

**CITY COUNCIL MEETING
APRIL 18, 2016**

City Council met in regular session on Monday, April 18, 2016 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 p.m. by Mayor Baney and opened the meeting with a moment of silence. Mayor Baney then led Council in the Pledge of Allegiance.

Roll was called and present were Councilmembers Jonathan Bravard, Douglas Byerly, Richard Conklin, Steve Stevenson, Sara Stringfellow and Mayor William Baney. Councilmember Ted Forbes was absent. Also attending the meeting were Richard W. Marcinkevage, City Manager, and reporter Wendy Stiver for The Express.

COUNCIL MINUTES

On motion of Mr. Conklin, seconded by Mr. Bravard and carried unanimously, Council approved the minutes of the meeting of April 4, 2016.

PUBLIC COMMENT PERIOD

Mr. Keith Linn of 46 North Jones Street, Lock Haven, was in attendance and expressed his concerns regarding the property at 44 North Jones Street. He stated this property is collapsing and has been abandoned for approximately 3 or 4 years. He was inquiring what could be done about the property. The Manager noted he would be in contact with the Code Office regarding this situation.

CORRESPONDENCE

Salvation Army/Volunteer Recognition Dinner

The Manager acknowledged receipt of an invitation from the Salvation Army to their Volunteer Recognition Dinner on Wednesday, May 4, 2016.

Clinton County Tax Claim Bureau/Transmittal of Tax Claim Collections

The City Manager acknowledged receipt of \$73,737.91 in tax claim collections from the Clinton County Tax Claim for 2011-2015 (2011 - \$900, 2012 - \$5400, 2013 - \$9700, 2014 - \$16,000 and 2015 - \$41,000).

Keystone Central Tax Office/Earned Income Tax Collections

The Manager acknowledged receipt of \$26,573.30 from the Keystone Central Tax Office in Earned Income Tax collections for the second payment for March.

Comcast CATV/Channel Addition

The Manager acknowledged receipt of a letter from Joe Rocco, Director of Government & External Affairs for Comcast CATV noting the addition of Fox Sports 1 (channel 271) and Fox Sports 1-HD (channel 857) to their digital economy level of service.

Comcast CATV/Donation

The City Manager acknowledged receipt of a donation of \$1,000 from Comcast CATV for the Summer Concert Series.

Pennsylvania Municipal League/Recognition of Lock Haven as Certified Sustainable Community

The Manager acknowledged notification from the Pennsylvania Municipal League, in partnership with Sustainable Pittsburgh, that the City of Lock Haven was recognized as

a certified sustainable municipality at the silver level of certification. Assistant City Manager Gregory Wilson noted there are a series of 131 questions with point values assigned to them up to a total aggregate of 300 points. The City scored 97 which is the silver level. He gave a brief description of the 8 different categories on the questionnaire and noted that all questions and responses are available to the public on the City's website.

OLD BUSINESS

There was none to report.

NEW BUSINESS

PROPERTY USE/EVENT REQUESTS

Durty Dabbers Motorcycle Club/Request for Use of Watershed Roads

The Manager acknowledged receipt of a letter from Nils Mantzoros, President of the Durty Dabbers Motorcycle Club, requesting use of the Dug Road area of the City watershed for their 26th Annual Great Adventure Dual Sport Ride on June 4, 2016. **On motion of Mr. Bravard, seconded by Ms. Stringfellow and carried unanimously, Council approved the use of City Watershed roadways for the Durty Dabbers Motorcycle Club 26th Annual Great Adventure Dual Sport Ride on June 4, 2016.**

Lock Haven University/Kent's Fest

The City Manager acknowledged receipt of a request from Jonathan Stout requesting the University be permitted to restrict parking in front of East Lock Haven University campus gym on West Main Street on April 25, 2016 from 6AM – 4PM for the Kent's Fest event. Ms. Stringfellow noted she thought the actual date for the Kent's Fest is Friday, April 22, 2016. The Manager will contact the coordinator and confirm the date of April 22, 2016. **On motion of Mr. Byerly, seconded by Mr. Conklin and carried unanimously, Council approved the request of Lock Haven University Public Safety Department to restrict parking in front of the East campus gym on West Main Street on April 22, 2016 for Kent's Fest event.**

Consideration of Appointment to Commercial Loan Committee

The Manager provided Council with a Memo from Leonora Hannagan, City Planner, noting there are two vacancies on the Lock Haven Commercial Loan Program Committee. The Committee recommended Shannon Walker of the Lock Haven University Workforce Development and Michelle McGinness, owner of 24/7 Body Central be appointed to the Commercial Loan Program Committee. Both terms would expire on December 31, 2018. **On motion of Mr. Stevenson, seconded by Mr. Byerly, Council approved the appointments of Shannon Walker and Michelle McGinness to the Lock Haven Commercial Loan Program Committee.**

Consideration of CDBG (2013) Budget Revision

The City Manager provided a Memo from Leonora Hannagan, City Planner, regarding a proposed budget revision of the 2013 CDBG Program. Ms. Hannagan was in attendance and stated the City held a public hearing earlier in the evening to solicit public input on reprogramming 2013 CDBG Program income to the City-wide sidewalk replacement program. The City received a total of \$2,103.03 in program income funds and the CDBG Program requires that these funds be used to pay the next eligible project cost before drawdown requests are made for CDBG funds from the United States Treasury account through the Integrated Disbursement and Information System (IDIS). The City used the program income funds for program administration costs which left an unexpended balance of \$2,103.03 in program admin which now must be reallocated to another activity.

Ms. Hannagan requested Council authorization to approve a budget revision transferring \$2,103.03 from Program Administration to the City-Wide Sidewalk Replacement Program contingent upon approval from the PA Department of Community

and Economic Development. **On motion of Mr. Stevenson, seconded by Mr. Bravard and carried unanimously, Council approved the above budget revision to the 2013 CDBG Program.**

Consideration of Justice Assistance Grant Application

The Manager provided a Memo from Leonora Hannagan, City Planner, regarding authorization to submit an application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for federal JAG funding for the purchase of replacement laptop computers, mounts and installation for the City's patrol vehicles. Police Chief Kibler was in attendance and stated the reason for the grant is that the current laptops are approximately 4 years old and will soon need to be replaced.

Ms. Hannagan was in attendance and noted that the maximum PCCD grant award is \$150,000 and they expect to award 25-30 grants. PCCD recommended implementing multi-organizational projects and the Lock Haven University (LHU) Police and Woodward Township Police have agreed to participate. Ms. Hannagan stated a Memorandum of Understanding must be executed by all agencies participating in this grant submission and if Council agrees to apply for the funding, a draft Memorandum of Understanding will be provided to Council at the May 2, 2016 meeting.

The application would be for the purchase, mounts and installation of 4 laptop computers for the City's police vehicles, 4 for LHU Police Department and 2 for Woodward Township. The total project cost is approximately \$59,516.00. The program will provide 100% funding for the project and the deadline for application submission is June 24, 2016. **On motion of Mr. Stevenson and seconded by Mr. Byerly and carried unanimously, Council approved the authorization to submit a Justice Assistance Grant application for police in-car computer replacement.**

OTHER NEW BUSINESS

The Manager noted two items for the next Council agenda will be (1) Vacation of a dead end portion of Hemlock Drive at the upper end of Sunset Pines and a dedication of property to the City by George Pedlow; (2) FEMA issued new Flood Insurance Rate maps effective June 16, 2016 and the City is required to have a Flood Plain Ordinance that is consistent with the new mapping and will have to be adopted before June 6, 2016.

Mr. Conklin suggested applying to PennDOT regarding the removal of the traffic signals at East Main and Hanna Streets and possibly at Grove and East Water Street too. Mr. Stevenson suggested installing four way stops at this location by the YMCA and also looking into the signal at Second Avenue and Bellefonte Avenue.

Mayor Baney requested an update on the repair or replacement of damaged traffic signals. The Manager reviewed the recent incidents, damages, costs involved and insurance coverages.

ADJOURNMENT

On a motion of Mr. Conklin, seconded by Mr. Stevenson and carried unanimously the meeting adjourned at 7:50 P.M.

Mayor

City Clerk