously, Council approved the following ordinance setting the local limits for the Industrial Pretreatment Program on first reading:**

ORDINANCE NO. 993

AN ORDINANCE AMENDING CHAPTER 18 PART 4 OF THE 2003 CODE OF ORDINANCES WITH REGARD TO THE INDUSTRIAL PRETREATMENT PROGRAM

Consideration of Resolution 1307 permitting a detour to accommodate construction on the First Island Bridge

The Manager presented Resolution No. 1307 which permits a detour to accommodate construction on the First Island Bridge from June 25, 2018 to November 14, 2018. **On motion of Mr. Long, seconded by Mr. Conklin and carried unanimously, Council approved the following resolution permitting a detour to accommodate construction on the First Island Bridge from June 25, 2018 to November 14, 2018:**

CITY OF LOCK HAVEN
CLINTON COUNTY, PENNSYLVANIA

RESOLUTION NO. 1307

Consideration of Resolution 1308 permitting a detour to accommodate construction on East Walnut Street and the SEDA-COG railroad crossing

The Manager presented Resolution No. 1308 which permits a detour to accommodate construction on East Walnut Street and the SEDA-COG railroad crossing from July 5, 2018 to August 17, 2018. **On motion of Mr. Conklin, seconded by Mr. Long and carried unanimously,**

Council approved the following resolution permitting a detour to accommodate construction on East Walnut Street and the SEDA-COG railroad crossing from July 5, 2018 to August 17, 2018:

CITY OF LOCK HAVEN
CLINTON COUNTY, PENNSYLVANIA

RESOLUTION NO. 1308

Consideration of the 2016 CDBG Budget Revision

The Manager provided Council with a memo from Maria Boileau, Planner & Development Coordinator, regarding a budget revision for the 2016 CDBG Program. Ms. Boileau was in attendance and stated that there was an unexpended balance of funds remaining in four projects (Program Admin, S. Jones Street Paving, S. Fairview Street Paving, and W. Third Street Paving) totaling \$74,063.82 and City staff is requesting to reprogram these funds to the Single Family Owner Occupied Housing Rehabilitation Program contingent upon PA Department of Community and Economic Development approval. Ms. Boileau stated that additional funds totaling \$87,081.92 for the Housing Rehabilitation Program is included in the 2015 CDBG Program. **On motion of Mr. Conklin, seconded by Mr. Byerly and carried unanimously, Council approved the budget revision for the 2016 Community Development Block Grant (CDBG) Program to transfer funds totaling \$74,063.82 to the Single Family, Owner-Occupied Housing Rehabilitation Program, contingent upon PA DCED approval.**

Boat Dock update

The Manager provided Council with a memo from Maria Boileau, Planner & Development Coordinator, regarding an update on the boat dock project. Ms. Boileau stated that the City is working with Power 10 Boat Docks, a PA Co-Stars vendor located in Middleburg, PA to purchase and install a 60-foot boat dock which will be positioned in the west branch of the Susquehanna River near the J. Doyle Corman Amphitheater. Ms. Boileau stated that City staff met with Power 10 Boat Docks to view Jersey Shore's boat dock and after some minor design changes, a deposit of \$16,476.00 was placed on the boat dock. According to Ms. Boileau, after Power 10 Boat Docks provides shop drawing within the next few weeks, the dock will be constructed within 4 to 6 weeks. The total project cost is estimated at \$38,750.00 which includes the cost of the dock, anchoring and installation. Ms. Boileau said that the City secured a total of \$30,750.00 in grant funds and \$4,255.00 in private donations, and the balance of funds needed for the project (\$3,745.00) is being raised by Louis Anastos. Ms. Boileau concluded that the City will provide in-kind labor workforce to install the four concrete pads needed to anchor the boat dock.

Consideration of employee matter

The Manager advised those in attendance that Council met in Executive Session prior to the start of this meeting to discuss a personnel matter falling under the exemption of §708(a)(1) of the PA Sunshine Act. **On motion of Mr. Conklin, seconded by Ms. Stringfellow and carried unanimously, Council adopted the following motion: That having been the subject of previous documented progressive discipline with the Department, the City Council of Lock**

Haven imposes the disciplinary action of “removal” under the Civil Service Rules, terminating the employment of Bryan Burger from the City of Lock Haven Police Department effective June 18, 2018 for reasons under Lock Haven Civil Service Rules and Regulations Section 6.1 (a) (4).

OTHER MATTER

Mr. Stevenson reminded those present that the Sentimental Journey Fly-In will be held this week and encouraged everyone to attend.

Mr. Baney asked the Manager why the City Beach was closed. Mr. Wilson stated that the city beach’s water is tested on a weekly basis and recently the water tested with an elevated level for fecal coliform. The Manager stated that the city beach’s water will be tested daily until the water levels are back in compliance.

Mr. Baney said that he attended last night’s concert on the river and noticed that the buoys were not installed in the river. Mr. Wilson stated that the Citizens Hose Company installs the buoys and they will be installed soon.

ADJOURNMENT

On a motion by Mr. Long, seconded by Ms. Stringfellow the meeting was adjourned at 7:31 p.m.

Mayor

City Clerk

(These minutes are draft and subject to approval by City Council)