

**CITY COUNCIL MINUTES
JANUARY 16, 2017**

City Council met in regular session on Monday, January 16, 2017 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 p.m. by Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council members Jonathan Bravard, Douglas Byerly, Richard Conklin, Ted Forbes, Steve Stevenson, Sara Stringfellow, and Mayor William Baney. Also attending the meeting were City Manager Richard Marcinkevage, Assistant City Manager Gregory Wilson, and reporter Wendy Stiver for The Express.

COUNCIL MINUTES

On a motion of Mr. Forbes, seconded by Mr. Bravard and carried unanimously, Council approved the minutes of the meetings of December 19, 2016 and January 9, 2017 with the correction of the minutes to include John Lipez for the Record to the attendance at both meetings and to correct December 19, 2016 minutes to spell out the abbreviation of UCC to Uniform Construction Code.

PUBLIC COMMENT

Cynthia Andrews, city resident and former parking enforcement officer, was in attendance in response to the request for public comment on the changes to the meter rates. She stated that she felt the meter rates on Main Street should be increased. She felt the spaces on Main Street are prime parking spaces and many of the people parking on Main Street are business employees. She stated that she believed that customers would not care if the meter rates are increased. Mayor Baney explained that Council did increase the rates on a 5 to 2 vote. He stated that the meter rates on Main Street and all side streets were increased to fifty cents per hour and the rates on the meters in the parking lots were increased from a dime to a quarter. The Mayor thanked Ms. Andrews for her comments.

CORRESPONDENCE

Keystone Central Tax Office – Transmittal of December Earned Income Tax (EIT) Collections

The Manager acknowledged receipt of funds in the amount of \$28,466.43 from the Keystone Central Tax Office for the December Earned Income Tax Collections.

Clinton County Tax Claim Bureau – Transmittal of 4th Quarter Tax Claim Collections

The Manager acknowledged receipt of funds in the amount of \$11,479.98 from the Clinton County Tax Claim Bureau for the 4th Quarter Tax Claim Collections.

PA Department of Environmental Protection – Notification of award of Act 101 Recycling Performance Grant

The Manager stated that he received notification from the Pennsylvania Department of Environmental Protection of an award of Act 101 Recycling Performance Grant in the amount of \$6,400.00.

Downtown Lock Haven, Inc. – Request for use of City streets and facilities for all 2017 events.

The Manager shared a copy of a letter from the Downtown Manager of Downtown Lock Haven Inc, Natasha Gorham, requesting approval for the agency's 2017 events.

Ms. Gorham stated that the request included approval of the Best of Clinton County Summer Festival and Parade on Saturday, June 24, 2017. The request for this event includes no parking on East Main Street; the closure of Grove Street from East Church Street to East Main Street and

from East Main Street to East Water Street for children's activities; the use of Triangle Park for live music; and the closure of Main Street for the Best of Clinton County Parade.

She stated that the Hometown Heroes Celebration will be held on Saturday, August 12, 2017 with a Rain Date of Sunday August 13, 2017. She requested use of the J. Doyle Corman Amphitheater and floating stage for this event.

She explained that the Haven Holidays events will be held on December 1st and 2nd. She requested use of Triangle Park for the Tree Lighting on Friday, December 1, 2017 in the evening; the use of Triangle Park for Saturday's activities; the road closure of Main Street from Mill Street to First Street for children's train rides, and the closure of Main Street for the parade at 6 pm.

Ms. Gorham also asked approval for the use of the levee and Triangle Park for the Santa 5K Fun Run Walk on December 2, 2017. This will include a request to close roads for the run. She stated that the specific route will be determined at a later time.

On a motion of Mr. Forbes, seconded by Mr. Stevenson and carried unanimously, Council approved the request by Downtown Lock Haven Inc. to hold the 2017 events as presented contingent upon working out the details with City staff.

OLD BUSINESS

Consideration of an ordinance amending the Traffic Ordinance to add/remove metered parking zones and amend the maximum parking time allowed at metered stalls – Second reading.

The Manager stated that there was a first reading of the Traffic Ordinance Amendment on December 19th. He stated that the only change to the ordinance since then was in Section One to delete 2 hour parking from Locust Street to Henderson Street.

On a motion by Mr. Bravard, seconded by Steve Stevenson and carried unanimously, Council approved second reading of an ordinance (Number 966) amending the Traffic Ordinance to add/remove metered parking zones and amend the maximum parking time allowed at metered stalls.

NEW BUSINESS

Consideration of Annual Fair Housing Resolution.

The Manager provided a copy of a fair housing resolution. The resolution is a requirement under the Community Development Block Grant and HOME Programs. He stated that the Pennsylvania Department of Community and Economic Development requires the resolution to be adopted each year.

On a motion by Mr. Bravard, seconded by Mr. Stevenson and carried unanimously, Council approved the Fair Housing Resolution (Number 1263).

Consideration of a resolution authorizing execution of documents related to projects funded by the PA Department of Transportation.

The Manager presented a Resolution authorizing the Mayor to sign any and all agreements entered into with the state Department of Transportation. He explained that the Bureau of Aviation (BOA) requires this resolution. He explained that because Council is giving the Mayor authorization to sign agreements, the Resolution cannot be signed by the Mayor.

On a motion by Mr. Stevenson, seconded by Mr. Byerly and carried unanimously, with the Mayor abstaining, Council approved the resolution (Number 1264) authorizing execution of documents related to projects funded by the PA Department of Transportation.

Consideration of an ordinance amending the Traffic Ordinance to correct speed limits listed for Hill Street – First reading.

The Manager presented the first reading of an ordinance amending the Traffic Ordinance to correct speed limits for Hill Street. He stated that the city police noticed that the signs and the wording in the ordinance for Hill Street do not match. He stated that this amends the wording in the ordinance so that the maximum speed on Hill Street is 35 miles per hour and the maximum truck speed, for trucks over 21,000 pounds, on Hill Street is 20 miles per hour.

On a motion by Mr. Stevenson, seconded by Mr. Forbes and carried unanimously, Council approved First Reading of an ordinance amending the Traffic Ordinance to correct speed limits listed for Hill Street.

Ratification of appointment of a relief driver and an auxiliary driver for Citizens Hose Company.

The Manager presented a memo from the fire administrator recommending Craig Simcox as Relief Driver and Travis Conway as Auxiliary Driver for Citizens Hose Fire Company.

On a motion by Mr. Byerly, seconded by Mr. Forbes and carried unanimously Council ratified the appointment of Craig Simcox as Relief Driver and Travis Conway as Auxiliary Driver for Citizens Hose Fire Company.

Consideration of amendment to SEDA-COG Housing Rehab Inspection Contract to include performance of radon testing.

The Manager explained that as part of the City's single family, owner occupied housing rehabilitation program funded with federal Home funds, the City provides radon testing for every housing unit the City renovates. Previously, Dave Grimm, the City's Housing consultant, provided this service however he is no longer employed by the City. The City Planner recommended that the City amend SEDA COG's contract to include this service. The Manger presented an amendment to the SEDA-COG Housing Rehab Inspection Contract to include performance of radon testing at a cost not to exceed \$140.00 per housing unit.

On a motion by Mr. Conklin, seconded by Mr. Stevenson and carried unanimously Council approved amending SEDA-COG's Housing Rehabilitation Inspection Contract to include performance of radon testing.

ADJOURNMENT

On a motion by Mr. Conklin, seconded by Mr. Stevenson, the meeting was adjourned at 7:29 pm.

Mayor

City Clerk