

CITY COUNCIL MEETING MINUTES
NOVEMBER 21, 2016

City Council met in regular session on Monday, November 21, 2016 in Council Chambers, City Hall, Lock Haven, Pennsylvania. The meeting was called to order at 7:00 p.m. by Mayor William Baney who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council members Jonathan Bravard, Douglas Byerly, Richard Conklin, Ted Forbes, Steve Stevenson, Sara Stringfellow, and Mayor William Baney. Also attending the meeting were City Manager Richard Marcinkevage, Assistant City Manager Gregory Wilson, City Planner Leonora Hannagan and reporter Jim Runkle for The Express.

COUNCIL MINUTES

On a motion of Mr. Conklin, seconded by Mr. Bravard and carried unanimously, Council approved the minutes of the meetings of October 17, October 24, and November 7, 2016.

CORRESPONDENCE

PA Department of Auditor General

The Manager acknowledged the receipt of the Police Pension Fund Compliance Audit, 2014-2015 and the City Employees Retirement Fund Compliance Audit, 2014-2015.

Notification of Clinton County Economic Partnership Annual Dinner

The Manager stated that the Clinton County Economic Partnership Annual Holiday Party is scheduled for Wednesday, December 7, 2016 from 5:30 PM to 8:30 PM at the Lock Haven Elks Lodge.

Comcast CATV – Transmittal of 3rd Quarter Franchise Fees

The Manager acknowledged the receipt of 3rd Quarter Franchise Fees in the amount of \$18,569.67.

Annie Halenbake Ross Library Request

The Manager acknowledged the receipt of Annie Halenbake Ross Library's 2017 funding request in the amount of \$28,000.00 and the receipt of their 2017 Budget totaling \$598,379.00,

United Evangelical Lutheran Church – Concerns with street trees.

The Manager presented a letter from the United Evangelical Lutheran Church requesting that two trees located beside the church property on First Street be removed to ensure the safety and health of church members. After discussion by Council, the consensus was that allowing removal of the trees would set a precedent, and that the trees should not be removed unless replacement trees were planted.

OLD BUSINESS

Consideration of a resolution encumbering 2016 County Aid Liquid Fuels Funds for a future project (\$7727).

The Manager stated that the City's 2016 County Aid funds were not expended. The resolution would authorize encumbering the 2016 County Aid Liquid Fuels Funds for a future project.

On a motion by Mr. Bravard and seconded by Mr. Conklin, and carried unanimously, council approved filing a resolution to encumber the 2016 County Aid Liquid Fuels funds in the amount of \$7,727.00 for a future project.

NEW BUSINESS

Authorization to submit grant applications to Clinton County Community Foundation

The Manager presented a memo requesting authorization to submit two grant applications to the Clinton County Community Foundation for the 2017 Summer Concert Series in the amount of \$5,000 and for the Boat Dock in the amount of \$5,000.

On a motion from Mr. Forbes, seconded by Mr. Stevenson, carried unanimously, Council authorized the submission of two grant applications to the Clinton County Community Foundation for \$5,000 for the 2017 Summer Concert Series and \$5,000 for the Boat Dock.

Consideration of proposal to submit Community Conservation Partnership Program application to DCNR for 50% funding for improvement to Hammermill Playground and consideration of 50% funding in 2017 CDBG application.

The Manager stated that the Pennsylvania Department of Conservation and Natural Resources (DCNR) is accepting applications for recreation projects through their Community Conservation Partnerships Program (C2P2). This is a 50/50 matching program and Community Development Block Grant (CDBG) funds are an eligible local match. The Manager stated that staff suggested applying for DCNR funds for playground improvements to Hammermill Playground. The Manager stated that should Council wish for City staff to pursue this application, this project would be included in the City's 2017 CDBG application. Based on previous playground improvement projects, the anticipated estimated cost is \$150,000 to \$175,000. The 2017 CDBG local share would be \$75,000 to \$77,500.

On a motion from Mr. Conklin, seconded by Mr. Forbes and carried unanimously, Council authorized the submission a Community Conservation Partnership Program application to DCNR for 50% funding for improvement to Hammermill Playground and 50% funding in 2017 CDBG funding.

Presentation of 2017 Proposed Budget.

The Proposed 2017 Budget was presented to Council. The Manager presented a brief summary of the major funds in the budget. General Fund \$4,517,067.00; Off Street Parking \$56,418.00; Water \$2,386,982.00; Sewer \$3,514,049.00; Airport \$318,707.00; and Highway Aid \$352,382.00. The proposed budget total is \$11,145,605.00.

The Manager stated that at this point he sees no reason to anticipate a change in taxes or in water or sewer rates. As presented this budget includes no capital projects or purchases. The Manager stated that there is a capital item wish list from staff and anticipates that each member of Council also has a wish list. Those items will be addressed during budget work sessions going forward. Work sessions will begin Monday, November 28, 2016. Agencies seeking City contributions will be invited to attend but at this point no change is shown in donations or contributions. He stated that the final adoption will be Monday, December 19, 2016.

Adjournment

On a motion by Mr. Stevenson, seconded by Mr. Conklin, the meeting was adjourned at 7:54 pm.

Mayor

City Clerk