

**CITY COUNCIL MEETING
AUGUST 7, 2017**

City Council met in regular session on Monday, August 7, 2017 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 p.m. by Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council members Douglas Byerly, Richard Conklin, Ted Forbes, Steve Stevenson, Sara Stringfellow, and Mayor William Baney. Councilman Bravard was absent. Also attending the meeting were City Manager Richard Marcinkevage, City Planner Leonora Hannagan and reporter Wendy Stiver for The Express.

COUNCIL MINUTES

On a motion of Mr. Forbes, seconded by Mr. Byerly and carried unanimously, Council approved the minutes of the July 17, 2017 meeting.

PUBLIC COMMENT

Mr. Mark Rowedder was in attendance. He stated that he is a trustee of Covenant United Methodist Church and he explained that the church needs to make some improvements to the outside wall of their building. At this time they cannot make the repairs until something is done with the adjacent burned out property. He asked Council if the City and property owners had come to any resolution. The City Manager explained that the City is waiting on some information from legal counsel and that as soon as they were able to do so, Staff would provide a timeframe for possible demolition of the adjacent damaged building.

CORRESPONDENCE

PA Liquor Control Board

The Manager stated that he received a letter from the PA Liquor Control Board denying the City's grant application for an Underage/Dangerous Drinking Grant.

Clinton County Tax Claim Bureau

The Manager acknowledged receipt of the second quarter tax claim collections in the amount of \$66,131.33. This amount does include revenue from 2014, 2015 and 2016.

Comcast Change Residential Services

The Manager presented a letter from Comcast stating that Comcast customers will be notified in their August bill of updates to the Comcast Agreement for Residential Services.

OLD BUSINESS

Rescheduling of Outdoor Movie

The Manager explained that the City Planner was able to reschedule the July 22nd outdoor movie that was canceled due to inclement weather. The movie SING will be shown on August 19, 2017 in Triangle Park.

Authorization to Execute Memorandum of Understanding for Clinton County Bus Service Feasibility Study

The Manager presented a Memorandum of Understanding between Clinton County and the local stakeholders to provide funding to support the Clinton County Bus Service

project for a three year pilot program. The City's commitment would be a total of \$26,250 for 4 years. A breakdown of the contribution per year was provided in the agreement.

On a motion by Mr. Forbes, seconded by Mr. Byerly and carried unanimously, Council approved the Memorandum of Understanding for the Clinton County Bus Service Feasibility Study.

Update on PennDOT Transportation Alternatives Streetscape Application

The City Planner provided a memo explaining the grant program and the proposed streetscape project on East Church Street. The proposed improvements would include new curbing, concrete sidewalks with brick inlays, trees, tree grates and ADA compliant handicap ramps. The estimated total project cost is \$1,494,117.00. Mrs. Hannagan explained that Transportation Alternatives projects cannot exceed \$1 million unless the project is of exceptional regional or statewide significance. She explained that the City would also apply for \$500,000 in Keystone Communities funding from the Pennsylvania Department of Community and Economic Development. In addition, CDBG funds would be used for engineering design. The PennDOT application is due September 22, 2017 and the DCED Keystone Communities application is due by September 15, 2017.

On a motion by Mr. Stevenson, seconded by Mr. Conklin and carried unanimously, Council approved the submission of a grant application to PennDOT Transportation Alternatives Program and to the Pennsylvania Department of Community and Economic Development Keystone Communities grant program for the streetscape improvements along three blocks of East Church Street

Award of 2017 Paving Project to Charles Construction

The Manager presented the tabulation of bids for the 2017 paving project. He stated that Charles Construction was the lowest bid at \$523,244.80. ***On a motion by Mr. Forbes, seconded by Ms. Stringfellow and carried unanimously, Council approved the award of the 2017 Paving Project to Charles Construction in the amount of \$523,244.80.***

NEW BUSINESS

Rally for Recovery Request for Banner

The Manager stated that he received a request from the Rally for Recovery to erect a banner over Main Street from August 21, 2017 to September 1, 2017 for a 5K Run/Walk in Riverview Park. ***On a motion by Ms. Stringfellow, seconded by Mr. Forbes and carried unanimously, Council approved the Rally for Recovery's request to erect a banner over Main Street from August 21, 2017 to September 1, 2017 and authorized the appropriate resolution. (No. 1278)***

Presentation by "Supporting Public Action and Responsible Knowledge" regarding energy initiatives

Karen Elias and Vicky Smedley, representing "Supporting Public Action and Responsible Knowledge" and Karen Richards from SEDA-Cog's Energy Resource Center were in attendance to discuss energy initiatives for the City. Mrs. Richards offered her services to assist the City in conducting energy audits. She provided details of her efforts within SEDA-Cog's eleven county region. The City Manager stated that staff can meet with Mrs. Richards to discuss opportunities for the City.

Authorization to execute Settlement / Release Agreement for lawsuit regarding sewage plant construction

The Manager stated that the City negotiated a settlement with the sewage plant construction contractors due to delays in construction. He stated that the contractors will receive \$2,318,202.40 due to them for work completed. The City will receive \$570,901.39 for costs incurred due to delays. The agreement has been executed by the construction

contractors and he requested authorization to execute the agreement for the settlement of the lawsuit.

On a motion by Mr. Forbes, seconded by Mr. Conklin and carried unanimously, Council approved execution of the Settlement / Release Agreement for the lawsuit regarding the sewage plant construction.

Consideration of a Commercial Loan Committee recommendation regarding retirement of business loan to ECO

The City Planner explained that the Lock Haven Commercial Loan Committee had approved a loan in the amount of \$20,000 in 2012 to ECO, a retail business located at 115 East Water Street. Recently the City learned that the business has closed and the building is for sale. The balance of the loan is \$7,554.82. The business owners requested that they be allowed to continue paying the monthly payments until the property is sold, at which time they will repay the balance of the loan. The Commercial Loan Committee unanimously recommended that Council approve the owner's request.

On a motion by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, Council approved the Lock Haven Commercial Loan Committee's recommendation to allow ECO to continue to make monthly payments on the balance of their Commercial Loan until the property is sold at which time the loan will be paid in full.

Employee Reports

The Manager stated that Wesley Alexander, the City's newest Police Officer, was sworn in today and he will be introduced to Council at the next meeting.

The Manager stated that Barb Waterman, Assistant City Treasurer, is retiring on December 6, 2017 after 23 years of service to the City. The City will be advertising for her position in the Treasurer's Office. In addition, the City advertised for a part-time Water Department Clerk and will be advertising the City Planner's job in the near future. All position descriptions will be revised slightly.

Miscellaneous

The Manager noted that at the last Council meeting, it became apparent that there are conflicting opinions as to how to best recognize those who served our country in the military. In the recent past a number of ideas have been broached about Veterans Park, and several more were raised at the meeting.

The City is the home to a number of monuments (presently Veterans Park, Memorial Park, and the Civil War monument).

We have had suggestions that a committee be formed to address these issues. We are recommending that a committee be formed at Council's direction to address all three parks, with representation from all military and veterans organizations in the County – including VFW's, American Legions, 40&8, Veterans Affairs office, Team RWB. Future requests would be forwarded to the committee to consider and make a recommendation to Council. We further recommend that no further development be addressed in the existing parks until this proposal is addressed, and will contact entities which may be interested.

Adjournment

On a motion by Mr. Conklin and seconded by Mr. Stevenson the meeting was adjourned at 8:08 P.M.

Mayor

City Clerk