

## City Council Meeting

March 4, 2019

City Council met in regular session on Monday, March 4, 2019 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Vice President Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglass Byerly, Joel Long, William Mincer, Richard Morris, and Steve Stevenson. Also in attendance were City Manager Gregory Wilson, Human Resource Specialist Ivana Trader, Laura Jameson with The Express, John Lipez of the Renovo Record, Kasey Campbell representing Downtown Lock Haven Inc., Joseph Visceglia from the Lock Haven University Physician Assistant Program, and Director of Public Works Tony Stopper.

### *COUNCIL MINUTES*

**On a motion made by Mr. Byerly, seconded by Mr. Mincer and carried unanimously, the minutes of the February 18, 2019 meeting were approved.**

### *PUBLIC COMMENT*

None

### *CORRESPONDENCE*

Kasey Campbell of Downtown Lock Haven Inc. requested Council approval for the use of city property and streets to accommodate the Best of Clinton County Summer Festival, Hometown Heroes Celebration, Small Business Saturday, Haven Holidays and the Santa 5k Fun Run/Walk. **On a motion made by Mr. Stevenson, seconded by Mr. Morris and carried unanimously the use of property and streets for Downtown Lock Haven activities was approved as follows:**

**June 29, 2019: no parking on E Main Street to accommodate the Best of Clinton County Parade, closing of Grave Street from E Water to E Church, use of Triangle Park and approval of the parade route**

**August 3, 2019: use of Coreman Amphitheatre for the Hometown Heroes Ceremony**

**November 29, 2019: Triangle Park for Haven Holidays tree lighting**

**November 30, 2019: Triangle Park for Small Business Saturday**

**December 7, 2019: use of the levee and Triangle Park and closure of E Main during the Santa 5K Run/Walk**

Joseph Visceglia, President of the Lock Haven University Physician Assistant Program requested use of the levee on April 27, 2019 from 8AM to 3 PM to accommodate the program's annual charitable 5K walk/run. **On a motion made by Mr. Mincer, seconded by Mr. Conklin and carried unanimously LHU PA 5K walk/run was approved.**

Kim Garlick, Executive Coordinator of Sentimental Journey Inc. sent a letter requesting the use of Piper Memorial Airport June 18 through June 22, 2019 for the fly-in and use of Hangar 1 on May and September 22 for pancake breakfast fundraisers. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly and carried unanimously Sentimental Journey at Piper Airport was approved.**

The City Manager presented Council with the Clinton County Community Foundation notices of the award of \$5,000 to the City for 2019 Summer Concert Series and \$2,500 toward staffing of city beach.

## *UNFINISHED BUSINESS*

Director of Public Works Tony Stopper presented the 2019 Capital Improvement Plan for Council's consideration. The plan details how the monies set aside in each major fund during the annual budget process will be allocated to fund capital investments in public property throughout the community. The General Fund's 2019 allocation of \$156,557, the Water Fund's allocation of \$65,479 and the Sewer Fund's allocation of \$74,457 will be combined with other resources including borrowed proceeds, grants and state Liquid Fuels toward more than \$6-million in projects in 2019. The Capital Improvement Plan also notes projects for consideration over the next five years including the current year with a total investment estimated at more than \$41.8million. Council will review the plan and discuss it again at the March 18 regular meeting of Council where it will consider its approval.

Council discussed the creation of a Junior Council Member position which would be open to high school students. Council would accept letters from interested applicants and interview them, similar to the procedure used in the past for the appointment to vacancies on Council. While the position would not be able to vote, they would be involved in discussion and would be required to attend each meeting. The manager will put together a resolution enabling the position for Council's consideration at a future meeting.

## *NEW BUSINESS*

Council considered Ordinance No. 2019-01 AN ORDINANCE AMENDING THE CITY CODE BY ADDING NOISE CONTROL. The City Manager informed Council that unreasonable noise is currently addressed as disturbing the peace, and as such requires a public complaint for the police to address an issue. The introduction of a dedicated noise control ordinance will better enable the police to react to unreasonable noise, while also providing exemptions for including any event approved by Council. If approved on first reading, the ordinance will be advertised giving the public an opportunity to have input and will again be addressed at the March 18 regular meeting of council for second reading and potential adoption. **On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously 2019-01 AN ORDINANCE AMENDING THE CITY CODE BY ADDING NOISE CONTROL was approved.**

The City Manager presented the Annual Financial Statements for the 2017 fiscal year as produced by the City's contracted independent auditor Baker Tilly. The annual audit has been posted on the City's website and along with previous years' audits and is available for public review at City Hall as well.

Council considered an agreement with Baker Tilly for professional auditing services of the 2018 fiscal year with Baker Tilly as part of the third year extension of the original agreement. **On a motion made by Mr. Conklin, seconded by Mr. Mincer, and carried unanimously, the agreement with Baker Tilly for professional auditing services was approved in an amount not to exceed \$44,134 and providing for a forfeiture of 10% of the cost if the audit is not completed by December 31, 2019.**

Council received the results of the bid on Project 2019-01 for the construction of the new salt storage facility at 99 Second Avenue, with the lowest bid coming from Park Lane Construction of Clyde, NY in the amount of \$205,620. The project is funded by borrowing from the 2018A Note. **On a motion made by Mr. Conklin, seconded by Mr. Bylerly and carried unanimously the Salt Storage Project 2019-01 was approved.**

Council received the results of the bid on Project 2019-02 for cleaning services at City Hall from March 1, 2019 to March 1, 2020, with the lowest bid coming from Belcher Enterprises of Jersey Shore, PA in the amount of \$26,100 per year to be paid out in 12 monthly installments. The funding is included in the 2019 annual budget. **On a motion made by Mr. Stevenson, seconded by Mr. Morris and carried unanimously for Cleaning Services are awarded to Belcher Enterprises.**

The City Manager recommended to Council the appointment of HR Specialist Ivana Trader and Public Property Foreman Jared Gist as employer representatives to the City's state certified Safety Committee. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin and Mr. Morris and carried unanimously for Ivana Trader and Jared Gist to City's Safety Committee approved.**

Council considered RESOLUTION NO. 1333 A REQUEST FOR CLINTON COUNTY LIQUID FUELS ALLOCATION IN THE AMOUNT OF \$44,397 representing payment two of three toward the 2018 E Walnut St Paving Project. **On a motion made by Mr. Stevenson, seconded by Mr. Morris and carried unanimously No. 1333 Liquid Fuels for Paving Project was approved.**

Council considered RESOLUTION NO. 1334 A REQUEST FOR CLINTON COUNTY LIQUID FUELS ALLOCATION IN THE AMOUNT OF \$8000 representing the annual allocation to the Route 220 Interchange Lighting agreement between the City, the County and the State. **On a motion made by Mr. Stevenson, seconded by Mr. Mincer and carried unanimously No. 1334, Route 220 Lighting Interchange approved.**

*OTHER MATTERS*

None

*ADJOURNMENT*

**On a motion made by Mr. Morris, seconded by Mr. Conklin the meeting was adjourned at 8:10 PM.**

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Vice-President of Council

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City Clerk

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