

**City Council Meeting
April 16, 2018**

City Council met in regular session on Monday, April 16, 2018 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 P.M. by Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called, and present were Council members Douglas Byerly, Richard Conklin, Joel Long, Steve Stevenson, Sara Stringfellow (arrived at 7:03 P.M.), and Mayor William Baney. Councilman Bravard was absent. Also attending the meeting was City Manager Gregory Wilson and reporter Wendy Stiver from The Express, and John Lipez from The Record.

COUNCIL MINUTES

Mr. Stevenson noted that there were two typos in the April 2, 2018 meeting minutes as follows: Page 5 changing Ms. To Mr. and the motion to adjourn the meeting was seconded by Mr. Stevenson, not Mr. Long. **On a motion of Mr, Byerly, seconded by Mr. Conklin d carried unanimously, Council approved the minutes of the meeting of the April 2, 2018 regular meeting of Council, as corrected.**

PUBLIC COMMENTS

Mr. Phil Anastos requested authorization to close Grove Street from East Main Street to Willards Alley on August 8, 2018 from 3 P.M. to 9:00 P.M. to hold a block party in celebration of the 100th birthday celebration of the Texas Restaurant. The Manager stated that Resolution No. 1300 was prepared which authorizes the closing of Grove Street from East Main Street to Willards Alley on the date/times requested for the 100th birthday celebration of the Texas Restaurant. **On motion of Mr. Stevenson, seconded by Mr. Long and carried unanimously, Council approved the following Resolution for the 100th birthday celebration of the Texas Restaurant:**

CITY OF LOCK HAVEN
CLINTON COUNTY, PENNSYLVANIA

RESOLUTION NO. 1300

Mr. Richard Morris asked for an update on the completion date of the demolition of the former Helig Meyers building. Mr. Wilson stated that the project was given a one-week extension and that the demolition will be completed by April 20, 2018.

CORRESPONDENCE

Property Use Requests

5K Walk/Run for AIDS Research Sponsored by LHU Phi Sigma Pi National Honor Fraternity

The Manager acknowledged a request from Lock Haven University's Phi Sigma Pi National Honor Fraternity to hold a 5K Walk/Run for AIDS research on the Clinger Riverwalk on April 29, 2018. Present at the meeting representing the Phi Sigma Pi National Honor Fraternity were Evie Russell and Eddie Jacot. **On a motion of Mr. Conklin, seconded by Ms. Stringfellow and carried unanimously, Council authorized the LHU Phi Sigma Pi National Honor**

Fraternity's request to hold a 5K Walk/Run for Aids Research on April 29, 2018 on the Clinger Riverwalk.

Consideration of approvals regarding the Best of Clinton County Summer Festival and Parade including Resolution 1301

The Manager presented a letter from Kasey Blesh, Downtown Manager of Downtown Lock Haven, Inc. notifying Council that the Best of Clinton County Summer Festival and Parade will be held on June 30, 2018 from 10 A.M to 3 P.M. in Downtown Lock Haven. Representing Downtown Lock Haven, Inc. at the meeting was Bonnie Gradel who requested approval to permit the installation of a Best of Clinton County banner across East Main Street from June 1, 2018 to June 30, 2018; permit sidewalk sales, displays and food booths along East and West Main Streets; close Vesper and Grove Streets from Water to Church Street for outdoor recreational vendors; close West Main Street from Mill Street to First Street; allow no parking in the Main Street parking lot and along East Main Street from Jay Street to Mill Street; close Main Street for the duration of the parade; provide barricades for road closures; and provide written approval of the parade to include with the PennDOT permit application. Mr. Stevenson asked if Grove and Vesper Streets needed to be closed from Water to Church Streets, or to the alleys. Mr. Gradel said that closing Grove and Vesper Streets to the alleys would be fine. **On motion of Mr. Stevenson, seconded by Mr. Long and carried unanimously, Council approved the request by Downtown Lock Haven, Inc. as detailed above and approved the following Resolution permitting a banner to be displayed over Main Street:**

CITY OF LOCK HAVEN
CLINTON COUNTY, PENNSYLVANIA

RESOLUTION NO. 1301

Comcast Channel Lineup Changes

Mr. Wilson presented correspondence from Kristen Ritchey, Manager, Government and External Affairs, Comcast, listing a variety of channel lineup changes which will occur on May 9, 2018.

CCEP Time Out at the Station Gallery

The Manager noted that the Clinton County Economic Partnership has scheduled a Time Out on May 17, 2018 at the Station Gallery from 5:30 p.m. to 7:30 p.m.

UNFINISHED BUSINESS

Consideration of Resolution No.1302 requesting County liquid fuels funds for the East Walnut Street Resurfacing Project

The Manager presented Resolution No. 1302 which requested County liquid fuels funds in the amount of \$133,191.00 for a three-year period which will be used for the East Walnut Street resurfacing project. Mr. Wilson stated that without County assistance the City will only be able

to pave East Walnut Street in phases, which will cause disruption to the flow of traffic to the new First Quality plant for the next two years. **On motion of Mr. Long, seconded by Ms. Stringfellow and carried unanimously, Council approved the following Resolution requesting County liquid fuels funds for the East Walnut Street Resurfacing Project:**

CITY OF LOCK HAVEN
CLINTON COUNTY, PENNSYLVANIA

RESOLUTION NO. 1302

NEW BUSINESS

Consideration of Ordinance No. 987 vacating a portion of Locust Alley

Mr. Wilson presented Ordinance No. 987 which vacates a portion of Locust Alley located behind the Sons of Italy. He stated that the City is required to advertise the vacation for three consecutive weeks, and a public hearing will be scheduled on May 21, 2018. Mr. Wilson added that the property would be returned to the two adjoining property owners: Sons of Italy and Tomaini's Garage. Mr. Conklin said that the Sons of Italy would be able to remove the grassy area and expand their parking area. Mr. Stevenson asked if City Authority approval is necessary. Mr. Wilson stated that the City Authority owns the water & sewer lines under the roadway, but the roadway is owned by the City and therefore City Authority approval is not necessary. **On motion of Mr. Byerly, seconded by Mr. Long and carried unanimously, Council approved the following ordinance vacating a portion of Locust Alley on first reading:**

ORDINANCE NO. 987

AN ORDINANCE PROVIDING FOR THE VACATION OF THE SOUTHERMOST PORTION OF
LOCUST ALLEY, A DISTANCE OF APPROXIMATELY 160 FEET

Consideration of Ordinance No. 988 vacating a portion of Pine Street

The Manager presented Ordinance No. 988 which vacates a portion of Pine Street that most people think is the driveway to Lucky 7, however, it is a city street. Mr. Wilson noted that an easement will be required, and the property owner will be prohibited from installing any structures over the easement. Property on both sides of the roadway is owned by Lucky 7. **On motion of Mr. Long, seconded by Mr. Conklin and carried unanimously, Council approved the following ordinance vacating a portion of Pine Street on first reading:**

ORDINANCE NO. 988

AN ORDINANCE PROVIDING FOR THE VACATION OF THE SOUTHERMOST PORTION OF
PINE STREET, A DISTANCE OF APPROXIMATELY 406 FEET

Consideration of Ordinance No. 989 Amending Chapter 5 Part 3 Property Maintenance

Mr. Wilson presented Ordinance No. 989 which amends Chapter 5, Part 3, Property Maintenance pertaining to the *Failure to Comply* section. He noted that at the recommendation of the City Solicitor the language adds the cost of attorney fees, engineering fees, and other

professional fees incurred by the City in connection with the razing and removal of a structure. **On motion of Mr. Conklin seconded by Ms. Stringfellow and carried unanimously, Council approved the following ordinance amendment on first reading:**

ORDINANCE NO. 989

AN ORDINANCE AMENDING ORDINANCE NO 670, WHICH ADOPTED THE CODE OF ORDINANCES FOR THE CITY OF LOCK HAVEN, CLINTON COUNTY, PENNSYLVANIA, BY AMENDING CHAPTER 5, PART 3, PROPERTY MAINTENANCE

2018 Summer Concert Series

The Manager presented a memo from Maria Boileau, Planning & Development Coordinator, regarding the 2018 Summer Concert Series. Ms. Boileau stated that the City is celebrating 20 years of summer concerts, and during that time the City has hosted over 500 performances and leveraged over \$600,000.00 in public donations. She explained that the City will host 10 bands at the J. Doyle Corman Amphitheater & Floating Stage and 13 concerts in Triangle Park in 2018.

Consideration of Proposals for the Early Intervention Program

Mr. Wilson presented a memo regarding three proposals that were received for the Early Intervention Program from the Pennsylvania Economy League, Susquehanna Accounting and Consulting, and Econsult Solutions. He stated that based on the number of hours to complete the project, he is recommending Council award a contract to the Pennsylvania Economy League which estimated a total of 484 hours at an average hourly rate of \$116.22. Mr. Wilson added that the project is budgeted at \$60,000.00 and 50% of the cost will be provided by the Pennsylvania Department of Community and Economic Development. **On motion of Mr. Stevenson seconded by Mr. Byerly and carried unanimously, Council awarded a contract to the Pennsylvania Economy League at a cost not to exceed \$56,250.00.**

Personnel matters

The Manager advised Council that the City Civil Service Commission conducted testing for corporal for two candidates and they recommended the promotion of Paul Grimley to Corporal, effective April 2, 2018.

OTHER MATTERS

Mr. Conklin asked Mr. Wilson to have the City Solicitor investigate the process to reduce the number of wards in the city from 5 to 3, which would also reduce the voting districts from 5 to 3. Mr. Stevenson said that the County Commissioners recently talked about consolidating voting districts, however one of the issues would be with the school district who elects board members representing the 1st and 2nd wards. Mr. Wilson said he would check with the City Solicitor to find out the process.

Mr. Byerly stated that he was approached by two restaurant owners concerning Ordinance No. 984 regarding mobile food vendors, asking why there is no permit fee for mobile food vendors but the fee for a sidewalk café is \$150.00. Mr. Wilson explained that there are no city staff costs associated with permitting a mobile food vendor but there are city staff cost associated with permitting and inspecting sidewalk cafes. He added that if the City didn't charge a fee for sidewalk cafes, then all city taxpayers are paying for the inspection and approval costs associated with a restaurant's sidewalk café.

Mr. Stevenson reminded everyone that two events are occurring this week: Kiwanis Spaghetti Dinner at the Dunnstown Fire Hall on April 18, 2018 and the Hyner View Challenge on April 21, 2018.

ADJOURNMENT

On a motion by Mr. Conklin, seconded by Mr. Long the meeting was adjourned at 7:39 p.m.

Mayor

City Clerk

(These minutes are draft and subject to approval by City Council)