

**CITY COUNCIL MEETING  
SEPTEMBER 12, 2016**

City Council met in regular session on Monday, September 12, 2016 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order by Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Jonathan Bravard, Douglas Byerly, Richard Conklin, Sara Stringfellow, Ted Forbes, Steve Stevenson and Mayor William Baney. Also attending the meeting were City Manager Richard Marcinkevage, Assistant City Manager Gregory Wilson, and reporter Wendy Stiver for the Express.

***COUNCIL MINUTES***

**On motion of Mr. Conklin, seconded by Mr. Bravard and carried unanimously, Council approved the minutes of the meeting of August 22, 2016.**

***PUBLIC COMMENT PERIOD***

Mr. Kyle Coleman was in attendance to thank the City for moving the floating stage back in place for a performance by The Reagan Years on Labor Day, September 5<sup>th</sup> as part of the Labor Day Regatta. Mr. Coleman presented a total of \$720 in contributions toward reimbursement of City overtime expenses and concert series costs.

***CORRESPONDENCE***

***Keystone Central Tax Office – Transmittal of August Earned Income Tax Collections***

The City Manager acknowledged the receipt of the August Earned Income Tax Collections from Keystone Central Tax Office in the amount of \$73,608.43.

***Wings of Williamsport – Donation for use of airport for 2016 Wings Over Piper R/C Flying Event***

The City Manager stated that the City received a thank you letter and donation of \$100 from Wings of Williamsport for the 2016 Wings Over Piper R/C Flying event. He stated that they had 41 remote control pilots and approximately 150 to 200 spectators over the three day event.

***PA Department of Transportation – Transmittal of 2016-2017 Winter Highway Maintenance Payment***

The Manager acknowledged the receipt of the 2016-2017 Winter Highway Maintenance payment in the amount of \$25,014.54. He stated that the City had budgeted \$24,766.00 based on last year's receipt.

***OLD BUSINESS***

***Consideration of an ordinance amending salaries and wages for Non Union employees to comply with Fair Labor Standards Act, Part 541, regarding overtime requirements – Second reading***

Mr. Marcinkevage stated that the first reading of this ordinance was conducted at the last meeting. He stated that the ordinance would bring the City in compliance with Fair Labor Standards Act, Part 541, regarding overtime. He said that there was no change since the first reading. **On a motion of Mr. Conklin, seconded by Mr. Bravard and carried unanimously, Council approved an ordinance amending salaries and wages for Non Union employees to comply with Fair Labor Standards Act, Part 541, regarding overtime requirements. (#961)**

## **NEW BUSINESS**

### ***Event/Property Use Requests:***

Mayor Baney stated that Council will consider the following requests under one motion.

#### ***LHU Athletic Department – Request for use of bleachers for soccer field***

The Manager provided a request from Patrick Long, the Men's soccer coach at Lock Haven University, to use bleachers through November 15<sup>th</sup> at the fields in Woodward Township. Mayor Baney asked if there are any objections and there were none.

#### ***Dickey School PTO – Request for closing of West Clinton Street and Leather Alley and Kite Alley for Block Party/Carnival***

The Manager reported that the Dickey School PTO requested the closure of West Clinton Street between South Jones and Commerce Streets and Leather Alley and Kite Alley for a Block Party/Carnival on October 15, 2016.

Ms. Angela Harding, representing the PTO and Keystone Central School District, stated that the Block Party/Carnival is an effort to offer a carnival type event for families at the Tiger Den. Mr. Stevenson asked about the closure of the street; he expressed some concern that it might tie up traffic. The City Manager stated that Chief Kibler had worked out the logistics.

#### ***First Church of Christ – Request for closing of Vesper Street from Water Street to end for Family Fall Festival***

Mr. Marcinkevage reported that The First Church of Christ requested the closing of Vesper Street from Water Street to the Levee for a fall festival on October 13<sup>th</sup> from 8 am to 3 pm. He noted that the church hosted the same event last year. Hope Hose Fire Company will be in attendance for fire safety education. The street will be used for activities including a barrel train ride for children.

#### ***Clinton County Women's Center – Request for use of Triangle Park for Domestic Violence Awareness Vigil***

The City Manager stated that the Women's Center submitted a request to use Triangle Park for a Domestic Violence Awareness Vigil on October 19<sup>th</sup> from 9 am to 9 pm. Mr. Conklin explained that there are personal speeches and speakers and some light music.

#### ***Robb Elementary School – Request for permission to hold annual Halloween Parade***

Mr. Forbes asked that Robb Elementary School's request be separated from the other requests. He stated that he supported all of the requests with the exception of the Halloween Parade. Mr. Stevenson made a motion to approve all of the requests as presented. Mr. Bravard seconded the motion. Mr. Forbes stated that he had hoped that they would separate the Robb Elementary School request. He asked to amend the motion. Mr. Baney asked if Mr. Stevenson would amend his motion. Mr. Stevenson declined. There was no second to Mr. Forbes motion to separate the requests.

**On a motion by Mr. Stevenson, seconded by Mr. Bravard and carried unanimously, Council approved LHU Athletic Department's request for use of 2 sets of bleachers for soccer field use from September 6 through November 15; Dickey School PTO's request for closing of West Clinton Street between South Jones and Commerce Streets and Leather Alley and Kite Alley (Tiger Den) for a Block Party/Carnival on October 15, 2016; First Church of Christ's request for closing of Vesper Street from Water Street to the end for Family Fall Festival, October 15, 2016, 8AM-3PM; Clinton County Women's Center's request for use of Triangle Park for a Domestic Violence Awareness Vigil, October 19, 2016, 9AM-9PM; and Robb Elementary School's request for permission to hold an annual Halloween Parade, Friday, October 28, 2016.**

***Consideration of request from Clinton County Commissioners to designate a representative for a Public Transit Advisory Committee***

The Manager provided a letter from the Clinton County Commissioners requesting that Council appoint a representative for the public transit advisory committee. He stated that Chief Kibler will represent the Police Department. Mr. Forbes expressed interest in serving on the committee. **On a motion by Mr. Byerly, seconded by Mr. Stevenson and carried unanimously, Mr. Forbes was designated as the City Council Representative to the Public Transit Advisory Committee.**

***Discussion of refinancing 2014 Sewage Plant Loan and authorization to initiate financing proposal requests***

Mr. Marcinkevage reminded Council that the 2014 Sewage Plant Loan, which provides bridge loan funding for the PENN Vest Funded sewage plant construction, must be retired by December 1, 2016.

Bridge funding is necessary until the first PennVest drawdown is obtained and the construction contracts closed out. The projects cannot be closed out due to the pending litigation. Therefore, the bridge financing must be refinanced. In order to have funds available to retire the 2014 loan on December 1, 2016 a schedule was developed which entails first reading of an ordinance on October 17, 2016. In order to prepare the ordinance, he requested authorization to initiate financing proposal requests.

The borrowing may include bridge financing, permanent financing of excess and ineligible sewage plant costs and some other capital project funding.

**On a motion by Mr. Stevenson, seconded by Mr. Bravard and carried unanimously, Council approved authorization to initiate financing proposal requests for the refinancing of the 2014 Sewage Plant Loan.**

***ADJOURNMENT***

**On a motion by Mr. Conklin, seconded by Mr. Stevenson and carried unanimously the meeting was adjourned at 7:45 P.M.**

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Mayor

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City Clerk